

Town Council Meeting

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



Tel: 01782 782254
www.kidsgrovetowncouncil.gov.uk

16th June 2021

To: **Members of Kidsgrove Town Council**

Dear Councillor,

You are summoned to attend a Council Meeting of Kidsgrove Town Council to be held at 7.00pm on Thursday, 22nd July 2021. The meeting will be held in the Victoria Hall, Liverpool Road, Kidsgrove.

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

Business to be transacted.

1. To receive apologies for absence.
2. To note declarations of members interests.
3. Public Participation: A period not exceeding 15 minutes for members of the public to ask questions or submit comments.
4. To receive and resolve to approve the minutes of the Council Meeting held on the 21st June 2021. (Appendix 1)
5. To receive and note the following draft minutes of Committee Meetings not previously presented to Council:
 - a. Environment and Allotments Committee Meeting of the 1st July 2021.
 - b. Events and Community Committee Meeting of the 8th July 2021.
 - c. Planning, Infrastructure and Highways Committee 12th July 2021.
 - d. Finance and General Purposes Committee 15th May 2021.

- e. Finance and General Purposes Committee 15th July 2021.
6. Matters Arising – To receive updates on any matters arising from previous meetings including:
- a. Internal Audit Actions
7. Finances:
- a. To receive bank statements (Appendix 2) and reconciliations (Appendix 3) dated 30th June 2021.
 - b. To receive summary financial information dated 30th June 2021. (Appendix 4)
 - c. To receive the quarter 1 financial report from the Clerk. (To be circulated)
 - d. To receive a statement of reserves. (To be circulated)
 - e. To receive an update on the Council's VAT position in relation to exempt business as reported at audit.
 - f. To receive and approve the schedule of payments requiring approval. (To be circulated)
8. Boundary Review Consultation:
- a. To consider and agree a response or otherwise to the boundary review consultation. (Also see 'b' below.)
 - b. To receive a motion from Cllr J Waring that Kidsgrove Town Council support a name change of the constituency to 'Stoke-on-Trent North, Kidsgrove and Talke'.

[Link to the Boundary Commission Guide to the 2023 Review.](#)

[BCE Consultation Portal \(bcereviews.org.uk\)](https://bcereviews.org.uk)

Map of proposed changes are shown in appendix 5.

9. Newchapel Recreation Ground: To receive a proposal from Cllr Cooper regarding the naming of this ground and to approve the recommendations or otherwise. (Appendix 6)
10. Talke Mining Memorial/Monument: To receive a request from the community group regarding future ownership and maintenance and to approve the recommendations or otherwise. (Appendix 7)
11. Victoria Hall – To hear a verbal update from the Clerk and F&GP members relating to a concession request and grant application for a request for a hall booking for an event to raise money for charity and to resolve to delegate the grant application request (£1000) to F&GP to allow the concession and grant application to be considered alongside each other.
12. To receive any feedback from NULBC and Staffordshire County Council and also the Town Council's representatives on other bodies:
- c. Staffordshire County Council (Cllrs Burnett and J Waring)
 - d. NULBC (all Borough Councillors present)
 - e. Kidsgrove LAP (Cllr J Waring)
 - f. Talke and Butt Lane LAP (Cllr K Robinson)
 - g. Town Deal Board (Cllr Stubbs)

- h. SPCA (Cllr S Burgess)
- i. Kidsgrove Rotary (Cllr Dickens)
- j. Royal British Legion (Cllr Dymond)
- k. Go Kidsgrove (Cllr P Waring)
- l. Kidsgrove Leisure Centre Group (Cllr G Burnett)
- m. Talke Mining Memorial Group (Cllr S Dymond)

13. CCIN membership - to receive an update.

14. Council Meetings: To receive an update from the Clerk.

15. To receive Mayor and Clerk's reports and correspondence received.

16. To agree the date and time of the next meeting: Thursday, 9th September 2021.

Matters to be considered with the Press and Public Excluded:

17. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.

