

# Finance and General Purposes Committee Meeting

Kidsgrove Town Council  
Victoria Hall  
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## Minutes of the Meeting held on Tuesday 4<sup>th</sup> October 2022 7:30pm Meeting held in the Victoria Hall, Kidsgrove.

*The meeting opened at 7:30pm.*

**FPG/22-23/3/1**

**Present**

Cllr P Waring (Chair), Cllr M Maxfield, Cllr D Grocott, Cllr L Skelding.

3 members of the Public, including Cllr Dymond (KTC) and Cllr Edgington-Plunkett (NBC)

**FPG/22-23/3/2**

**To receive and consider apologies for absence.**

Apologies were received from Cllr K Johnson, Cllr A Gould and Cllr M Stubbs.

**FPG/22-23/3/3**

**To receive declarations of Member's Interests**

None received.

**FPG/22-23/3/4**

**To receive and confirm the minutes of the previous meeting.**

The committee resolved to approve the minutes of the meeting on Thursday 14<sup>th</sup> July 2022.

**FPG/22-23/3/5**

**Public Participation (A period of not exceeding 15 minutes for the press or public to make comments.)**

Cllr Dymond requested an update on the flood in the refreshment room. Cllr P Waring confirmed this had now been sorted.

**FPG/22-23/3/6**

**To receive bank reconciliations and bank statements between 1<sup>st</sup> April 2022 and 31<sup>st</sup> August 2022.**

The committee received the bank reconciliations dated between 1<sup>st</sup> April 2022 and 31<sup>st</sup> August 2022. It was noted April, May and June reconciliations had already been previously received.

A reconciliation difference of £6 was noted on the Credit Card reconciliation for July and clarification on this was requested.

Cllr Maxfield commended on the bank reconciliations being up to date.

**FPG/22-23/3/7**

**To receive schedules of payments for approval covering the period 1st April 2022 and 31st August 2022.**

The schedule of payments were received and no comments were made.

Discussions were had in relation to the use of Unity Trust Bank. Cllr Maxfield raised concern over password issues experienced when approving payments recently and regarding the previous Clerk still being a signatory.

Discussions were had relating to the services of the Legal Services company we use. Cllr P Waring updated members that the clerk was looking into this. SPCA fees were also discussed, and the connection to NALC.

**FPG/22-23/3/8**

**To consider matters related to Election Recharges.**

Cllr P Waring provided information on the matter of two invoices received from NULBC relating to the costs of elections held in May this year.

The total amount of the two invoices come to £26,136.02. The committee approved the payment in principle, on the basis that clarification is provided on the proper allocation, initial correspondence/notification is seen, and NULBC can confirm how the costs are split.

It was noted that election charges will need to be budgeted for in the future, including any bye-election.

It was resolved to take this item to full council but noted the necessity for the invoices to be paid.

**FPG/22-23/3/9**

**To consider the approval of payments**

This item was deferred.

**FPG/22-23/3/10**

**To consider matters related to Victoria Hall**

Cllr P Waring provided information on the costs of repair to the roof.

The retrospective payment for the emergency repairs were approved by all.

FPG/22-23/3/11

**To consider matters related to grant applications from:**

**a) Small Grant scheme – Douglas Macmillan Hospice:**

It was noted Cllr Grocott supports Douglas Macmillan. It was also noted that this charity apply each year and it has previously been considered a donation rather than a grant.

The committee resolved to approve the grant request of £500 received from Douglas Macmillan Hospice.

**b) Small Grant Scheme – Totally Locally:**

Discussions were had relating to where people shop locally. It was noted the individual who applied for the grant is no longer involved in the project, but no further assistance from other shopkeepers were received.

The committee resolved to defer this application until more information becomes available about how it will progress or who will carry it forward.

**c) Large Grant Scheme – Tri-Services and Veterans Support Centre:**

Discussions were had in regard to the grant application of £2199.00. The committee resolved to approve £1000 in principle on confirmation that the remaining money can be raised, and that extra detail provided can confirm the number of Kidsgrove residents the scheme will involve.

**d) Small Grant Scheme – Clough Hall Bowling Club**

The committee resolved to approve the grant request of £500 received from Clough Hall Bowling Club.

FPG/22-23/3/12

**Reports – information only and related to the Committee:-**

**a) Members Items**

None raised.

**b) Clerk's Items**

None raised.

**c) Chair's Items**

Cllr P Waring updated members on information relating to the Town Deal Board.

**FPG/22-23/3/13**

**To consider matters related to the Committee's current projects for their inclusion in a forward plan.**

Members discussed Christmas Lights and trees. It was noted the Clerk had a meeting with the electrical company used for our Christmas Lights and information from this meeting to be provided, including detail of what is in the budget for the lights.

Discussions were had regarding simplifying financial reporting. It was requested that only a summary be printed for the meeting, if the detail information is provided with plenty of time to the councillors prior to a meeting.

It was requested to add onto the next agenda to compile a definitive list of what is needed for meetings.

CLlr Maxfield advised members she had received a complaint from a member of the public regarding items they believed to be missing from the website.

DRAFT