

Planning, Infrastructure and Highways Committee

Kidsgrove Town Council
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Minutes of the Planning, Infrastructure and Highways Committee Meeting held on Tuesday, 25th January 2022, 7:00pm, Victoria Hall, Kidsgrove

The meeting started at 7:00pm.

PIH/21-22/4/1

Present

Cllr S Dymond (Chair for the meeting), Cllr C Dickens, Cllr V Jukes.

In attendance: L Norton, Assistant Clerk

PIH/21-22/4/2

To receive and consider apologies for absence.

Apologies were received from Cllr G Burnett, Cllr A Cooper, Cllr K Robinson, Cllr M Stubbs.

PIH/21-22/4/3

To note declarations of Member's Interests

None declared.

PIH/21-22/4/4

To receive and agree the minutes of the meetings held on the 25th November, 2021

The Committee resolved to approve the minutes of the meeting held on the 25th November, 2021.

PIH/21-22/4/5

Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

No members of the public present.

PIH/21-22/4/6

Matters Arising (updates only)

a) Noticeboard repairs –

The assistant clerk updated that the purchase order had now gone through to the supplier for the repair of the noticeboard outside the Town Hall and that confirmation of start date for the work is awaited.

PIH/21-22/4/7

Community Speed Watch

a) Newchapel Group

The assistant clerk advised we are awaiting feedback in regards the Newchapel Group.

b) Talke Group and Butt Lane Group

The assistant clerk updated confirmation of dates for training is awaited from M Shaker at Safer Roads Staffordshire.

PIH/21-22/4/8

Speed Indication Devices: To receive a report from the Clerk and to agree any further actions.

The assistant clerk provided an update on behalf of the town clerk. A meeting with Rob Steele from Staffordshire County Council has been arranged for Monday 31st January to visit and discuss proposed locations for two Town Council funded SIDS: St Martins Road, Talke Pits, and Mount Road, Kidsgrove.

PIH/21-22/4/9

Neighbourhood Plan: To receive an update.

a) To receive an update from the Staffordshire Wildlife Trust and to agree any actions.

The assistant clerk updated that applications for wildlife surveys are now being taken again with Staffordshire Wildlife Trust. A request has been submitted for a quote for a wildlife survey to take place.

b) To receive an update on the grant application.

The assistant clerk updated that the clerk is attempting to finalise the grant application for the printing and distribution costs but some costs have been last minute causing difficulties in meeting the deadline.

c) To review and agree costs for circulation and distribution including costs to also have online responses.

The assistant clerk presented quotations received for the distribution of the questionnaires and the committee agreed that The Leaflet Team would be contracted for the work. This company quoted the lowest price and was also recommended by other councils in the surrounding area. It was agreed a mechanism for online responses should also be considered.

- d) **To agree the date of the next meeting so that the process of consultation can be agreed by the Neighbourhood Plan Group.**

The assistant clerk advised that the town clerk will be sending out some proposed dates.

- e) **To note an opportunity for consultation at the Town Deal Board consultations and to agree attendance.**

The assistant clerk advised that the Town Deal Board consultations will be taking place on the 10th and 12th February 2022. It was previously agreed that the Neighbourhood Plan workgroup will also have a stand on these events to answer residents' questions. Cllr Dickens offered her availability for 12th February. It was noted the time would need to be confirmed.

PIH/21-22/4/10

- CCTV provision: To receive an update report from the Clerk and to resolve to agree any recommendations or otherwise.**

The assistant clerk provided an update on behalf of the town clerk.

The clerk has been obtaining quotes for electrical surveys along with C Malbon from Stoke-on-Trent City Council.

The structural surveys of the lampposts have now been completed and all proposed locations have been deemed satisfactory.

Chris Malbon is providing the quote for a dedicated pole in Clough Hall Park which the clerk is waiting to receive. It is likely that planning permission will be required, and it was agreed delegation to be given to the clerk to proceed with the planning application if required.

It has been affirmed that the license for the receiver in Kidsgrove will still be going ahead with the owner of the property.

