



Quarter 1 2021 Budget Report

1. Introduction

This report summarises the Council's spending against budget on the 30th June 2021. To comply with financial regulations, material variances are explained against projected year end figures and that budgeted. Material variance for this purpose shall be either be in excess of £500 or in excess of £250 and 20% of the budget.

Appendix 1 shows the budget dated 30th June 2021 with projected costs and committed expenditure. Committed expenditure is where a purchase order has been submitted but the goods/work are not received/complete and so an invoice against the purchase order has not been entered into the system. Projected expenditure is an estimate of the year-end on a particular budget line. Some projected expenditure figures are estimates based on changing circumstances or average monthly spending to date.

Appendix 2 shows a detailed income and expenditure report by budget heading. This calculates annual variance, but against amount spent to date.

Appendix 3 shows a summary income and expenditure report by cost centre.

2. Administration Costs (101)

| | |
|-------------------------------|---|
| 4011 – ICT software + support | This budget line is overspent. By year end there is predicted to be a 187% overspend. The costs of email provision invoiced Feb 2021 to subscribe to Office 365 was mostly for the 2021-22 financial year. 11/12 of the cost was moved. The budget for 2021-22 was underestimated before full financial costs were fully established. |
| 4027 – Office lease hire | This budget line will underspend as arrangements have not yet been put into place with NULBC. This has been delayed due to uncertainty by NULBC in how the service centre will move forward and due to Covid work from home directives alleviating the need. |
| 4053 – Accountancy fees | This line is overspent (134%). The purchase order ledger has been purchased which wasn't budgeted for. No further expenditure is expected from this budget line because the close down on the accounts package will be in-house next year. |

Recommendations:

Vire £600 from 4027 (office costs) to 4011 (ICT software and support.)

Add a further £1000 to 4011 (ICT and software support) from general reserves.

4. Environmental Projects (102)

| | |
|---------------------------|--|
| 4029 – Environmental Imp. | This budget line appears overspent, but this is due to £5800 being spent from the capital earmarked reserved on the Boathouse improvements as agreed by Council in 2020-2021. Thus, the £5000 budgeted for 2021-22 is still available. To reflect the true situation, the sum spent needs adding to the budget, reflecting that its from an earmarked reserve not from the general fund. |
|---------------------------|--|

5. Fixed and Statutory (104)

No significant variances predicted.

6. General Projects (105)

No significant variances predicted.

7. Staff Payroll costs (106)

No significant variances predicted.

8. Allotments (107)

| | |
|-----------------------------|--|
| 4305 – Crown Bank Expansion | This budget line is unlikely to be used this year due to there being other priorities at NULBC (covid impact). The money is in an earmarked reserve and should remain there. The next budget update should review the need to keep this sum in this year's budget. |
|-----------------------------|--|

9. Victoria Hall Operations (109)

| | |
|--|---|
| 1000 - Lettings | Due to the extending of lockdowns, the hall will be open less over the year than predicted. This results in projected income being reduced (approx. 65% predicted.) |
| 1001 – Bar Franchise | Since the bar is still closed and the terms of a new lease are not known, it is difficult to predict the bar income for the year. |
| 4090 – Victoria Hall Repairs and maintenance | Although not yet overspent, it is very likely that further costs will exceed £2000. This line should be considered by F&GP prior to the Q2 budget review. |
| 4094 - External contractor cleaning | This budget line will require more input. |

Recommendation:

To move £2000 into 4094 – External contractor cleaning – from general reserves and review again in Q2.

10. Ranger Service (110)

No significant variances to report.

11. Civic Costs (111)

No significant variances to report.

12. Grants and donations (112)

No significant variances to report.

13. Events (114)

| | |
|--------------------------|--|
| 1999 – PinP Event Income | £500 predicted income will not occur. This can be removed from the budget. |
| 4098 – Reels on Wheels | £500 spend will not occur. This can be removed from the budget. |

14. Health and Wellbeing (115)

No significant variances to report.

15. Highways and highways safety (116)

No significant variances to report.

16. Neighbourhood Plan (117)

No significant variances to report.

