

Annual Town Council Meeting

Kidsgrove Town Council
Victoria Hall
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Kidsgrove
Staffordshire
ST7 4EL

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Minutes of the Annual Town Council Meeting held on Thursday 23rd May 2024

- 24-25-FC1-01** Present:-
Councillors Christine Duffy, Andrew Gould, Kevin Johnson, Mary Maxfield, Craig Skelding, Loren Skelding, Ray Tait, Jill Waring and Paul Waring
- In attendance:-
Hannah Marr (Town Clerk)
- 24-25-FC1-02** To receive nominations and elect the Town Mayor for the Council year 2024 – 2025
- Members **resolved** to elect Councillor Kevin Johnson as the Town Mayor for the Council year 2024 - 2025
- 24-25-FC1-03** To receive nominations and elect the Deputy Mayor for the Council year 2024 – 2025
- Members **resolved** to elect Councillor Jill Waring as the Deputy Mayor for the Council year 2024 – 2025
- 24-25-FC1-04** To receive apologies for absence
- Apologies were received from Councillors Gill Burnett-Faulkner, Sylvia Dymond and Mike Stubbs
- 24-25-FC1-05** To receive declarations of Members' interests
- No declarations were made
- 24-25-FC1-06** To confirm the minutes of the previous meeting
- Members **resolved** to approve the minutes of the previous meeting
- 24-25-FC1-07** Public Participation
- A period of up to 15 minutes for members of the public to ask questions or submit comments in respect of the business being transacted on the agenda
- There were no questions or comments submitted to the Council
- 24-25-FC1-07** To consider, review and approve Standing Orders and Financial Regulations
- Members **resolved** to adopt the Standing Orders and Financial Regulations
- 24-25-FC1-08** To confirm the Council's adoption of the Councillors Code of Conduct, Dignity at Work Policy and the Civility and Respect Pledge
- Members **resolved** to adopt the Councillors Code of Conduct, Dignity at Work Policy and the Civility and Respect Pledge

24-25-FC1-09 To review, consider and approve matters related to:-

- The Councils list of assets
- Provision of insurance
- Affiliation to Staffordshire Parish Councils' Association
- Membership to the Information Commissioners Office (ICO)
- Membership to Support Staffordshire
- Membership to the National Allotment Society

Members resolved to approve:-

- The Councils list of assets
- Provision of insurance
- Affiliation to Staffordshire Parish Councils' Association (SPCA)
- Membership to the Information Commissioners Office (ICO)
- Membership to Support Staffordshire
- Membership to the National Allotment Society (NAS)

24-25-FC1-10 To review, consider and approve matters related to external support services:-

- To approve WorkNest for human resources and health and safety support
- To approve Stoke-on-Trent City Council for support towards CCTV provision
- To approve Scribe for financial services
- To approve Blain Boland and Co and Staffordshire County Council and Strategi Solutions for legal support
- To approve JDH Business Services as the Internal Auditor and Data Protection Officer
- To approve VAST Services 1920 for payroll support
- To approve NGL Technology Limited for IT support

Members **resolved** to approve the external support services

24-25-FC1-11 To consider matters related to invoices from Stoke on Trent City Council for CCTV and Newcastle under Lyme Borough Council for service charges

Members **resolved** to approve the payments of the invoices

24-25-FC1-12 To consider the approval of Committee Structures, Terms of Reference and nominations to Committees

Members **resolved** to approval the Committee Structures, Terms of Reference and nomination to Committees

24-25-FC1-13 To receive the Meeting Calendar for the Council year 2024 – 2025

Members noted the Councils Meeting Calendar for the Council year 2024 – 2025

24-25-FC1-14 To consider and approve payments for the financial year 2024 – 2025

Members **resolved** to approve the payments for the financial year 2024 – 2025

24-25-FC1-15 To consider matters related to the Internal Audit Report for the financial year 2023 - 2024

Members considered the Internal Audit Report and **resolved** it be approved

24-25-FC1-16 To approve the Annual Governance and Accountability Return for the financial year 2023 – 2024

Members **resolved** to approve the Annual Governance and Accountability Return for the financial year 2023 – 2024