

## Detailed Income &amp; Expenditure by Budget Heading 11/05/2023

Month No: 12

## Cost Centre Report

|  | Actual Last<br>Year | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <u>101 Administration</u>                      |                     |                        |                       |                          |                          |                    |               |                         |
| 1010 Bank Interest                             | 1,008               | 1,388                  | 560                   | (828)                    |                          |                    | 247.8%        |                         |
| 1076 Precept                                   | 228,177             | 231,309                | 231,309               | 0                        |                          |                    | 100.0%        |                         |
| 1077 Council Tax Support Grant                 | 13,266              | 13,266                 | 13,266                | 0                        |                          |                    | 100.0%        |                         |
| 1078 S136 RECEIPT                              | 13,404              | 6,794                  | 6,794                 | 0                        |                          |                    | 100.0%        |                         |
| Administration :- Income                       | <b>255,855</b>      | <b>252,757</b>         | <b>251,929</b>        | <b>(828)</b>             |                          |                    | <b>100.3%</b> | <b>0</b>                |
| 4004 Communication and consultation            | 0                   | 720                    | 1,000                 | 280                      |                          | 280                | 72.0%         |                         |
| 4005 Advertising                               | 1,030               | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| 4006 Office Equipment + ICT hardwar            | 42                  | 813                    | 1,500                 | 687                      |                          | 687                | 54.2%         |                         |
| 4007 Postage                                   | 2                   | 0                      | 50                    | 50                       |                          | 50                 | 0.0%          |                         |
| 4008 Stationery                                | 529                 | 496                    | 600                   | 104                      |                          | 104                | 82.7%         |                         |
| 4009 Office Sundries and Contingenc            | 252                 | 339                    | 750                   | 411                      |                          | 411                | 45.2%         |                         |
| 4010 Telephone & Internet                      | 2,105               | 1,535                  | 2,000                 | 465                      |                          | 465                | 76.8%         |                         |
| 4011 ICT - software + support                  | 3,314               | 1,256                  | 2,000                 | 744                      |                          | 744                | 62.8%         |                         |
| 4012 Website development                       | 899                 | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| 4013 Photocopier and printer                   | 596                 | 1,538                  | 1,100                 | (438)                    |                          | (438)              | 139.8%        |                         |
| 4017 Mileage costs                             | 47                  | 0                      | 150                   | 150                      |                          | 150                | 0.0%          |                         |
| 4018 Off site storage                          | 960                 | 720                    | 1,000                 | 280                      |                          | 280                | 72.0%         |                         |
| 4019 Bank Charges                              | 283                 | 323                    | 300                   | (23)                     |                          | (23)               | 107.6%        |                         |
| 4020 Training - Staff                          | 2,076               | 3,090                  | 3,750                 | 660                      |                          | 660                | 82.4%         |                         |
| 4021 Training - Members                        | 256                 | 500                    | 1,000                 | 500                      |                          | 500                | 50.0%         |                         |
| 4022 Payroll costs                             | 340                 | 322                    | 500                   | 178                      |                          | 178                | 64.4%         |                         |
| 4023 Staffing support                          | 12,258              | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| 4026 General admin equipment                   | 0                   | 424                    | 1,500                 | 1,076                    |                          | 1,076              | 28.3%         |                         |
| 4052 SPCA and other subscriptions              | 252                 | 1,647                  | 1,300                 | (347)                    |                          | (347)              | 126.7%        |                         |
| 4053 Accountancy Fees inc Rialtas              | 760                 | 1,014                  | 750                   | (264)                    |                          | (264)              | 135.2%        |                         |
| 4054 Professional Advice statutory             | 355                 | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| 4999 Miscellaneous and unexpected              | 256                 | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| Administration :- Indirect Expenditure         | <b>26,611</b>       | <b>14,737</b>          | <b>20,250</b>         | <b>5,513</b>             | <b>0</b>                 | <b>5,513</b>       | <b>72.8%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>             | <b>229,245</b>      | <b>238,020</b>         | <b>231,679</b>        | <b>(6,341)</b>           |                          |                    |               |                         |