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|-------------------------------------|------------------|----------------|---------------------|----------------|----------------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 101 Administration | | | | | | | | | |
| 1010 Bank Interest | 600 | 1,227 | 300 | 3 | 300 | 0 | 0 | 0 | 0 |
| 1076 Precept | 233,862 | 233,862 | 231,615 | 231,615 | 231,615 | 0 | 0 | 0 | 0 |
| 1077 Council Tax Support Grant | 13,266 | 13,266 | 13,266 | 13,266 | 13,266 | 0 | 0 | 0 | 0 |
| Total Income | 247,728 | 248,355 | 245,181 | 244,884 | 245,181 | 0 | 0 | 0 | 0 |
| 4004 Communication and consultation | 720 | 600 | 720 | 120 | 720 | 0 | 0 | 0 | 0 |
| 4005 Advertising | 500 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4006 Office Equipment + ICT hardwar | 2,000 | 1,114 | 750 | 0 | 750 | 0 | 0 | 0 | 0 |
| 4007 Postage | 53 | 0 | 50 | 0 | 50 | 0 | 0 | 0 | 0 |
| 4008 Stationery | 530 | 304 | 521 | 100 | 521 | 0 | 0 | 0 | 0 |
| 4009 Office Sundries and Contingenc | 500 | 372 | 500 | 219 | 500 | 125 | 0 | 0 | 0 |
| 4010 Telephone & Internet | 1,750 | 1,347 | 1,300 | 303 | 1,350 | 0 | 0 | 0 | 0 |
| 4011 ICT - software + support | 5,000 | 1,502 | 2,000 | 3,216 | 3,750 | 0 | 0 | 0 | 0 |
| 4012 Website development | 250 | 0 | 250 | 199 | 250 | 0 | 0 | 0 | 0 |
| 4013 Photocopier and printer | 3,500 | 3,486 | 750 | 305 | 750 | 0 | 0 | 0 | 0 |
| 4017 Mileage costs | 50 | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4019 Bank Charges | 260 | 203 | 275 | 72 | 275 | 0 | 0 | 0 | 0 |
| 4020 Training - Staff | 2,250 | 1,615 | 2,000 | 190 | 2,000 | 0 | 0 | 0 | 0 |
| 4021 Training - Members | 500 | 120 | 1,000 | 110 | 1,000 | 0 | 0 | 0 | 0 |
| 4022 Payroll costs | 350 | 267 | 300 | 81 | 400 | 0 | 0 | 0 | 0 |
| 4026 General admin equipment | 250 | 0 | 750 | 0 | 750 | 0 | 0 | 0 | 0 |
| 4027 Office lease/hire | 500 | 0 | 1,200 | 0 | 600 | 0 | 0 | 0 | 0 |
| 4052 SPCA and other subscriptions | 1,550 | 1,784 | 1,650 | 1,350 | 1,850 | 0 | 0 | 0 | 0 |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|---------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4053 Accountancy Fees inc Rialtas | 600 | 1,066 | 750 | 1,004 | 1,004 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 21,113 | 13,779 | 15,316 | 7,268 | 17,020 | 125 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 226,615 | 234,576 | 229,865 | 237,616 | 228,161 | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|----------------|---------------------|----------------|-----------------|------------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 102 Environmental Projects | | | | | | | | | |
| 4029 Environmental improvement | 5,500 | 0 | 5,000 | 5,800 | 10,800 | 0 | 0 | 0 | 0 |
| 4030 Planters and hanging baskets | 5,000 | 925 | 6,000 | 1,786 | 6,000 | 700 | 0 | 0 | 0 |
| 4031 Parks and Green Spaces | 1,000 | 0 | 7,500 | 0 | 7,500 | 0 | 0 | 0 | 0 |
| 4032 Footpaths/PROWS | 1,000 | 10 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4033 Bench provision | 0 | 0 | 1,800 | 0 | 1,800 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 12,500 | 935 | 20,800 | 7,586 | 26,600 | 700 | 0 | 0 | 0 |
| 6001 plus Transfer from EMR | 0 | 0 | 0 | 5,800 | 0 | 0 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 7,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (12,500) | (7,934) | (20,800) | (1,786) | (26,600) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|-----------------|---------------------|----------------|-----------------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 104 Fixed & Statutory | | | | | | | | | |
| 4025 Business Rates | 8,300 | 8,234 | 8,300 | 8,234 | 8,234 | 0 | 0 | 0 | 0 |
| 4050 Audit Fee inc GDPR | 2,500 | 2,200 | 2,600 | -448 | 2,500 | 0 | 0 | 0 | 0 |
| 4051 Insurance | 3,600 | 3,604 | 3,650 | 0 | 3,650 | 0 | 0 | 0 | 0 |
| 4054 Professional Advice statutory | 1,000 | 0 | 750 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4055 Bar licence | 260 | 180 | 200 | 180 | 180 | 0 | 0 | 0 | 0 |
| 4056 Legal and Health and Safety | 4,100 | 4,050 | 4,200 | 0 | 4,100 | 0 | 0 | 0 | 0 |
| 4999 Miscellaneous and unexpected | 500 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 20,260 | 18,267 | 20,200 | 7,965 | 19,664 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (20,260) | (18,267) | (20,200) | (7,965) | (19,664) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|-----------------|---------------------|------------|-----------------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 105 General projects | | | | | | | | | |
| 4063 Christmas Lights | 12,000 | 1,620 | 12,000 | 0 | 12,000 | 0 | 0 | 0 | 0 |
| 4450 Telephone Box Upkeep + Mainten | 3,000 | 0 | 3,000 | 0 | 3,000 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 15,000 | 1,620 | 15,000 | 0 | 15,000 | 0 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 8,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (15,000) | (10,120) | (15,000) | 0 | (15,000) | | 0 | | |

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| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|------------|---------------------------------------|-----------------|---------------------|-----------------|-----------------|-----------------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 106 | <u>Staff payroll costs</u> | | | | | | | | |
| 4000 | Salaries | 45,000 | 37,131 | 45,000 | 9,934 | 46,500 | 0 | 0 | 0 |
| 4001 | HMRC | 15,500 | 16,595 | 25,000 | 4,643 | 21,000 | 0 | 0 | 0 |
| 4002 | Staffordshire Pensions | 15,000 | 15,784 | 20,000 | 4,340 | 19,000 | 0 | 0 | 0 |
| 4003 | Working from Home Allowance | 0 | 78 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 75,500 | 69,588 | 90,000 | 18,918 | 86,500 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (75,500) | (69,588) | (90,000) | (18,918) | (86,500) | 0 | | |

