

Finance and General Purposes Committee

Kidsgrove Town Council
Victoria Hall
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Kidsgrove
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Minutes of the meeting held on Thursday 6th July 2023

- FGP/23-24/1/01** Present:-
Councillors Dave Grocott, Mary Maxfield and Paul Waring
- FGP/23-24/1/02** To elect a Chair for the Finance and General Purposes Committee
It was **resolved** to elect Councillor Paul Waring as Chair of the Committee
- FGP/23-24/1/03** To elect a Vice Chair for the Finance and General Purposes Committee
It was **resolved** to elect Councillor Mary Maxfield as Vice Chair of the Committee
- FGP/23-24/1/04** To receive apologies for absence
Apologies were received from Councillors Andrew Gould and Kevin Johnson
- FGP/23-24/1/05** To receive and confirm the minutes of the previous meeting
The minutes of the previous meeting were approved
Councillor Loren Skelding joined the meeting at this point
- FGP/23-24/1/06** Public Participation
Mike Stanier provided Members on the Tap Room and concerns relating to cellar cooling
Councillor Mike Stubbs joined the meeting at this point
- FGP/23-24/1/07** To receive bank reconciliations and schedule of payments covering the period 1st April 2023 and 31st May 2023
Members noted the bank reconciliations and schedule of payments
- FGP/23-24/1/08** To consider matters related to the Internal Audit Report for the financial year ended 31st March 2023
Members noted to Internal Audit Report
- FGP/23-24/1/09** To consider matters related to Council investments
Members **resolved** to recommend to Council that an account is opened with The Public Sector Deposit Fund
- FGP/23-24/1/10** To consider matters related to the payment of the annual Service Charges for Victoria Hall
Members **resolved** to request that a further breakdown is provided and presented to a future meeting before payment is made

- FGP/23-24/1/11** To consider, review and approve the following policies for onward recommendation to Council:-
- Community Engagement Policy
 - Cookie Policy
 - Document Management Policy
 - Equal Opportunity and Diversity Policy
 - Freedom of Information Policy
 - General Privacy Notice
 - Health and Safety Policy
 - Information Security Policy
 - Internet, Email and Social Media Policy
 - Procurement Policy
 - Safeguarding Policy
 - Volunteer Policy

Members **resolved** to recommend to Council that the policies be adopted

- FGP/23-24/1/12** To consider a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted

Members **resolved** to exclude the public and representatives of the press

- FGP/23-24/1/13** To consider matters related to tenders and quotations for:-
- Christmas Lights
 - Cleaning
 - Telephone and broadband services
 - Cellar cooling system

Members **resolved** to awards tenders and quotations to:-

- Christmas Lights – NPT Electrical
- Cleaning – SJ Cleaning Services
- Telephone and broadband services – SM Computer Solutions
- Cellar cooling system – AMG Refrigeration and Air Conditioning