



Victoria Hall Liverpool Road Kidsgrove Staffordshire ST7 4EL  
**Tel:** 01782 782254 **Email:** townclerk@kidsgrovetowncouncil.gov.uk  
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Dated: 18<sup>th</sup> July 2025

## NOTICE OF THE NEXT FULL COUNCIL MEETING

**To All Members of the Kidsgrove Town Council,**

You are hereby summoned to attend the next Meeting of the Full Council to be held on **Thursday 24<sup>th</sup> July 2025 at 7:00pm** in the Victoria Hall Liverpool Road Kidsgrove Staffordshire ST7 4EL for the purpose of transacting the business set out in the attached agenda.

**Signed:** *Nicola Antony*

Town Clerk

Council Membership	
Cllr Jonathan Gullis (chair)	Cllr Cressida Dickens (Deputy Chair)
Cllr Paul Waring	Cllr Sarah Pickup
Cllr Loren Skelding	Cllr Craig Skelding
Cllr Dave Grocott	Cllr Mike Stubbs
Cllr Sylvia Dymond	Cllr Mary Maxfield
Cllr Dave Allport	Cllr Ray Tait
Cllr Andrew Gould	Cllr Simon Jones
Cllr Jill Waring	Cllr Steve Gallimore
Cllr Gill Burnett-Faulkner	Cllr Jason Owen
Cllr Keith Cooper	Cllr Kevin Johnson

**\*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).**

**\*\*Meetings are recorded**

# KIDSGROVE TOWN COUNCIL

Full Council Meeting: Thursday 24<sup>th</sup> July 2025 at 7.00pm

## A G E N D A

### 1. Apologies

To receive and approve apologies and reasons for absence.

### 2. Declaration of Pecuniary and Other Interests

To receive declarations of any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.

Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct. Councillors may speak on the matter only if members of the public are also allowed to speak at the meeting.

### 3. Public Participation

To convene a public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. The Public Participation session shall not exceed 15 minutes.

### 4. Confirmation of Previous Minutes

To receive and approve the minutes of Full Council meetings held on the following dates:

- a) 20<sup>th</sup> May 2025
- b) 15<sup>th</sup> June 2025

**(documents circulated)**

### 5. Committee Minutes

To receive and note the minutes of committee meetings and their recommendations held on the following dates:

- a) Finance and General Purpose – 17.07.2025
- b) Staffing Committee – 21.07.2025

**(document circulated – staffing to follow)**

### 6. Policies

To consider the recommendation of the Finance Committee to adopt the following policies:

- a) Fixed Asset Policy
- b) Meeting Recording Policy
- c) Document Management Policy
- d) FOI and Publication Scheme Policy
- e) Grants Scheme Policy
- f) Code of Conduct for Employee Policy
- g) Concession Policy
- h) Credit – Debit Card Policy
- i) Flag Flying Policy
- j) Environmental and Sustainability Policy
- k) Age Verification Policy

**(document circulated)**

## **7. Financial**

- a) bank reconciliation for April, May and June 2025
- b) To approve the payment list for April, May and June 2025
- c) To note the budget to date for 2025/26

**(document circulated)**

## **8. Part Two**

To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted

## **9. Town Clerk**

To consider the recommendation from the Staffing Committee

## **10. Date of the Next Meeting**

To note the date, time and venue of the next meeting scheduled for **Thursday 25<sup>th</sup> September 2025** at **7.00pm**, Victoria Hall, Liverpool Road Kidsgrove Staffordshire ST7 4EL