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| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|--|------------------|---------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 107 Allotments | | | | | | | | | |
| 1002 Allotment Income | 900 | 888 | 900 | 983 | 983 | 0 | 0 | 0 | 0 |
| Total Income | 900 | 888 | 900 | 983 | 983 | 0 | 0 | 0 | 0 |
| 4300 Allotment Society Subs | 55 | 55 | 55 | 0 | 55 | 0 | 0 | 0 | 0 |
| 4301 Allotment Legal and prof. | 3,000 | 0 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 4302 Allotment waste disposal | 450 | 768 | 500 | 0 | 540 | 0 | 0 | 0 | 0 |
| 4303 Allotment contingency | 500 | 0 | 500 | 0 | 400 | 0 | 0 | 0 | 0 |
| 4304 Allotment maintenance | 4,000 | 1,850 | 1,000 | 0 | 750 | 0 | 0 | 0 | 0 |
| 4305 Crown Bank Expansion | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4306 Crown Bank Fencing | 0 | 0 | 20,000 | 0 | 20,000 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 13,005 | 2,673 | 29,055 | 0 | 23,745 | 0 | 0 | 0 | 0 |
| 107 Net Income over Expenditure | -12,105 | -1,785 | -28,155 | 983 | -22,762 | 0 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 7,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (12,105) | (8,785) | (28,155) | 983 | (22,762) | | 0 | | |

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| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|--|------------------|-----------------|---------------------|----------------|-----------------|---------------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 109 Victoria Hall Operations | | | | | | | | | |
| 1000 Lettings | 20,000 | -220 | 15,500 | 480 | 10,000 | 0 | 0 | 0 | 0 |
| 1001 Bar Franchise | 6,000 | 0 | 4,500 | 0 | 6,000 | 0 | 0 | 0 | 0 |
| 1004 Surety Deposits | 0 | 0 | 0 | 100 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 26,000 | -220 | 20,000 | 580 | 16,000 | 0 | 0 | 0 | 0 |
| 4061 Interior CCTV Victoria Hall | 0 | 0 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 4062 Stage Lighting and winding gea | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4064 Kitchen Costs | 10,500 | 0 | 10,500 | 0 | 10,500 | 0 | 0 | 0 | 0 |
| 4077 Victoria Hall other costs | 750 | 0 | 750 | 13 | 650 | 144 | 0 | 0 | 0 |
| 4078 Victoria Hall advertising | 1,200 | 510 | 1,200 | 90 | 1,200 | 0 | 0 | 0 | 0 |
| 4080 Waste Disposal | 500 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4085 Service Charge | 10,500 | 8,789 | 12,500 | 2,000 | 12,500 | 0 | 0 | 0 | 0 |
| 4086 Vic Hall Interior Xmas Decs | 200 | 0 | 200 | 0 | 200 | 0 | 0 | 0 | 0 |
| 4090 Victoria Hall - Repairs/Maint | 9,000 | 18,766 | 6,000 | 0 | 8,000 | 3,585 | 0 | 0 | 0 |
| 4091 Victoria Hall Legal Expenses | 2,000 | 500 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 4092 Health and Safety | 500 | 474 | 1,000 | 0 | 500 | 62 | 0 | 0 | 0 |
| 4093 External contractor Security | 2,500 | 0 | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| 4094 External Contractor cleaning | 5,000 | 2,511 | 1,000 | 629 | 6,000 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 54,650 | 31,549 | 42,650 | 2,732 | 49,050 | 3,791 | 0 | 0 | 0 |
| 109 Net Income over Expenditure | -28,650 | -31,769 | -22,650 | -2,152 | -33,050 | -3,791 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (28,650) | (43,769) | (22,650) | (2,152) | (33,050) | 0 | 0 | 0 | 0 |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|-----------------|---------------------|----------------|-----------------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 110 Ranger Service | | | | | | | | | |
| 4100 Ranger Service contract | 37,500 | 36,500 | 37,000 | 9,500 | 38,000 | 0 | 0 | 0 | 0 |
| 4101 Ranger Service Training | 300 | 0 | 300 | 0 | 300 | 0 | 0 | 0 | 0 |
| 4102 Ranger Other Costs | 500 | 15 | 500 | 206 | 750 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 38,300 | 36,515 | 37,800 | 9,706 | 39,050 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (38,300) | (36,515) | (37,800) | (9,706) | (39,050) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