| 6000 less Transfer to EMR                      | 111,772             | 30,000                 |                       |                          |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>          | <b>117,473</b>      | <b>208,020</b>         |                       |                          |                          |                    |               |                         |
| <u>102 Environmental Projects</u>              |                     |                        |                       |                          |                          |                    |               |                         |
| 4029 Environmental improvement                 | 0                   | 2,904                  | 8,000                 | 5,096                    |                          | 5,096              | 36.3%         |                         |
| 4030 Planters and hanging baskets              | 27                  | 900                    | 3,000                 | 2,100                    |                          | 2,100              | 30.0%         |                         |
| Environmental Projects :- Indirect Expenditure | <b>27</b>           | <b>3,804</b>           | <b>11,000</b>         | <b>7,196</b>             | <b>0</b>                 | <b>7,196</b>       | <b>34.6%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                         | <b>(27)</b>         | <b>(3,804)</b>         | <b>(11,000)</b>       | <b>(7,196)</b>           |                          |                    |               |                         |

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|---|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>104 Fixed &amp; Statutory</b>            |                     |                        |                       |                          |                          |                    |              |                         |
| 4025 Business Rates                         | 7,920               | 8,162                  | 8,500                 | 339                      |                          | 339                | 96.0%        |                         |
| 4050 Audit Fee inc GDPR                     | 2,882               | 2,478                  | 1,500                 | (978)                    |                          | (978)              | 165.2%       |                         |
| 4051 Insurance                              | 3,904               | 3,526                  | 4,200                 | 674                      |                          | 674                | 83.9%        |                         |
| 4052 SPCA and other subscriptions           | 1,284               | 0                      | 0                     | 0                        |                          | 0                  | 0.0%         |                         |
| 4054 Professional Advice statutory          | 640                 | 340                    | 1,000                 | 660                      |                          | 660                | 34.0%        |                         |
| 4055 Bar licence                            | 203                 | 191                    | 250                   | 60                       |                          | 60                 | 76.2%        |                         |
| 4056 Legal and Health and Safety            | 3,941               | 4,007                  | 4,000                 | (7)                      |                          | (7)                | 100.2%       |                         |
| 4999 Miscellaneous and unexpected           | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%         |                         |
| Fixed & Statutory :- Indirect Expenditure   | <b>20,774</b>       | <b>18,702</b>          | <b>19,950</b>         | <b>1,248</b>             | <b>0</b>                 | <b>1,248</b>       | <b>93.7%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(20,774)</b>     | <b>(18,702)</b>        | <b>(19,950)</b>       | <b>(1,248)</b>           |                          |                    |              |                         |
| <b>105 Capital Projects</b>                 |                     |                        |                       |                          |                          |                    |              |                         |
| 4033 Hanging Baskets                        | 700                 | 0                      | 0                     | 0                        |                          | 0                  | 0.0%         |                         |
| 4063 Christmas Lights                       | 1,200               | 1,500                  | 10,000                | 8,500                    |                          | 8,500              | 15.0%        |                         |
| Capital Projects :- Indirect Expenditure    | <b>1,900</b>        | <b>1,500</b>           | <b>10,000</b>         | <b>8,500</b>             | <b>0</b>                 | <b>8,500</b>       | <b>15.0%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(1,900)</b>      | <b>(1,500)</b>         | <b>(10,000)</b>       | <b>(8,500)</b>           |                          |                    |              |                         |
| <b>106 Staff payroll costs</b>              |                     |                        |                       |                          |                          |                    |              |                         |
| 4000 Salaries                               | 21,062              | 36,209                 | 40,000                | 3,791                    |                          | 3,791              | 90.5%        |                         |
| 4001 HMRC                                   | 8,091               | 16,242                 | 15,000                | (1,242)                  |                          | (1,242)            | 108.3%       |                         |
| 4002 Staffordshire Pensions                 | 8,350               | 14,248                 | 15,000                | 752                      |                          | 752                | 95.0%        |                         |