The SLA is now with Stoke-on-Trent Council solicitors to address comments from the Town Council solicitors and further feedback is awaited. Jason Handy at Stoke-on-Trent Council is chasing this and the clerk has a meeting Tuesday to go through it.

The aim is to have phase one complete before the end of the financial year with phase two following on between April and May.

The clerk is working on the privacy impact statements.

It was advised that the clerk would be happy to go over the details individually with members should they require.

Note – SLA and Wayleave agreement draft in Part 2.

PIH/21-22/4/11

- Planning Applications Received: To consider any planning applications.**

Planning Appeal 17/00897/FUL

Site at The Junction Of West Avenue and The A5011 Linley Road West Avenue.
Appeal against enforcement notice.

Resolved: The committee agreed to support the comments submitted to them by Cllr K Robinson. The office was asked to submit a response to this effect.

21/01117/FUL

108, Woodshutts Street, Talke, Stoke-ok-Trent
Proposed Two Story Front Extension.

Resolved: The committee agreed there was no comment to be made to this application.

21/01152/FUL

Land on The North Side Of Whitehill Road Kidsgrove Staffordshire ST7 4DY
Erection of 5 no. terrace Dwelling Houses (C3) including associated landscaping and parking.

The committee considered this application and agreed that comment from Cllr J Waring submitted to them and also comments submitted on the planning portal at NULBC. The office was asked to submit a response to reflect this.

21/01171/FUL

47 Walton Way Talke Staffordshire ST7 1UX
Side and rear extension (resubmission of 21/00883/FUL)

Resolved: The committee agreed there was no comment to be made to this application.

PIH/21-22/4/12

To receive an update report on grit bin provision and to agree any actions

The assistant clerk informed the committee that the clerk is due to have a meeting with Rob Steele on 31st January, as previously mentioned in PIH/21-22/4/8 and will also be discussing the grit bin provision amongst other items. It has been confirmed by Staffordshire County Council that Kidsgrove Town Council will be allowed to install the grit bins with the insurance and refilling will be the responsibility of Kidsgrove Town Council.

Cllr S Dymond put forward three suggestions for locations: Butt Lane corner of Congleton Road, Coalpit Hill corner of Thomas Street and Talke Pits opposite Swan Public House. Any further locations would need to be suggested by members before Monday's meeting.

PIH/21-22/4/13

To receive an update on the provision of a bus shelter and agree any actions.

It was advised that this is to be raised with Rob Steele of Staffordshire County Council Highways at the meeting on the 31st January 2022.

PIH/21-22/4/14

To receive any highways items or reports from members.

Cllr V Jukes provided an update from the community speed watch team. There have been no fatalities and just one emergency callout, which was not speed related.

Cllr S Dymond updated that as many potholes as possible have been reported and that some repairs have been undertaken including one on Beech Drive had now been repaired.

Discussions were had to the poor state of repair of Second Avenue, Gloucester Road and Newchapel Road. Cllr Dymond requested that the Town Council contact Staffordshire County Council regarding Second Avenue.

PIH/21-22/4/15 To review the committee's current year budget expenditure.

Deferred.

PIH/21-22/4/16 Five-Year plan and three-year budget – To note and agree the updated plan in relation to the committee's projects. (Circulated separately)

Deferred.

PIH/21-22/4/17 Chair or Clerk's Items to raise to the Committee.

The Chair provided details on the Twenty is Plenty campaign. Cllr V Jukes expressed his concerns. It was advised that Staffordshire County Council have agreed to come and do a presentation where views and any questions can be discussed. It was agreed at Full Council this would be open to all councillors to attend. Once the date of this has been confirmed, councillors will be advised.

PIH/21-22/4/18 Future Key Agenda Items to be raised.

None raised.

PIH/21-22/4/19 To agree the date and time of the next meeting: Monday 7th March 2022

The date of Monday 7th March was agreed.

Matters to be considered with the Press and Public Excluded:

PIH/21-22/4/20 To consider the draft SLA related to the CCTV after feedback from the legal department at Staffordshire County Council.

Deferred.

PIH/21-22/4/21 To consider and agree a draft Wayleave agreement relating to a receiver in Kidsgrove Centre.

Deferred.

The meeting concluded at: 19:55pm