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| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|----------------|---------------------|------------|----------------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 111 Civic Costs | | | | | | | | | |
| 4041 Civic Regalia | 750 | 0 | 750 | 0 | 750 | 0 | 0 | 0 | 0 |
| 4042 Mayors Allowance | 1,000 | 1,000 | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 4043 Deputy Mayors Allowance | 250 | 0 | 250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4045 Mayors Function Funds | 500 | 0 | 750 | 0 | 250 | 0 | 0 | 0 | 0 |
| 4046 Town Crier | 250 | 250 | 250 | 0 | 250 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 2,750 | 1,250 | 3,000 | 0 | 2,250 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (2,750) | (1,250) | (3,000) | 0 | (2,250) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|-----------------|---------------------|------------|----------------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 112 Grants and donations | | | | | | | | | |
| 4200 Grants awarded | 10,000 | 3,416 | 10,000 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 4201 Donations (S137) | 500 | 200 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4203 Covid-19 Fund | 10,000 | 2,500 | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 20,500 | 6,116 | 15,500 | 0 | 6,500 | 0 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 5,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (20,500) | (11,116) | (15,500) | 0 | (6,500) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|--|------------------|----------------|---------------------|------------|----------------|-----------|------------------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 114 Events | | | | | | | | | |
| 1998 Party in the Park Income | 0 | 0 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1999 Event Income | 500 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| Total Income | 500 | 0 | 1,000 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4070 Community Pantomime | 1,000 | 0 | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 4071 Queens platinum jubilee | 0 | 0 | 2,500 | 0 | 2,500 | 0 | 0 | 0 | 0 |
| 4098 Reels on Wheels | 1,000 | 0 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4099 Other Event costs | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 | 0 | 0 | 0 |
| 4602 Party in the Park Costs | 1,300 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 4,800 | 0 | 5,500 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| 114 Net Income over Expenditure | -4,300 | 0 | -4,500 | 0 | -4,500 | 0 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (4,300) | (3,000) | (4,500) | 0 | (4,500) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|----------------|---------------------|------------|----------------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 115 Health and Wellbeing | | | | | | | | | |
| 4401 Dementia Friendly Kidsgrove | 1,500 | 0 | 1,500 | 0 | 1,500 | 0 | 0 | 0 | 0 |
| 4402 Defibrillator project | 5,000 | 930 | 4,000 | 0 | 4,000 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 6,500 | 930 | 5,500 | 0 | 5,500 | 0 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | 0 | 5,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (6,500) | (6,430) | (5,500) | 0 | (5,500) | | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | Total | <u>Current Year</u> | | | <u>Next Year</u> | | |
|---|---------------------------------------|----------|----------|---------------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 116 Highways and Highways Safety | | | | | | | | | |
| 4500 Other Highways and highways Sa | 4,000 | 600 | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 4501 Community Speed Watch Report | 5,500 | 0 | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| 4502 SID provision | 10,250 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| 4503 Noticeboard Improvements | 5,000 | 0 | 6,000 | 0 | 6,000 | 0 | 0 | 0 | 0 |
| 4504 CCTV provision | 15,000 | 0 | 25,000 | 0 | 25,000 | 0 | 0 | 0 | 0 |
| 4505 Planning and mapping software | 1,000 | 720 | 750 | 0 | 750 | 0 | 0 | 0 | 0 |
| 4506 Town mapping and signage | 0 | 0 | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 4507 Grit Bin Provision | 0 | 0 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 4508 Bus shelter provision | 0 | 0 | 5,000 | 0 | 5,000 | 0 | 0 | 0 | 0 |
| | | | | | | | | | |
| | Overhead Expenditure | | | | | | | | |
| | | 40,750 | 1,320 | 55,750 | 0 | 55,750 | 0 | 0 | 0 |
| 6000 less Transfer to EMR | | 0 | 32,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | |
| | Movement to/(from) Gen Reserve | | | | | | | | |
| | | (40,750) | (33,820) | (55,750) | 0 | (55,750) | 0 | | |

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Annual Budget - By Centre (Actual YTD Month 3)

Note: Kidsgrove Town Council - Budget 2020/21

| | <u>Last Year</u> | | <u>Current Year</u> | | | | <u>Next Year</u> | | |
|---------------------------------------|------------------|----------|---------------------|------------|-----------|-----------|------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 117 Neighbourhood Plan | | | | | | | | | |
| 4550 Neighbourhood Plan General Cos | 3,000 | 868 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 3,000 | 868 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (3,000) | (868) | (2,000) | 0 | (2,000) | | 0 | | |
| Total Budget Income | 275,128 | 249,023 | 267,081 | 246,447 | 262,664 | 0 | 0 | 0 | 0 |
| Expenditure | 328,628 | 185,410 | 358,071 | 54,175 | 353,629 | 4,616 | 0 | 0 | 0 |
| Net Income over Expenditure | -53,500 | 63,613 | -90,990 | 192,272 | -90,965 | -4,616 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 0 | 0 | 5,800 | 0 | 0 | 0 | 0 | 0 |
| less Transfer to EMR | 0 | 80,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (53,500) | (16,887) | (90,990) | 198,072 | (90,965) | | 0 | | |

