

Environment and Allotment Committee

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk

12th February 2022

To: **Members of the Environment and Allotments Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Environment and Allotments Committee to be held at 7.00pm on Thursday, 17th February 2022. The meeting will take place at the Victoria Hall, Kidsgrove.

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies
Town Clerk

Business to be transacted

1. To receive apologies for absence
2. To receive declarations of Members' Interests
3. To receive and confirm the minutes of the meeting of the Thursday, 6th January 2022. (Circulated and available on the website)

4. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 3 minutes without the permission of the chairman).

5. Matters arising not covered elsewhere (updates only) including:

- a. Environmental Policy.

6. Allotment updates:

- a. To receive a verbal update from the Clerk and Allotment Manager– Crown Bank – including:

- i. an update on the security fencing and the lease of land with Aspire.

- ii. To receive quotes for the allotment fencing and to resolve to agree the way forward. (circulated separately)

- iii. To note the need for asbestos removal discovered upon clearing the perimeter in preparation for the fence construction.

- iv. Any other issues to be reported.

- b. To receive a verbal update from the clerk and Allotment manager – Lamb Street including progress on the land transfer.

7. Green Spaces/Play Areas – To receive an update on plans including the process for installing equipment on NULBC land and also any progress on a request for the name change at Chester Road play area.

8. Parish baskets and planting: To receive a verbal update on the progression of planting previously agreed and to consider any new locations for 2022.

9. Parish bench provision: To receive a verbal update on progress regarding permissions in the proposed locations. To agree any actions going forward.

10. Ranger Report: To receive an update from the Clerk on the Ranger's work and to agree any actions if required.

11. Fishing line harming swans at Bathpool Park: To consider and agree any progress in relation to actions agreed at the meeting of the 6th January 2021

12. To receive a budget update.

13. To receive any information items or correspondence received from the chair or clerk.

14. Future Key Agenda Items

- Water/toilet provision at the allotment sites
- Livestock policies for the allotments
- Lighting in Bathpool Park

15. To agree the date and time of the next meeting: 14th March 2022.

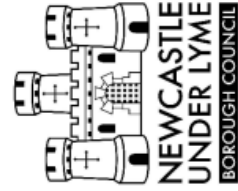
Appendix 1 – Newchapel Recreation Ground – preliminary plans

