

Planning, Infrastructure and Highways

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



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19th November 2021

To: **Members of the Planning, Infrastructure and Highways Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Planning, Infrastructure and Highways Committee to be held at 7:00pm on **Thursday, 25th November 2021** at the Victoria Hall, Kidsgrove.

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

Business to be transacted

1. To receive apologies for absence
2. To note declarations of Members' Interests
3. To receive, confirm and resolve to agree the minutes of the Planning, Infrastructure and Highways Committee meetings held on the 21st September 2021. (Circulated and available on the website.)
4. Public Participation
A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).
5. Matters Arising: (Updates only)
6. Community Speed watch –To receive an update from the Clerk on the Community Speed Watch project including:
 - a. Newchapel Group – provision on improved signage in conjunction with M Shaker.
 - b. Talke Group – progression of the new group.

- c. Town Council support for introduction session and training.
- 7. SIDS: To receive a report from the Clerk including potential locations for SID provision. To resolve to agree any recommendations.
- 8. Neighbourhood Plan: To receive an update and to:
 - a. Review the final draft questionnaire progress as recommended by the Neighbourhood Plan Group and to agree the date of the next meeting.
 - b. To review and agree publishing costs including costs to also have online responses.
 - c. To agree the date of the next meeting so that the process of consultation can be agreed by the Neighbourhood Plan Group.
- 9. CCTV provision: To receive an update report from the Clerk and to resolve to agree any recommendations or otherwise including:
 - a. To receive an update on the Clough Hall including how the provision of a dedicated pole will affect the costs. To approve any further expenditure as a consequence.
 - b. To receive an update report - structural and electrical testing.
 - c. To receive a draft Privacy Policy and agree to approve or otherwise subject to agreed changes. (Note – the policy will be reviewed by the council Data Protection Officer and may be subject to change.)

Note – SLA and Wayleave agreement draft in Part 2.

- 10. Noticeboard provision. To receive a report on noticeboard provision including:
 - a. Repair of the Town Hall noticeboard – to resolve to agree the option and quote for repair.
 - b. Other issues regarding noticeboards.
- 11. Newcastle-under-Lyme Local Plan Issues and Strategic Options Consultation: To consider the consultation and to agree a Town Council response as delegated by Full Council.
- 12. Planning Applications Received
 - a. To consider any planning applications: (Circulated as received but a summary list will be provided prior to the meeting.
 - b. To receive updates on existing applications.
- 13. To receive an update report on grit bin provision and to agree any actions.
- 14. To receive any highways items or reports from members.
- 15. To review the committee's current year budget.
- 16. To review and agree the committee's budget requirements for 2022-2023 and to put a recommendation to the finance and General Purposes Committee.
- 17. Five-year plan and three-year budget – To note and agree the updated plan in relation to the committee's projects. (Circulated separately)
- 18. Chair's or Clerk's Items to raise to the Committee.

19. Future Key Agenda Items to be raised.

20. To agree the date and time of the next meeting: Tuesday, 25th January, 2022.

Matters to be considered with the Press and Public Excluded:

21. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.

22. To consider the draft SLA related to CCTV after feedback from the legal department at Staffordshire County Council.

23. To consider and agree a draft Wayleave agreement relating to a receiver in Kidsgrove Centre.