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|---------------------------|--|--|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| Month No: 3 | | Detailed Income & Expenditure by Budget Heading 30/06/2021 | | | | | | | |
| Cost Centre Report | | | | | | | | | |
| | | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
| <u>101 Administration</u> | | | | | | | | | |
| 1010 | Bank Interest | 1,227 | 3 | 300 | 297 | | | 1.1% | |
| 1076 | Precept | 233,862 | 231,615 | 231,615 | 0 | | | 100.0% | |
| 1077 | Council Tax Support Grant | 13,266 | 13,266 | 13,266 | 0 | | | 100.0% | |
| | Administration :- Income | 248,355 | 244,884 | 245,181 | 297 | | | 99.9% | 0 |
| 4004 | Communication and consultation | 600 | 120 | 720 | 600 | | 600 | 16.7% | |
| 4005 | Advertising | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4006 | Office Equipment + ICT hardwar | 1,114 | 0 | 750 | 750 | | 750 | 0.0% | |
| 4007 | Postage | 0 | 0 | 50 | 50 | | 50 | 0.0% | |
| 4008 | Stationery | 304 | 100 | 521 | 421 | | 421 | 19.2% | |
| 4009 | Office Sundries and Contingenc | 372 | 219 | 500 | 281 | 125 | 155 | 69.0% | |
| 4010 | Telephone & Internet | 1,347 | 303 | 1,300 | 997 | | 997 | 23.3% | |
| 4011 | ICT - software + support | 1,502 | 3,216 | 2,000 | (1,216) | | (1,216) | 160.8% | |
| 4012 | Website development | 0 | 199 | 250 | 51 | | 51 | 79.6% | |
| 4013 | Photocopier and printer | 3,486 | 305 | 750 | 445 | | 445 | 40.6% | |
| 4017 | Mileage costs | 0 | 0 | 50 | 50 | | 50 | 0.0% | |
| 4019 | Bank Charges | 203 | 72 | 275 | 203 | | 203 | 26.1% | |
| 4020 | Training - Staff | 1,615 | 190 | 2,000 | 1,810 | | 1,810 | 9.5% | |
| 4021 | Training - Members | 120 | 110 | 1,000 | 890 | | 890 | 11.0% | |
| 4022 | Payroll costs | 267 | 81 | 300 | 220 | | 220 | 26.8% | |
| 4026 | General admin equipment | 0 | 0 | 750 | 750 | | 750 | 0.0% | |
| 4027 | Office lease/hire | 0 | 0 | 1,200 | 1,200 | | 1,200 | 0.0% | |
| 4052 | SPCA and other subscriptions | 1,784 | 1,350 | 1,650 | 300 | | 300 | 81.8% | |
| 4053 | Accountancy Fees inc Rialtas | 1,066 | 1,004 | 750 | (254) | | (254) | 133.8% | |
| | Administration :- Indirect Expenditure | 13,779 | 7,268 | 15,316 | 8,048 | 125 | 7,923 | 48.3% | 0 |
| | Net Income over Expenditure | 234,576 | 237,616 | 229,865 | (7,751) | | | | |

Appendix 2 – Expenditure and Income showing % of budget spent to date.

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|--------------|----------------------|
| 102 Environmental Projects | | | | | | | | |
| 4029 Environmental improvement | 0 | 5,800 | 5,000 | (800) | | (800) | 116.0% | 5,800 |
| 4030 Planters and hanging baskets | 925 | 1,786 | 6,000 | 4,214 | 700 | 3,514 | 41.4% | |
| 4031 Parks and Green Spaces | 0 | 0 | 7,500 | 7,500 | | 7,500 | 0.0% | |
| 4032 Footpaths/PROWS | 10 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4033 Bench provision | 0 | 0 | 1,800 | 1,800 | | 1,800 | 0.0% | |
| Environmental Projects :- Indirect Expenditure | 935 | 7,586 | 20,800 | 13,214 | 700 | 12,514 | 39.8% | 5,800 |
| Net Expenditure | (935) | (7,586) | (20,800) | (13,214) | | | | |
| 6001 plus Transfer from EMR | 0 | 5,800 | | | | | | |
| 6000 less Transfer to EMR | 7,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (7,934) | (1,786) | | | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|--------------|----------------------|
| 104 Fixed & Statutory | | | | | | | | |
| 4025 Business Rates | 8,234 | 8,234 | 8,300 | 67 | | 67 | 99.2% | |
| 4050 Audit Fee inc GDPR | 2,200 | (448) | 2,600 | 3,048 | | 3,048 | (17.2%) | |
| 4051 Insurance | 3,604 | 0 | 3,650 | 3,650 | | 3,650 | 0.0% | |
| 4054 Professional Advice statutory | 0 | 0 | 750 | 750 | | 750 | 0.0% | |
| 4055 Bar licence | 180 | 180 | 200 | 20 | | 20 | 90.0% | |
| 4056 Legal and Health and Safety | 4,050 | 0 | 4,200 | 4,200 | | 4,200 | 0.0% | |
| 4999 Miscellaneous and unexpected | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| Fixed & Statutory :- Indirect Expenditure | 18,267 | 7,965 | 20,200 | 12,235 | 0 | 12,235 | 39.4% | 0 |
| Net Expenditure | (18,267) | (7,965) | (20,200) | (12,235) | | | | |

Appendix 2 – Expenditure and Income showing % of budget spent to date.