Newcastle Rec Pump Track

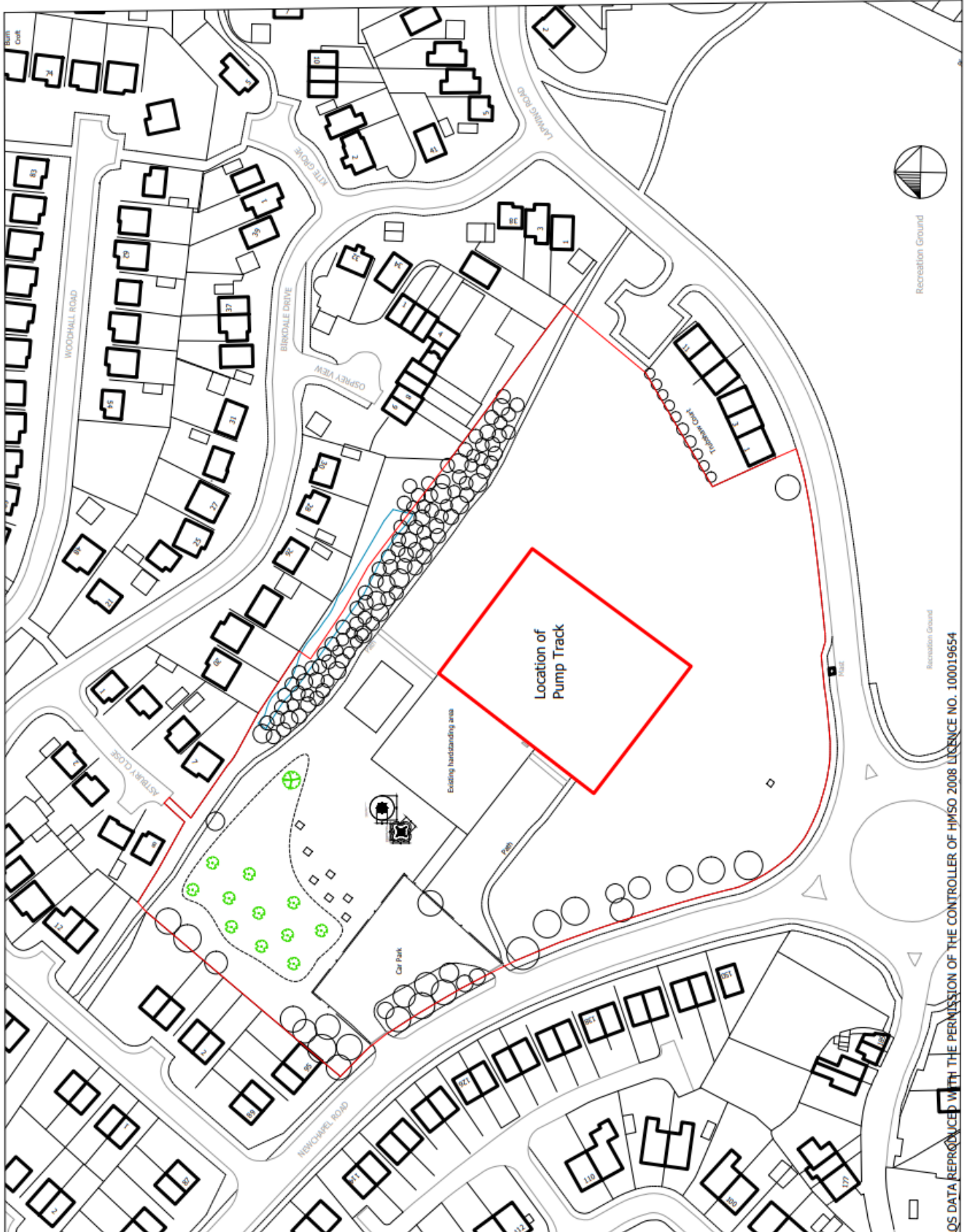
SCALE 1:1000 @ A3

Draft Masterplan

- Includes: -
- Trip rail & vehicle gate to car park perimeter
- Meadow and Orchard
- Planting
- Picnic area
- Prince Philip Memorial Tree
- Soil mini track (for learners)
- Small Rope play kit on grass mat (e.g. Wicksteed)
- 2m Activity Net & Blackbeards Ladder)
- link path to existing hardstanding (for over flow parking when needed)



DAVE ADAMS,
EXECUTIVE DIRECTOR
OPERATIONAL SERVICES
CASTLE HOUSE,
BARRACKS ROAD,
NEWCASTLE,
STAFFORDSHIRE. ST5 1BL



OS DATA REPRODUCED WITH THE PERMISSION OF THE CONTROLLER OF HMSO 2008 LICENCE NO. 100019654

Appendix 1 – Newchapel Recreation Ground – preliminary plans

Classification: NULBC UNCLASSIFIED

Works Item	Description	Estimate
Preliminaries / PC Sums	Site fencing, set-up, etc. / Prime cost sums	£ 4,000.00
Site Prep	General clear up, grading and reseeded of area.	£ 3,172.50
Training track	Soil training pump track	£ 2,400.00
Link Road	Tarmac access between car park and hardstanding	£ 5,395.00
Trip rail	Trip rail to car park and access gate to overflow area	£ 8,370.00
Picnic tables	6 no picnic tables and concrete bases	£ 7,800.00
Rope play equipment	2 items allowed for with safer surfacing (these can be changed to suit)	£ 29,855.00
Trees	Fruit trees and 1 memorial tree	£ 1,325.00
wildflower seed	for the meadow area	£ 2,250.00
Sub-total		<u>£ 64,567.50</u>
Contingency 5%		£ 3,228.38
Fees	Project management fee	£ 6,779.59
Total Estimated Cost		<u>£ 74,575.46</u>

Classification: NULBC UNCLASSIFIED

Appendix 2 – Budget summary – Month 8

		<u>Last Year</u>		<u>Current Year</u>					
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD
102	<u>Environmental Projects</u>								
4029	Environmental improvement	5,500	0	0	0	1,000	4,000	5,000	5,800
4030	Planters and hanging baskets	5,000	925	0	0	3,000	3,000	6,000	3,003
4031	Parks and Green Spaces	1,000	0	0	0	7,500	0	7,500	0
4032	Footpaths/PROWS	1,000	10	0	0	500	0	500	0
4033	Bench provision	0	0	0	0	1,800	0	1,800	0
	Overhead Expenditure	12,500	935	0	0	13,800	7,000	20,800	8,803
6001	plus Transfer from EMR	0	0	0	0	0	0	0	5,800
6000	less Transfer to EMR	0	7,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(12,500)	(7,934)			(13,800)		(20,800)	(3,003)
<hr/>									
		<u>Last Year</u>		<u>Current Year</u>					
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD
107	<u>Allotments</u>								
1002	Allotment Income	900	888	0	0	900	0	900	983
	Total Income	900	888	0	0	900	0	900	983
4300	Allotment Society Subs	55	55	0	0	55	0	55	55
4301	Allotment Legal and prof.	3,000	0	0	0	0	2,000	2,000	115
4302	Allotment waste disposal	450	768	0	0	500	0	500	400
4303	Allotment contingency	500	0	0	0	500	0	500	0
4304	Allotment maintenance	4,000	1,850	0	0	1,000	0	1,000	0
4305	Crown Bank Expansion	5,000	0	0	0	0	5,000	5,000	0
4306	Crown Bank Fencing	0	0	0	0	20,000	0	20,000	0
	Overhead Expenditure	13,005	2,673	0	0	22,055	7,000	29,055	570
	107 Net Income over Expenditure	-12,105	-1,785	0	0	-21,155	-7,000	-28,155	413
6000	less Transfer to EMR	0	7,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(12,105)	(8,785)			(21,155)		(28,155)	413
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		<u>Last Year</u>		<u>Current Year</u>					
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD
110	<u>Ranger Service</u>								
4100	Ranger Service contract	37,500	36,500	0	0	37,000	0	37,000	19,000
4101	Ranger Service Training	300	0	0	0	300	0	300	0
4102	Ranger Other Costs	500	15	0	0	500	0	500	718
	Overhead Expenditure	38,300	36,515	0	0	37,800	0	37,800	19,718
	Movement to/(from) Gen Reserve	(38,300)	(36,515)			(37,800)		(37,800)	(19,718)