

Finance and General Purposes

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk

23rd October 2021

To: **Members of the Finance and General Purposes Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Finance and General Purposes Committee to be held at **7.00pm** on Thursday, 28th October 2021 at the Victoria Hall, Kidsgrove.

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

Business to be transacted

1. To receive apologies for absence.
2. To receive and note any declarations of Members' Interests.
3. To receive and confirm the minutes of the meeting held on the 2nd September 2021. (Circulated separately and available on the website)
4. Public Participation
5. Matters Arising: Updates only on items outstanding not otherwise on the agenda.
6. Finance:
 - a. To receive bank statements and reconciliations dated 30th September 2021.
 - b. To receive schedules of payment for approval.
 - i. Retrospective approvals since the last meeting.
 - ii. Payments requiring approval and payment through the banking system.
 - c. To receive and approve the Q2 budget update and report including any virements required.
7. Victoria Hall Issues:
 - a. To receive a request from Newcastle-under-Lyme Borough Council relating to the wall at the frontage to the building and consider recommending to approve the proposal in principle to Full Council or otherwise.
 - b. To receive a revised hire charges sheet and to consider approval subject to any agreed changes.
 - c. To receive an update from the Clerk on any other maintenance and operational issues and to agree any actions required including:
 - i. Issues with the disabled lift.
 - ii. Issues relating to the boiler in the bar including quotes for work from Ford Mainwaring.
 - iii. Issues relating to a water temperature in some of the taps being insufficient plus actions required.
 - d. To receive a verbal update report from the Clerk on Victoria Hall bookings.
8. To receive a report on the progress of the Quality Council Award and to agree any recommendations or actions.
9. To receive and update of the telephone box and the result of the consultation with nearby residents. To agree any actions required.
10. To receive an update on the progression of a policy relating to emergency measures that can be

implemented at any time that the council becomes unable to meet.

11. To receive an update on the Kidsgrove Dementia Friendly Initiative.
12. To receive an update on defibrillator provision in the Parish including:
 - a. Mapping Exercise
 - b. Town Hall defibrillator
 - c. Butt Lane One sure defibrillator
 - d. Birchenwood defibrillator cabinet.
13. To receive and consider an update to the five-year plan required on the committee's projects. (Circulated separately.)
14. Clerk's and Chair's Reports
15. Date of next meeting: Thursday, 9th December, 2021 19:00.
16. Matters to be considered with the Press and Public Excluded: Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
17. To receive an update on the bar contract including receiving a draft, if available by the meeting, such that comments can be sent back to the clerk prior to presenting to Full Council on the 4th November 2021.
18. To receive an update on the progress of working to progress to draft a London Bridge Policy to be brought back to the committee.