

Town Council Meeting

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL

Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk



16th May 2024

To: **Members of Kidsgrove Town Council**

Dear Councillor,

You are summoned to attend the Annual **Council Meeting** of **Kidsgrove Town Council** to be held at **7:00pm** on **Thursday 23rd May 2024** at the **Victoria Hall, Liverpool Road, Kidsgrove ST7 4EL**

Yours sincerely,

H Marr

Hannah Marr
Town Clerk

Agenda

- 1 To receive nominations for and elect the Town Mayor for the Council year 2024 – 2025
- 2 To receive nominations for and elect the Deputy Mayor for the Council year 2024 – 2025
- 3 To receive apologies for absence
- 4 To receive declarations of Members' interests
- 5 To confirm the minutes of the previous meeting
- 6 Public Participation
A period of up to 15 minutes for members of the public to ask questions or submit comments in respect of the business being transacted on the agenda
- 7 To consider, review and approve Standing Orders and Financial Regulations
- 8 To confirm the Council's adoption of the Councillors Code of Conduct, Dignity at Work Policy and the Civility and Respect Pledge
- 9 To review, consider and approve matters related to:-
 - The Councils list of assets
 - Provision of insurance
 - Affiliation to Staffordshire Parish Councils' Association
 - Membership to the Information Commissioners Office (ICO)
 - Membership to Support Staffordshire
 - Membership to the National Allotment Society

- 10** To review, consider and approve matters related to external support services:-
 - To approve WorkNest for human resources and health and safety support
 - To approve Stoke-on-Trent City Council for support towards CCTV provision
 - To approve Scribe for financial services
 - To approve Blain Boland and Co, Staffordshire County Council and Strategi Solutions for legal support
 - To approve JDH Business Services as the Internal Auditor and Data Protection Officer
 - To approve VAST Services 1920 for payroll support
 - To approve NGL Technology Limited for IT support
- 11** To consider matters related to invoices from Stoke on Trent City Council for CCTV and Newcastle under Lyme Borough Council for service charges
- 12** To consider the approval of Committee structures, Terms of Reference and nominations to Committees
- 13** To receive the Meeting Calendar for the Council year 2024 – 2025
- 14** To consider and approve payments for the financial year 2023 – 2024
- 15** To consider matters related to the Internal Audit Report for the financial year 2023 – 2024
- 16** To approve the Annual Governance and Accountability Return for the financial year 2023 – 2024
- 17** To note the dates of the next meeting