18. CCTV: To receive the first draft of the SLA for comment. (To be circulated.)

Town Council Minutes of Meeting

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire

ST7 4EL

Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk



Minutes of the Meeting held on Monday 21st June 2021, 7:00pm, Victoria Hall

21-22-FC2-01 Present

Cllrs Cooper (Chair), Dickens, Burgess, Dymond, V Jukes, M Maxfield, H Maxfield, B Owen, J Owen, Robinson, Stubbs, J Waring, P Waring.

Attending: Sue Davies (Clerk), Elizabeth Norton (Assistant Clerk)

No members of the public present.

21-22-FC2-02 To receive apologies for absence.

Apologies for absence were received from Cllr A Cartwright, Cllr S Bowyer, Cllr G Burnett and Cllr K Johnson.

21-22-FC2-03 To note declarations of members interests.

None.

21-22-FC2-04 Public Participation

No members of the public present.

21-22-FC2-05 To receive and resolve to approve the minutes of the Annual Council Meeting held on the 4th May 2021.

The minutes of the meeting of 4th May 2021 were approved.

21-22-FC2-06 To receive and note the following draft minutes of Committee Meetings not previously presented to Council:

Finance and General Purposes, 15th May 2021.

The Clerk confirmed these would be circulated later this week.

Appendix 1 – Draft Minutes of the Meeting of the 21st June 2021

21-22-FC2-07 Matters Arising – To receive updates on any matters arising from previous meetings.

None raised.

21-22-FC2-08 Council Meetings:

a) To receive an update from the F and GP Committee on their decision regarding holding face -to-face meetings going forward and the implemented delegation scheme.

The Clerk presented the decision made by the F&GP Committee at their meeting on the 15th June 2021. The Committee had agreed that resuming face-to-face Council meetings according to the published schedule should be the priority but that the council should also be mindful that Covid-19 still presents a risk which could worsen again. As such, the Clerk's emergency powers will remain in place to be used if required but face-to face meetings should take precedence if felt to be safe and use of the Clerk's emergency powers in lieu of a meeting must only occur in consultation with the chair and both group leaders.

Cllr P Waring reminded that the Council should progress a general emergency plan. This will be taken to the F&GP Committee.

b) To resolve to agree a provisional schedule of meetings for the 2021-2022 civic year.

The Council resolved to approve the schedule of meetings presented.

21-22-FC2-09 Co-option on a Councillor: To Consider the co-option of a councillor and to elect the new councillor from the candidates.

The Council resolved to co-opt David Allport onto the Council to fill the vacancy in the Newchapel and Mow Cop ward by a majority show of hands.

21-22-FC2-10 To consider any committee changes (if any) because of the co-option.

The new councillor had expressed interest on their application form to be involved on the Environment and Allotment Committee and the Events and Community Committee. The Council resolved to approve the addition of Cllr Allport onto both these committees. The Clerk agreed to discuss with Cllr Allport which working parties he wishes to be involved with and add him accordingly.

21-22-FC2-11 To receive the internal audit for 2020-2021 and to agree any actions arising.

The Council received the 2020-2021 internal audit report. The following actions were noted:

- The Internal Auditor noted that late invoice received from Newcastle Borough Council.
Action – The Clerk to write to Newcastle Borough Council initiate the agreement that all liabilities will be received by the end of April.
- The 2019/20 VAT debtor was noted.
Action: - This is complete. The VAT repayment had been requested in October 2020 and not received. The request was resubmitted online in February and the payment received on the 1st April 2021. The VAT reclaim for 2020-2021 has already been submitted but not yet paid. The Clerk informed she intends to reclaim VAT quarterly in future.
- The Council should establish a contracts register which should be regularly reviewed.
Action: The Clerk to put a contracts register in place.

- The risk assessment should be updated to include supplier fraud including the adequacy of supplier onboarding controls.
Action: This will be addressed when the risk assessment is reviewed.

