



Victoria Hall Liverpool Road Kidsgrove Staffordshire ST7 4EL
Tel: 01782 782254 **Email:** townclerk@kidsgrovetowncouncil.gov.uk
Website: www.kidsgrovetowncouncil.gov.uk

Dated: 19th Sept 2025

NOTICE OF THE FULL COUNCIL MEETING

To All Members of the Kidsgrove Town Council,

You are hereby summoned to attend the Meeting of the Full Council meeting to be held on **Thursday 25th September 2025 at 7:00pm** in the Victoria Hall Liverpool Road Kidsgrove Staffordshire ST7 4EL for the purpose of transacting the business set out in the attached agenda.

Signed: *Nicola Antony*

Town Clerk

Council Membership	
Cllr Jonathan Gullis (chair)	Cllr Cressida Dickens (Deputy Chair)
Cllr Paul Waring	Cllr Sarah Pickup
Cllr Loren Skelding	Cllr Craig Skelding
Cllr Dave Grocott	Cllr Mike Stubbs
Cllr Sylvia Dymond	Cllr Mary Maxfield
Cllr Dave Allport	Cllr Ray Tait
Cllr Andrew Gould	Cllr Simon Jones
Cllr Jill Waring	Cllr Steve Gallimore
Cllr Gill Burnett-Faulkner	Cllr Jason Owen
Cllr Keith Cooper	Cllr Kevin Johnson

***Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).**

****Meetings are recorded****

KIDSGROVE TOWN COUNCIL

Full Council Meeting: Thursday 25th September 2025 at 7.00pm

A G E N D A

1. Apologies

To receive and approve apologies and reasons for absence.

2. Declaration of Pecuniary and Other Interests

To receive declarations of any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.

Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct. Councillors may speak on the matter only if members of the public are also allowed to speak at the meeting.

3. Public Participation

To convene a public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. The Public Participation session shall not exceed 15 minutes.

4. County Councillors Reports

To note and receive County Councillors reports and updates either written or verbally.

5. Staffordshire Police

To note the report of the police

6. Confirmation of Previous Minutes

To receive and approve the minutes of Full Council meetings held on the following date 24th July 2025
(documents circulated)

7. Committee Minutes

To receive and note the minutes of committee meetings and their recommendations held on the following dates:

- a) Finance and General Purpose – 03.09.2025
- b) Staffing Committee – 16.09.2025

(document circulated)

8. Committee Structure

To discuss the committee structure and any changes that required.

(document circulated)

9. Dementia Project Update

To discuss the project to date and to discuss progress and actions required.

10. Policies

To consider the recommendation of the Finance Committee to adopt the following policies:

- a) Investment Treasury Management Policy
- b) Procurement Policy
- c) Reserves Policy
- d) Expenses Policy

- e) Gifts and Hospitality Policy
- f) Dignity at Work Policy
- g) Civility and Respect Pledge

(document circulated)

11. Financial

- a) bank reconciliation for July and August 2025
- b) To approve the payment list for July and August 2025
- c) To note the budget to date for 2025/26
- d) To note the Pay Award for 2025 – 2026
- e) To receive the council year to date Financial Position.
- g) To consider, discuss and approve the Ear Marked Reserves Report
- h) To consider, discuss and approve the DBS Report.
- i) To note the External Audit

(document circulated)

12. Town Council Office Space

To consider the Finance Committee recommendation regarding the current occupation of the Town Council Office

(document circulated)

13. Quotes and tenders

- a) Victoria Hall Kitchen Refurbishment Report.
(Quotes sent separately to all members)
- b) Victoria Hall Floor

(document circulated)

14. Town Deal and Highways improvements update.

To receive and note any updates on town deal or highways improvements.

15. Local Government Reorganisation

To discuss and respond to Staffordshire County Council proposal and views expressed by Stoke City Council

[Cabinet backs new East and West Staffordshire Councils option for reorganisation - Staffordshire County Council Newsroom](#)

Part Two

To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted

16. Town Clerk

To consider the recommendation from the Staffing Committee

(document circulated separately)

17. Date of the Next Meeting

To note the date, time and venue of the next meeting scheduled for **Thursday 27th November 2025 at 7.00pm**, Victoria Hall, Liverpool Road Kidsgrove Staffordshire ST7 4EL