

# Town Council Meeting

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL

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[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)



18<sup>th</sup> May 2023

To: **Members of Kidsgrove Town Council**

Dear Councillor,

You are summoned to attend the **Annual Council Meeting** of **Kidsgrove Town Council** to be held at **7:00pm** on **Thursday 25<sup>th</sup> May 2023** at the **Victoria Hall, Liverpool Road, Kidsgrove ST7 4EL**

Yours sincerely,

Hannah Marr  
Town Clerk

## Agenda

- 1** To receive nominations for and elect the Town Mayor for the Council year 2023 – 2024
- 2** To receive nominations for and elect the Deputy Mayor for the Council year 2023 – 2024
- 3** To receive apologies for absence
- 4** To receive declarations of Members' interests
- 5** To confirm the minutes of the previous meeting
- 6** Public Participation

A period of up to 15 minutes for members of the public to ask questions or submit comments in respect of the business being transacted on the agenda

- 7** To consider matters related to the Paradise Picnic event being organised by Appetite
- 8** To consider, review and approve Standing Orders and Financial Regulations
- 9** To confirm the Council's adoption of the Councillors Code of Conduct
- 10** To review, consider and approve matters related to:-
  - The Councils list of assets
  - Provision of insurance
  - Affiliation to Staffordshire Parish Councils' Association
  - Membership to the Information Commissioners Office (ICO)
  - Membership to Support Staffordshire
  - Membership to the National Allotment Society

- 11** To review, consider and approve matters related to external support services:-
- To approve John Greenall and Co for financial and accountancy support
  - To approve WorkNest for human resources and health and safety support
  - To approve Stoke-on-Trent City Council for support towards CCTV provision
  - To approve Thomson Planning Partnership for support in planning matters
  - To approve Blain Boland and Co and Staffordshire County Council for legal support
  - To approve JDH Business Services as the Internal Auditor and Data Protection Officer
  - To approve Shire Payroll Services for payroll support
  - To approve ReCoded Solutions for IT support
- 12** To consider the approval of Committee structures, Terms of Reference and nominations to Committees
- 13** To receive the Meeting Calendar for the Council year 2023 – 2024
- 14** To note, consider and approve payments for the financial year 2022 – 2023
- 15** To approve the Annual Governance and Accountability Return for the financial year 2022 – 2023
- 16** To note the dates of the next meeting – Thursday 20<sup>th</sup> July 2023