

# Planning, Infrastructure and Highways Committee

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



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## Minutes of the Planning, Infrastructure and Highways Committee Meeting held on Thursday, 25<sup>th</sup> November 2021, 7:00pm, Victoria Hall, Kidsgrove

The meeting started at 7:00pm.

PIH/21-22/3/1

**Present**

Cllr M Stubbs, Cllr Dickens, Cllr S Dymond, Cllr A Cooper, Cllr P Waring, Cllr V Jukes  
In attendance: Sue Davies, Town Clerk

PIH/21-22/3/2

**To receive and consider apologies for absence.**

Apologies were received from Cllr G Burnett.

PIH/21-22/3/3

**To note declarations of Member's Interests**

None

PIH/21-22/3/4

**To receive and agree the minutes of the meetings held on the 21<sup>st</sup> September, 2021**

The Committee resolved to approve the minutes of the meeting held on the 21<sup>st</sup> September, 2021.

PIH/21-22/3/5

**Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.**

None

Chair .....

**PIH/21-22/3/6 Matters Arising (updates only)**

None raised.

**PIH/21-22/3/7 Community Speed Watch**

**a) Newchapel Group – provision of improved signage in conjunction with M Shaker.**

The community speed watch signs are to be purchased once the mapping is complete.

**b) Talke Group – progression of the new group**

The group is now formed with D Allport and J Waring the lead and deputy lead respectfully. A speed gun has been sourced by the police for the group's use.

**c) Town Council support for introduction session and training**

The Clerk informed that training for both groups (Newchapel/Mow Cop and Talke/Butt Lane) are being organised. Due to the Covid break, retraining is required for those previously trained.

**PIH/21-22/3/8 SIDS: To receive a report from the Clerk including potential locations for SID provision. To resolve to agree any recommendations.**

The Clerk informed that the police are working with her to identify potential locations. A portable SID is still a possibility.

Cllr Dymond reminded that she had put forward St Martin's Rd and the clerk agreed to talk with Staffordshire County Council (SCC) about permissions.

Cllr V Jukes was asked to forward to the Clerk his most favoured location so that that site could be evaluated too. It was noted that if a Newchapel Resident's Association pole is used, then SCC have expressed a preference that this be donated to the Town Council because of insurance and maintenance issues.

**PIH/21-22/3/9 Neighbourhood Plan: To receive an update and to:**

**a) Review the final draft questionnaire progress as recommended by the Neighbourhood Plan Group and to agree the date of the next meeting.**

The Clerk had previously circulated the draft questionnaire and members all agreed that they were happy with it with a couple of small changes.

Members were asked to carefully proof read the document and to pass any comments back to the Clerk prior to 3<sup>rd</sup> December 2021. The intention was agreed to try and put the questionnaire out before Christmas.

It was agreed that a centre in each ward needed identifying as a drop off centre for completed questionnaires.

**b) To review and agree publishing costs including costs to also have online responses.**

The Clerk reported that grant money is available for the printing and distribution and quotes are currently being sought. The committee had received two quotes, with the third still awaited.

It was felt 12,000 copies should be sufficient. Colour was felt preferable by the majority as it appears more professional. The Clerk was delegated to progress the printing.

It was questioned who would process responses and it was noted that grant money may be needed to pay for this. The Clerk agreed to raise this with the consultant.

Only one quote has currently been received for delivery and more are being sought.

The expression of interest for the grant has already been completed.

**c) To agree the date of the next meeting so that the process of consultation can be agreed by the Neighbourhood Plan Group.**

The next date is to be agreed but it was felt that discussion about consultation on the questionnaire is needed.

PIH/21-22/3/10

**CCTV provision: To receive an update report from the Clerk and to resolve to agree any recommendations or otherwise including:**

**a) To receive an update on the Clough Hall including how the provision of a dedicated pole will affect the costs. To approve any further expenditure as a consequence.**

The Clerk reported that she is to have a meeting with Stoke-on-Trent City Council the following week. Costs are being sought for a dedicated camera in Clough Hall. Planning permission may be needed for this.

**b) To receive an update report - structural and electrical testing.**

The Clerk reported that EON are requesting both structural and electrical testing prior to accepting an application for permission to place the cameras on lamp posts.

**c) To receive a draft Privacy Policy and agree to approve or otherwise subject to agreed changes.**

The Clerk reported that the policies are progressing, and the Clerk has spoken to the Council's data protection officer.

The Clerk highlighted a need dedicated days of her time to this project and the committee supported this. Cllr Cooper commented that many councillors aren't aware of the impact of the lack of a caretaker and events restarting has had on the clerk's time.

It was agreed a summary of progress would be circulated around the committee prior to the next meeting.