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------------|---------------------|------------------------|------------------------|-----------------------|-----------------|-------------|----------------------|
| <u>105 General projects</u> | | | | | | | | |
| 4063 Christmas Lights | 1,620 | 0 | 12,000 | 12,000 | | 12,000 | 0.0% | |
| 4450 Telephone Box Upkeep + Mainten | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% | |
| General projects :- Indirect Expenditure | <u>1,620</u> | <u>0</u> | <u>15,000</u> | <u>15,000</u> | <u>0</u> | <u>15,000</u> | <u>0.0%</u> | <u>0</u> |
| Net Expenditure | <u>(1,620)</u> | <u>0</u> | <u>(15,000)</u> | <u>(15,000)</u> | | | | |
| 6000 less Transfer to EMR | 8,500 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | <u>(10,120)</u> | <u>0</u> | | | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|------------------------|------------------------|------------------------|------------------------|-----------------------|-----------------|--------------|----------------------|
| <u>106 Staff payroll costs</u> | | | | | | | | |
| 4000 Salaries | 37,131 | 9,934 | 45,000 | 35,066 | | 35,066 | 22.1% | |
| 4001 HMRC | 16,595 | 4,643 | 25,000 | 20,357 | | 20,357 | 18.6% | |
| 4002 Staffordshire Pensions | 15,784 | 4,340 | 20,000 | 15,660 | | 15,660 | 21.7% | |
| 4003 Working from Home Allowance | 78 | 0 | 0 | 0 | | 0 | 0.0% | |
| Staff payroll costs :- Indirect Expenditure | <u>69,588</u> | <u>18,918</u> | <u>90,000</u> | <u>71,082</u> | <u>0</u> | <u>71,082</u> | <u>21.0%</u> | <u>0</u> |
| Net Expenditure | <u>(69,588)</u> | <u>(18,918)</u> | <u>(90,000)</u> | <u>(71,082)</u> | | | | |

Appendix 2 – Expenditure and Income showing % of budget spent to date.

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|---------------|----------------------|
| <u>107 Allotments</u> | | | | | | | | |
| 1002 Allotment Income | 888 | 983 | 900 | (83) | | | 109.2% | |
| Allotments :- Income | 888 | 983 | 900 | (83) | | | 109.2% | 0 |
| 4300 Allotment Society Subs | 55 | 0 | 55 | 55 | | 55 | 0.0% | |
| 4301 Allotment Legal and prof. | 0 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |
| 4302 Allotment waste disposal | 768 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4303 Allotment contingency | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4304 Allotment maintenance | 1,850 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4305 Crown Bank Expansion | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| 4306 Crown Bank Fencing | 0 | 0 | 20,000 | 20,000 | | 20,000 | 0.0% | |
| Allotments :- Indirect Expenditure | 2,673 | 0 | 29,055 | 29,055 | 0 | 29,055 | 0.0% | 0 |
| Net Income over Expenditure | (1,785) | 983 | (28,155) | (29,138) | | | | |
| 6000 less Transfer to EMR | 7,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (8,785) | 983 | | | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|--------------|----------------------|
| <u>109 Victoria Hall Operations</u> | | | | | | | | |
| 1000 Lettings | (220) | 480 | 15,500 | 15,020 | | | 3.1% | |
| 1001 Bar Franchise | 0 | 0 | 4,500 | 4,500 | | | 0.0% | |
| 1004 Surety Deposits | 0 | 100 | 0 | (100) | | | 0.0% | |
| Victoria Hall Operations :- Income | (220) | 580 | 20,000 | 19,420 | | | 2.9% | 0 |
| 4061 Interior CCTV Victoria Hall | 0 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |
| 4064 Kitchen Costs | 0 | 0 | 10,500 | 10,500 | | 10,500 | 0.0% | |
| 4077 Victoria Hall other costs | 0 | 13 | 750 | 737 | 144 | 593 | 20.9% | |
| 4078 Victoria Hall advertising | 510 | 90 | 1,200 | 1,110 | | 1,110 | 7.5% | |
| 4080 Waste Disposal | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4085 Service Charge | 8,789 | 2,000 | 12,500 | 10,500 | | 10,500 | 16.0% | |
| 4086 Vic Hall Interior Xmas Decs | 0 | 0 | 200 | 200 | | 200 | 0.0% | |
| 4090 Victoria Hall - Repairs/Maint | 18,766 | 0 | 6,000 | 6,000 | 3,585 | 2,415 | 59.8% | |
| 4091 Victoria Hall Legal Expenses | 500 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |
| 4092 Health and Safety | 474 | 0 | 1,000 | 1,000 | 62 | 938 | 6.2% | |
| 4093 External contractor Security | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| 4094 External Contractor cleaning | 2,511 | 629 | 1,000 | 371 | | 371 | 62.9% | |
| Victoria Hall Operations :- Indirect Expenditure | 31,549 | 2,732 | 42,650 | 39,918 | 3,791 | 36,127 | 15.3% | 0 |
| Net Income over Expenditure | (31,769) | (2,152) | (22,650) | (20,498) | | | | |
| 6000 less Transfer to EMR | 12,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (43,769) | (2,152) | | | | | | |

Appendix 2 – Expenditure and Income showing % of budget spent to date.