| Staff payroll costs :- Indirect Expenditure | <b>37,503</b>       | <b>66,700</b>          | <b>70,000</b>         | <b>3,300</b>             | <b>0</b>                 | <b>3,300</b>       | <b>95.3%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(37,503)</b>     | <b>(66,700)</b>        | <b>(70,000)</b>       | <b>(3,300)</b>           |                          |                    |              |                         |
| <b>107 Allotments</b>                       |                     |                        |                       |                          |                          |                    |              |                         |
| 1002 Allotment Income                       | 830                 | 896                    | 900                   | 4                        |                          |                    | 99.6%        |                         |
| Allotments :- Income                        | <b>830</b>          | <b>896</b>             | <b>900</b>            | <b>4</b>                 |                          |                    | <b>99.6%</b> | <b>0</b>                |
| 4300 Allotment Society Subs                 | 55                  | 55                     | 75                    | 20                       |                          | 20                 | 73.3%        |                         |
| 4301 Allotment Legal and prof.              | 0                   | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%         |                         |
| 4302 Allotment waste disposal               | 480                 | 358                    | 425                   | 67                       |                          | 67                 | 84.2%        |                         |
| 4303 Allotment contingency                  | 0                   | 169                    | 500                   | 331                      |                          | 331                | 33.8%        |                         |
| 4304 Allotment Maintenance                  | 387                 | 80                     | 1,000                 | 920                      |                          | 920                | 8.0%         |                         |
| Allotments :- Indirect Expenditure          | <b>922</b>          | <b>662</b>             | <b>4,000</b>          | <b>3,338</b>             | <b>0</b>                 | <b>3,338</b>       | <b>16.5%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>          | <b>(92)</b>         | <b>234</b>             | <b>(3,100)</b>        | <b>(3,334)</b>           |                          |                    |              |                         |

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|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <b>109 Victoria Hall Operations</b>              |                     |                        |                       |                          |                          |                    |               |                         |
| 1000 Lettings                                    | 19,293              | 15,252                 | 18,500                | 3,248                    |                          |                    | 82.4%         |                         |
| 1001 Bar Franchise                               | 4,945               | 4,021                  | 3,750                 | (271)                    |                          |                    | 107.2%        |                         |
| Victoria Hall Operations :- Income               | <b>24,238</b>       | <b>19,273</b>          | <b>22,250</b>         | <b>2,977</b>             |                          |                    | <b>86.6%</b>  | <b>0</b>                |
| 4031 Christmas Decorations VH                    | 145                 | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| 4032 Maintenance                                 | 2,935               | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| 4062 Stage Lighting                              | 0                   | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%          |                         |
| 4064 Kitchen Costs                               | 0                   | 0                      | 10,500                | 10,500                   |                          | 10,500             | 0.0%          |                         |
| 4077 Victoria Hall other costs                   | 133                 | 0                      | 750                   | 750                      |                          | 750                | 0.0%          |                         |
| 4078 Victoria Hall advertising                   | 0                   | 540                    | 1,200                 | 660                      |                          | 660                | 45.0%         |                         |
| 4080 Waste Disposal                              | 0                   | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| 4085 Service Charge                              | 27,719              | 12,047                 | 10,000                | (2,047)                  |                          | (2,047)            | 120.5%        |                         |
| 4090 Victoria Hall - Repairs/Maint               | 2,452               | 2,837                  | 3,000                 | 163                      |                          | 163                | 94.6%         |                         |
| 4091 Victoria Hall Legal Expenses                | 396                 | 130                    | 2,000                 | 1,871                    |                          | 1,871              | 6.5%          |                         |
| 4092 Health and Safety                           | 2,000               | 542                    | 1,000                 | 459                      |                          | 459                | 54.1%         |                         |
| 4093 External contractor Security                | 21,393              | 3,201                  | 5,000                 | 1,799                    |                          | 1,799              | 64.0%         |                         |
| 4094 External Contractor cleaning                | 6,232               | 9,191                  | 7,000                 | (2,191)                  |                          | (2,191)            | 131.3%        |                         |
| 4999 Miscellaneous and unexpected                | 95                  | 0                      | 0                     | 0                        |                          | 0                  | 0.0%          |                         |