- PIH/21-22/3/11 Noticeboard provision**
- a) Repair of the Town Hall noticeboard – to resolve to agree the option and quote for repair.**
- The Clerk presented quotes for repair of the noticeboard.
- The committee resolved to progress the work with Achieve Training for the manufacture of a new unit to be build for fixing onto the existing poles.
- b) Other issues regarding noticeboards.**
- It was decided to put on hold any further work on noticeboards until the work to the Town Hall board is complete.
- PIH/21-22/3/12 Newcastle-under-Lyme Local Plan Issues and Strategic Options Consultation: To consider the consultation and to agree a Town Council response as delegated by Full Council.**
- It was noted that the date has been changed until the end of January. It was resolved by the committee to instruct the Neighbourhood Plan consultant to respond on the Town Council’s behalf with his thoughts on any issue he feels to be important and thus to ensure a technical and unbiased response.
- PIH/21-22/3/13 Planning Matters**
- a) To consider any planning applications:**
- The committee considered the applications and resolved as shown in appendix 1.
- b) To receive updates on existing applications**
- None given.
- PIH/21-22/3/14 To receive an update report on grit bin provision and to agree any actions The committee discussed the initiative. It was agreed that the matter should be taken to Full Council for further consideration.**
- The Clerk was asked to discuss the feasibility of the Town Council providing grit bins including any legal liabilities around this and bring a report back to the next meeting.
- Members were asked to forward suggestions to the Clerk.
- PIH/21-22/3/15 To receive any highways items or reports from members.**
- None raised.
- PIH/21-22/3/16 To review the committee’s current year budget.**
- The Committee received the budget and expenditure to date.

**PIH/21-22/3/17**      **To review and agree the committee’s budget requirements for 2022-2023 and to put a recommendation to the finance and General Purposes Committee.**

The committee considered its requirements and potential projects for the 2022-2023 financial year. The following points were raised:

- Projects such as CCTV need separating into revenue and capital costs within the accounts package.
- The mapping budgeting for the train station would be best left this year as it may be impacted by the Town Deal plans. It was also noted that Go Kidsgrove have grant money available and Town Deal money could also be potentially used. This money could be reintroduced in the future.
- The grit bins project requires more work to assess feasibility of the Town Council provision.
- Bus stops
- Some surplus money is needed for the Neighbourhood Plan.

**PIH/21-22/3/18**      **Five-year plan and three-year budget – To note and agree the updated plan in relation to the committee’s projects.**

Deferred

**PIH/21-22/3/19**      **Chair and Clerk’s Items to raise to the Committee.**

The

**PIH/21-22/3/20**      **Future Key Agenda Items.**

No new items raised.

**PIH/21-22/3/21**      **To agree the date and time of the next meeting: Tuesday, 25<sup>th</sup> January 2022**

The meeting concluded at: 20:55

**Matters to be considered with the Press and Public Excluded:**

**Part 2 matters were deferred**

**PIH/21-22/3/22**      **To consider the draft SLA related to the CCTV after feedback from the legal department at Staffordshire County Council.**

Deferred

**PIH/21-22/3/23**      **To consider and agree a draft Wayleave agreement relating to a receiver in Kidsgrove Centre.**

Deferred

21/01067/OUT

43 Lamb Street Stoke-On-Trent Staffordshire ST7 4AL

Residential development of detached dwellings including new vehicular access from Lamb Street.

Resolved: No comment

14/00767/NMA2

Former Woodshutts Inn, Lower Ash Road, Kidsgrove, Stoke-On-Trent, Staffordshire ST7 1DF

Application for non-material amendment to replace existing external timber rain-screen cladding with a timber effect fibre cement board on planning permission 14/00767/FUL

The construction of 22 affordable dwellings.

Resolved: No comment

21/01049/FU

17 Chester Close, Talke, Stoke-On-Trent Staffordshire ST7 1SP

Installation of fencing as boundary treatment and construction of detached garage- part retrospective.

Resolved: The height of the fencing is too high and that the construction of the garage is facilitating business on site which is leading to an increased amount of traffic.

21/01043/FUL

62, Walton Way, Talke, Staffordshire ST7 1UX

Single storey rear/side extension.

Resolved: No comment

21/01038/FUL

Blue Gables, Alderhay Lane, Harriseahead, Stoke-On-Trent Staffordshire ST7 4RQ

Single storey side and rear extension.

Resolved: No comment

21/01026/FUL

Windy Arbour Farm Oaktree Lane Kidsgrove Staffordshire ST7 1QL

Proposed two storey rear extension and internal alterations.

Resolved: No comment

21/00955/FUL

Land Off Hardings Row Mow Cop Road Mow Cop Stoke On Trent Staffordshire ST7 3NE

Construction of a dormer bungalow with access and parking.

Resolved: No comment

Appendix 1 – Planning Applications

21/01010/FUL

7 Red Lion Close Talke Stoke-On-Trent Staffordshire ST7 1SZ  
First and Ground Floor Extension

Resolved: No comment

21/01009/FUL

99 Liverpool Road Kidsgrove Stoke-On-Trent Staffordshire ST7 4EW  
Retention of replacement detached garage.

Resolved: No comment

21/01006/TDET

Kidsgrove Railway Station Station Road Kidsgrove Stoke-On-Trent Staffordshire ST7 1BX  
1No. 20m high Hutchison Engineering Pole with 2no. antennas (within shroud), 2no. 0.3m dishes  
and 3no. ground-based equipment cabinets.

Resolved: No comment

21/00950/FUL

27 Jamage Road Talke Pits Stoke-On-Trent Staffordshire ST7 1QD  
Erection of dwelling in garden.

Resolved: No comment

