

Planning, Infrastructure and Highways

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



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20th January 2022

To: **Members of the Planning, Infrastructure and Highways Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Planning, Infrastructure and Highways Committee to be held at 7:00pm on **Tuesday, 25th January 2022** at the Victoria Hall, Kidsgrove.

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

Business to be transacted

1. To receive apologies for absence
2. To note declarations of Members' Interests
3. To receive, confirm and resolve to agree the minutes of the Planning, Infrastructure and Highways Committee meetings held on the 25th November 2021. (Circulated and available on the website.)
4. Public Participation
A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).
5. Matters Arising: (Updates only)
 - a. Noticeboard repairs.
6. Community Speed watch –To receive an update from the Clerk on the Community Speed Watch project with Safer Roads Staffordshire:
 - a. Newchapel Group.

- b. Talke Group and Butt Lane Group
7. SIDS: To receive an update report from the Clerk and to agree any further actions.
 8. Neighbourhood Plan: To receive an update and:
 - a. To receive an update from the Staffordshire Wildlife Trust and to agree any actions.
 - b. To receive an update on the grant application.
 - c. To review and agree costs for circulation and distribution including costs to also have online responses.
 - d. To agree the date of the next meeting so that the process of consultation can be agreed by the Neighbourhood Plan Group.
 - e. To note an opportunity for consultation at the Town Deal Board consultations and to agree attendance.
 9. CCTV provision: To receive an update report from the Clerk and to resolve to agree any recommendations or otherwise.

Note – SLA and Wayleave agreement draft in Part 2.

10. Planning Applications Received: To consider any planning applications – summary of circulated applications to be provided prior to the meeting.
11. To receive an update report on grit bin provision and to agree any actions.
12. To receive an update on the provision of a bus shelter and agree any actions.
13. To receive any highways items or reports from members.
14. To review the committee's current year budget expenditure.
15. Five-year plan and three-year budget – To note and agree the updated plan in relation to the committee's projects. (Circulated separately)
16. Chair's or Clerk's Items to raise to the Committee.
17. Future Key Agenda Items to be raised.
18. To agree the date and time of the next meeting: Tuesday, 25th January, 2022.

Matters to be considered with the Press and Public Excluded:

19. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
20. To consider the draft SLA related to CCTV after feedback from the legal department at Staffordshire County Council.
21. To consider and agree a draft Wayleave agreement relating to a receiver in Kidsgrove Centre.