| Victoria Hall Operations :- Indirect Expenditure | <b>63,500</b>       | <b>28,488</b>          | <b>41,950</b>         | <b>13,462</b>            | <b>0</b>                 | <b>13,462</b>      | <b>67.9%</b>  | <b>0</b>                |
| <b>Net Income over Expenditure</b>               | <b>(39,262)</b>     | <b>(9,215)</b>         | <b>(19,700)</b>       | <b>(10,485)</b>          |                          |                    |               |                         |
| <b>110 Ranger Service</b>                        |                     |                        |                       |                          |                          |                    |               |                         |
| 4100 Ranger Service contract                     | 35,000              | 36,100                 | 35,000                | (1,100)                  |                          | (1,100)            | 103.1%        |                         |
| 4101 Ranger Service Training                     | 350                 | 283                    | 1,000                 | 717                      |                          | 717                | 28.3%         |                         |
| 4102 Ranger Other Costs                          | 258                 | 173                    | 1,000                 | 827                      |                          | 827                | 17.3%         |                         |
| Ranger Service :- Indirect Expenditure           | <b>35,608</b>       | <b>36,556</b>          | <b>37,000</b>         | <b>444</b>               | <b>0</b>                 | <b>444</b>         | <b>98.8%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                           | <b>(35,608)</b>     | <b>(36,556)</b>        | <b>(37,000)</b>       | <b>(444)</b>             |                          |                    |               |                         |
| <b>111 Civic Costs</b>                           |                     |                        |                       |                          |                          |                    |               |                         |
| 4040 Civic Gifts                                 | 0                   | 0                      | 100                   | 100                      |                          | 100                | 0.0%          |                         |
| 4041 Civic Regalia                               | 614                 | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%          |                         |
| 4042 Mayors Allowance                            | 1,000               | 1,000                  | 1,000                 | 0                        |                          | 0                  | 100.0%        |                         |
| 4043 Deputy Mayors Allowance                     | 250                 | 250                    | 250                   | 0                        |                          | 0                  | 100.0%        |                         |
| 4045 Mayors Function Funds                       | 0                   | 357                    | 500                   | 143                      |                          | 143                | 71.4%         |                         |
| 4046 Town Crier                                  | 250                 | 250                    | 250                   | 0                        |                          | 0                  | 100.0%        |                         |
| 4048 Money paid to Mayor's Charity               | 0                   | 1,483                  | 0                     | (1,483)                  |                          | (1,483)            | 0.0%          |                         |
| Civic Costs :- Indirect Expenditure              | <b>2,114</b>        | <b>3,340</b>           | <b>3,100</b>          | <b>(240)</b>             | <b>0</b>                 | <b>(240)</b>       | <b>107.7%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                           | <b>(2,114)</b>      | <b>(3,340)</b>         | <b>(3,100)</b>        | <b>240</b>               |                          |                    |               |                         |

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|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>112 Grants and donations</b>                      |                     |                        |                       |                          |                          |                    |              |                         |
| 4200 Grants awarded                                  | 1,200               | 5,995                  | 10,000                | 4,005                    |                          | 4,005              | 60.0%        |                         |
| 4201 Donations (S137)                                | 250                 | 500                    | 500                   | 0                        |                          | 0                  | 100.0%       |                         |
| Grants and donations :- Indirect Expenditure         | <b>1,450</b>        | <b>6,495</b>           | <b>10,500</b>         | <b>4,005</b>             | <b>0</b>                 | <b>4,005</b>       | <b>61.9%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                               | <b>(1,450)</b>      | <b>(6,495)</b>         | <b>(10,500)</b>       | <b>(4,005)</b>           |                          |                    |              |                         |
| <b>114 Events</b>                                    |                     |                        |                       |                          |                          |                    |              |                         |
| 1998 Party in the Park Income                        | 0                   | 483                    | 0                     | (483)                    |                          |                    | 0.0%         |                         |
| 1999 Event Income                                    | 750                 | 261                    | 0                     | (261)                    |                          |                    | 0.0%         |                         |
| Events :- Income                                     | <b>750</b>          | <b>744</b>             | <b>0</b>              | <b>(744)</b>             |                          |                    |              | <b>0</b>                |