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------------|-----------------------|------------------------|------------------------|-----------------------|-----------------|--------------|----------------------|
| <u>110 Ranger Service</u> | | | | | | | | |
| 4100 Ranger Service contract | 36,500 | 9,500 | 37,000 | 27,500 | | 27,500 | 25.7% | |
| 4101 Ranger Service Training | 0 | 0 | 300 | 300 | | 300 | 0.0% | |
| 4102 Ranger Other Costs | 15 | 206 | 500 | 294 | | 294 | 41.2% | |
| Ranger Service :- Indirect Expenditure | <u>36,515</u> | <u>9,706</u> | <u>37,800</u> | <u>28,094</u> | <u>0</u> | <u>28,094</u> | <u>25.7%</u> | <u>0</u> |
| Net Expenditure | <u>(36,515)</u> | <u>(9,706)</u> | <u>(37,800)</u> | <u>(28,094)</u> | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|-------------------------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|-----------------|-------------|----------------------|
| <u>111 Civic Costs</u> | | | | | | | | |
| 4041 Civic Regalia | 0 | 0 | 750 | 750 | | 750 | 0.0% | |
| 4042 Mayors Allowance | 1,000 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4043 Deputy Mayors Allowance | 0 | 0 | 250 | 250 | | 250 | 0.0% | |
| 4045 Mayors Function Funds | 0 | 0 | 750 | 750 | | 750 | 0.0% | |
| 4046 Town Crier | 250 | 0 | 250 | 250 | | 250 | 0.0% | |
| Civic Costs :- Indirect Expenditure | <u>1,250</u> | <u>0</u> | <u>3,000</u> | <u>3,000</u> | <u>0</u> | <u>3,000</u> | <u>0.0%</u> | <u>0</u> |
| Net Expenditure | <u>(1,250)</u> | <u>0</u> | <u>(3,000)</u> | <u>(3,000)</u> | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------------|---------------------|------------------------|------------------------|-----------------------|-----------------|-------------|----------------------|
| <u>112 Grants and donations</u> | | | | | | | | |
| 4200 Grants awarded | 3,416 | 0 | 10,000 | 10,000 | | 10,000 | 0.0% | |
| 4201 Donations (S137) | 200 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4203 Covid-19 Fund | 2,500 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| Grants and donations :- Indirect Expenditure | <u>6,116</u> | <u>0</u> | <u>15,500</u> | <u>15,500</u> | <u>0</u> | <u>15,500</u> | <u>0.0%</u> | <u>0</u> |
| Net Expenditure | <u>(6,116)</u> | <u>0</u> | <u>(15,500)</u> | <u>(15,500)</u> | | | | |
| 6000 less Transfer to EMR | 5,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | <u>(11,116)</u> | <u>0</u> | | | | | | |

Appendix 2 – Expenditure and Income showing % of budget spent to date.

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|-------------|----------------------|
| 114 Events | | | | | | | | |
| 1998 Party in the Park Income | 0 | 0 | 500 | 500 | | | 0.0% | |
| 1999 Event Income | 0 | 0 | 500 | 500 | | | 0.0% | |
| Events :- Income | 0 | 0 | 1,000 | 1,000 | | | 0.0% | 0 |
| 4070 Community Pantomime | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4071 Queens platinum jubilee | 0 | 0 | 2,500 | 2,500 | | 2,500 | 0.0% | |
| 4098 Reels on Wheels | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4099 Other Event costs | 0 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% | |
| Events :- Indirect Expenditure | 0 | 0 | 5,500 | 5,500 | 0 | 5,500 | 0.0% | 0 |
| Net Income over Expenditure | 0 | 0 | (4,500) | (4,500) | | | | |
| 6000 less Transfer to EMR | 3,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (3,000) | 0 | | | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|-------------|----------------------|
| 115 Health and Wellbeing | | | | | | | | |
| 4401 Dementia Friendly Kidsgrove | 0 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% | |
| 4402 Defibrillator project | 930 | 0 | 4,000 | 4,000 | | 4,000 | 0.0% | |
| Health and Wellbeing :- Indirect Expenditure | 930 | 0 | 5,500 | 5,500 | 0 | 5,500 | 0.0% | 0 |
| Net Expenditure | (930) | 0 | (5,500) | (5,500) | | | | |
| 6000 less Transfer to EMR | 5,500 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (6,430) | 0 | | | | | | |

Appendix 2 – Expenditure and Income showing % of budget spent to date.

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|-------------|----------------------|
| 116 Highways and Highways Safety | | | | | | | | |
| 4500 Other Highways and highways Sa | 600 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4501 Community Speed Watch Report | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| 4502 SID provision | 0 | 0 | 10,000 | 10,000 | | 10,000 | 0.0% | |
| 4503 Noticeboard Improvements | 0 | 0 | 6,000 | 6,000 | | 6,000 | 0.0% | |
| 4504 CCTV provision | 0 | 0 | 25,000 | 25,000 | | 25,000 | 0.0% | |
| 4505 Planning and mapping software | 720 | 0 | 750 | 750 | | 750 | 0.0% | |
| 4506 Town mapping and signage | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% | |
| 4507 Grit Bin Provision | 0 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |
| 4508 Bus shelter provision | 0 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| Highways and Highways Safety :- Indirect Expenditure | 1,320 | 0 | 55,750 | 55,750 | 0 | 55,750 | 0.0% | 0 |
| Net Expenditure | (1,320) | 0 | (55,750) | (55,750) | | | | |
| 6000 less Transfer to EMR | 32,500 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (33,820) | 0 | | | | | | |

