

# Finance and General Purposes

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



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9<sup>th</sup> July 2022

To: **Members of the Finance and General Purposes Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Finance and General Purposes Committee to be held at **7:30pm** on Thursday, 14<sup>th</sup> July 2022 at the Victoria Hall, Kidsgrove.

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

## **Business to be transacted**

- 1. To receive apologies for absence.**
- 2. To receive and note any declarations of Members' Interests.**

To receive declarations of personal, prejudicial and pecuniary interests from members relevant to items under discussion at the meeting.

- 3. To receive and confirm the minutes of the meeting held on Monday, 6<sup>th</sup> June 2022.**

Draft minutes of the meeting of the 6<sup>th</sup> June 2022 are available on the website and have been circulated with the agenda.

- 4. Public Participation.**

A period of up to 15 minutes for members of the public to ask questions or submit comments in respect of the business of the agenda.

- 5. Matters Arising:**

**Updates only from the Clerk/RFO on items outstanding not otherwise on the agenda or not currently requiring further actions agreeing to include:**

- a. Bank Mandates**

To receive and note progress on the mandate changes agreed at the Annual Meeting of the 19<sup>th</sup> May 2022.

- b. Defibrillator Installation**

To receive an update on the defibrillator provision in the Parish.

- c. Dementia Friendly Kidsgrove**

To note the office will progress a meeting of this task group.

- d. Council Contracts**

To receive a progress update on the 'live' document being produced to monitor contracts and agreements.

- 6. Terms of Reference:**

To review the Terms of Reference for the Committee.

**7. Committee Plan:**

To receive and consider the committee's current projects and their inclusion into a forward plan.

**8. Finance: (Reports circulated separately)**

- a. To receive bank reconciliations and bank statements dated 30<sup>th</sup> April 2022.
- b. To receive bank reconciliations and bank statements dated 31<sup>st</sup> May 2022.
- c. To receive bank reconciliations and bank statements dated 30<sup>th</sup> June 2022.
- d. To approve payments made, or to be made.
- e. To receive a quarter 1 budget report.

**9. Victoria Hall Issues:**

To receive an update from the Clerk.

**10. Policy List:**

To receive an updated list of Town Council policies and to review and agree review dates.

**11. Reports – Information only and related to the committee:**

- a. Members Items.
- b. Clerk's Items.
- c. Chair's Items.

**12. Date of next meeting: To be confirmed.**

**13. Matters to be considered with the Press and Public Excluded: Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.**

**14. Town Deal Issues in relation to the Town Council:**

To receive an update and to agree any actions.