| 4070 Community Pantomime                             | 975                 | 775                    | 2,200                 | 1,425                    |                          | 1,425              | 35.2%        |                         |
| 4097 TMC-NYE/Xmas                                    | 0                   | 0                      | 200                   | 200                      |                          | 200                | 0.0%         |                         |
| 4098 Reels on Wheels                                 | 320                 | 336                    | 1,000                 | 664                      |                          | 664                | 33.6%        |                         |
| 4099 Other Event costs                               | 0                   | 366                    | 3,500                 | 3,134                    |                          | 3,134              | 10.5%        |                         |
| 4600 Event advertising                               | 0                   | 0                      | 600                   | 600                      |                          | 600                | 0.0%         |                         |
| 4602 Party in the Park Costs                         | 0                   | 1,277                  | 0                     | (1,277)                  |                          | (1,277)            | 0.0%         |                         |
| 4999 Miscellaneous and unexpected                    | 1,744               | 0                      | 0                     | 0                        |                          | 0                  | 0.0%         |                         |
| Events :- Indirect Expenditure                       | <b>3,039</b>        | <b>2,754</b>           | <b>7,500</b>          | <b>4,746</b>             | <b>0</b>                 | <b>4,746</b>       | <b>36.7%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>                   | <b>(2,289)</b>      | <b>(2,010)</b>         | <b>(7,500)</b>        | <b>(5,490)</b>           |                          |                    |              |                         |
| <b>115 Health and Wellbeing</b>                      |                     |                        |                       |                          |                          |                    |              |                         |
| 4401 Dementia Friendly Kidsgrove                     | 0                   | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4402 Defibrillator project                           | 0                   | 0                      | 9,000                 | 9,000                    |                          | 9,000              | 0.0%         |                         |
| Health and Wellbeing :- Indirect Expenditure         | <b>0</b>            | <b>0</b>               | <b>10,000</b>         | <b>10,000</b>            | <b>0</b>                 | <b>10,000</b>      | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                               | <b>0</b>            | <b>0</b>               | <b>(10,000)</b>       | <b>(10,000)</b>          |                          |                    |              |                         |
| <b>116 Highways and Highways Safety</b>              |                     |                        |                       |                          |                          |                    |              |                         |
| 4500 Highways and highways Safety                    | 0                   | 0                      | 20,000                | 20,000                   |                          | 20,000             | 0.0%         |                         |
| 4501 Community Speed Watch Report                    | 0                   | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%         |                         |
| Highways and Highways Safety :- Indirect Expenditure | <b>0</b>            | <b>0</b>               | <b>25,000</b>         | <b>25,000</b>            | <b>0</b>                 | <b>25,000</b>      | <b>0.0%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                               | <b>0</b>            | <b>0</b>               | <b>(25,000)</b>       | <b>(25,000)</b>          |                          |                    |              |                         |
| <b>117 Neighbourhood Plan</b>                        |                     |                        |                       |                          |                          |                    |              |                         |
| 4550 Neighbourhood Plan General Cos                  | 0                   | 385                    | 1,000                 | 615                      |                          | 615                | 38.5%        |                         |
| Neighbourhood Plan :- Indirect Expenditure           | <b>0</b>            | <b>385</b>             | <b>1,000</b>          | <b>615</b>               | <b>0</b>                 | <b>615</b>         | <b>38.5%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                               | <b>0</b>            | <b>(385)</b>           | <b>(1,000)</b>        | <b>(615)</b>             |                          |                    |              |                         |

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|---------------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income                 | 281,674             | 273,670                | 275,079               | 1,409                    |                          |                    | 99.5%   |                         |
| Expenditure                           | 193,450             | 184,124                | 271,250               | 87,126                   | 0                        | 87,126             | 67.9%   |                         |
| <b>Net Income over Expenditure</b>    | <u>88,225</u>       | <u>89,547</u>          | <u>3,829</u>          | <u>(85,718)</u>          |                          |                    |         |                         |
| less Transfer to EMR                  | 111,772             | 30,000                 |                       |                          |                          |                    |         |                         |
| <b>Movement to/(from) Gen Reserve</b> | <u>(23,547)</u>     | <u>59,547</u>          |                       |                          |                          |                    |         |                         |