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Detailed Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|-------------|----------------------|
| 117 Neighbourhood Plan | | | | | | | | |
| 4550 Neighbourhood Plan General Cos | 868 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |
| Neighbourhood Plan :- Indirect Expenditure | 868 | 0 | 2,000 | 2,000 | 0 | 2,000 | 0.0% | 0 |
| Net Expenditure | (868) | 0 | (2,000) | (2,000) | | | | |
| Grand Totals:- Income | 249,023 | 246,447 | 267,081 | 20,634 | | | 92.3% | |
| Expenditure | 185,410 | 54,175 | 358,071 | 303,896 | 4,616 | 299,279 | 16.4% | |
| Net Income over Expenditure | 63,613 | 192,272 | (90,990) | (283,262) | | | | |
| plus Transfer from EMR | 0 | 5,800 | | | | | | |
| less Transfer to EMR | 80,500 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (16,887) | 198,072 | | | | | | |

Appendix 3 – Cost centre report

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Summary Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|------------------------------|--------------------------------|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|
| 101 Administration | Income | 248,355 | 244,884 | 245,181 | 297 | | | 99.9% |
| | Expenditure | 13,779 | 7,268 | 15,316 | 8,048 | 125 | 7,923 | 48.3% |
| | Net Income over Expenditure | <u>234,576</u> | <u>237,616</u> | <u>229,865</u> | <u>(7,751)</u> | | | |
| | less Transfer to EMR | 0 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>234,576</u> | <u>237,616</u> | | | | | |
| 102 Environmental Projects | Expenditure | 935 | 7,586 | 20,800 | 13,214 | 700 | 12,514 | 39.8% |
| | plus Transfer from EMR | 0 | 5,800 | | | | | |
| | less Transfer to EMR | 7,000 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(7,934)</u> | <u>(1,786)</u> | | | | | |
| 104 Fixed & Statutory | Expenditure | 18,267 | 7,965 | 20,200 | 12,235 | | 12,235 | 39.4% |
| 105 General projects | Expenditure | 1,620 | 0 | 15,000 | 15,000 | | 15,000 | 0.0% |
| | less Transfer to EMR | 8,500 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(10,120)</u> | <u>0</u> | | | | | |
| 106 Staff payroll costs | Expenditure | 69,588 | 18,918 | 90,000 | 71,082 | | 71,082 | 21.0% |
| 107 Allotments | Income | 888 | 983 | 900 | (83) | | | 109.2% |
| | Expenditure | 2,673 | 0 | 29,055 | 29,055 | | 29,055 | 0.0% |
| | Net Income over Expenditure | <u>(1,785)</u> | <u>983</u> | <u>(28,155)</u> | <u>(29,138)</u> | | | |
| | less Transfer to EMR | 7,000 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(8,785)</u> | <u>983</u> | | | | | |
| 109 Victoria Hall Operations | Income | (220) | 580 | 20,000 | 19,420 | | | 2.9% |
| | Expenditure | 31,549 | 2,732 | 42,650 | 39,918 | 3,791 | 36,127 | 15.3% |
| | Net Income over Expenditure | <u>(31,769)</u> | <u>(2,152)</u> | <u>(22,650)</u> | <u>(20,498)</u> | | | |
| | less Transfer to EMR | 12,000 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(43,769)</u> | <u>(2,152)</u> | | | | | |
| 110 Ranger Service | Expenditure | 36,515 | 9,706 | 37,800 | 28,094 | | 28,094 | 25.7% |
| 111 Civic Costs | Expenditure | 1,250 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% |
| 112 Grants and donations | Expenditure | 6,116 | 0 | 15,500 | 15,500 | | 15,500 | 0.0% |
| | less Transfer to EMR | 5,000 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(11,116)</u> | <u>0</u> | | | | | |
| 114 Events | Income | 0 | 0 | 1,000 | 1,000 | | | 0.0% |
| | Expenditure | 0 | 0 | 5,500 | 5,500 | | 5,500 | 0.0% |
| | Net Income over Expenditure | <u>0</u> | <u>0</u> | <u>(4,500)</u> | <u>(4,500)</u> | | | |
| | less Transfer to EMR | 3,000 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(3,000)</u> | <u>0</u> | | | | | |
| 115 Health and Wellbeing | Expenditure | 930 | 0 | 5,500 | 5,500 | | 5,500 | 0.0% |
| | less Transfer to EMR | 5,500 | 0 | | | | | |
| | Movement to/(from) Gen Reserve | <u>(6,430)</u> | <u>0</u> | | | | | |

Appendix 3 – Cost centre report

21/07/2021

Kidsgrove Town Council 2021/22

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Summary Income & Expenditure by Budget Heading 30/06/2021

Month No: 3

Cost Centre Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|------------------------------------|----------------------|-----------------------|------------------------|-------------------------|-----------------------|-----------------|--------------|
| less Transfer to EMR | 32,500 | 0 | | | | | |
| Movement to/(from) Gen Reserve | <u>(33,820)</u> | <u>0</u> | | | | | |
| 117 Neighbourhood Plan Expenditure | 868 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% |
| Grand Totals:- Income | 249,023 | 246,447 | 267,081 | 20,634 | | | 92.3% |
| Expenditure | 185,410 | 54,175 | 358,071 | 303,896 | 4,616 | 299,279 | 16.4% |
| Net Income over Expenditure | <u>63,613</u> | <u>192,272</u> | <u>(90,990)</u> | <u>(283,262)</u> | | | |
| plus Transfer from EMR | 0 | 5,800 | | | | | |
| less Transfer to EMR | 80,500 | 0 | | | | | |
| Movement to/(from) Gen Reserve | <u>(16,887)</u> | <u>198,072</u> | | | | | |