Cllr Cooper emphasised the urgent need of a letter to be written to the Borough Council on the issue of the late bill as discussed at the F and GP Committee meeting.

Cllr Stubbs gave thanks to the Clerk on a successful internal audit report for Kidsgrove Town Council.

21-22-FC2-12 2020-2021 Annual Governance Statement: To consider, complete and resolve to approve the Annual Governance Statement dated 31st March 2021 including any accompanying statements.

The Council considered and resolved responses to the annual Governance Statement for 2020/2021. It was noted that the late bill from Newcastle Borough Council was beyond the Council's control but that steps are being taken to ensure this will not occur again.

21-22-FC2-13 2020-2021 Statement of Accounts; To receive and approve the Statement of Accounts dated 31st March 2021.

The Council resolved to approve the Statement of Accounts 2020-2021.

21-22-FC2-14 To consider a request from Cllrs Cooper, P Waring, Stubbs and Cartwright to amend the staffing committee terms of reference agreed at the Annual Meeting to include the human resources side of the ranger contract in liaison with Newcastle Borough Council with full delegation in this matter, thus supporting the Clerk's role as first line manager.

The Council resolved to approve the amendment. It was noted that operational aspects would remain with the Environment and Allotments Committee.

21-22-FC2-15 To receive Mayor and Clerk's reports and correspondence received.

None received.

21-22-FC2-16 To agree the date and time of the next meeting: 22nd July 2021

Cllr Burgess expressed her apologies in advance, as she would be unable to attend this meeting.

21-22-FC2-17 Matters to be considered with the Press and Public Excluded: Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.

The Council resolved to move the meeting into a confidential session.

21-22-FC2-18 Staffing Matters

The council resolved to enrol the assistant clerk (E Norton) onto the Staffordshire Pension Scheme.

Meeting Closed 20:00 pm

Appendix 2 – Bank Statements dated June 2021

06157201 | 06059
 Mrs Susan Davies
 Town Hall
 Liverpool Road
 Kidsgrove
 STOKE-ON-TRENT
 ST7 4EL

PO Box 7193, Planetary Road, Willenhall WV1 9DG

The charges for the period
 5 March to 3 June 2021 are:
 total commission charges: £29.70
 debit interest: £0.00

We will take these amounts from
 your account on 30 JUN 21.

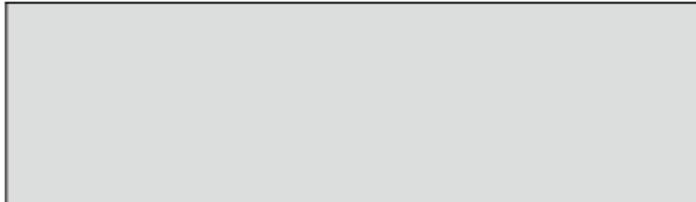
You can ask us to send you details of our charges
 and how we work them out. See over the page for details

If your name and address are incorrect or have changed,
 please visit www.unity.co.uk/update-your-details/

For foreign payments -

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024



Contact us

Tel: 0345 140 1000

Email: us@unity.co.uk

Web: www.unity.co.uk

Name of account: Kidsgrove Town Council

Date: 3 June 2021

Statement 034 (page 1 of 1)

Account number: 20409649

Bank sort code: 608301

Type of account: Current T2

Date	Details	Payments	Receipts	Balance
31 MAY 21	Balance brought forward			24,742.69 *
2 JUN 21	KIDS TOWN COU SW		20,000.00	44,742.69 *
3 JUN 21	B/P to: Staffs Parish Cncl	120.00		
3 JUN 21	B/P to: Staffs Parish Cncl	30.00		
3 JUN 21	B/P to: Kleenscape	223.68		
3 JUN 21	B/P to: Shire Pay Services	21.00		
	Balance carried forward			44,348.01 *
				44,348.01 *

You can ask us to send you details of our rates and how we work them out.

Abbreviations: * credit balance DR overdrawn S sub total (intermediate balance)

Registered Office : Unity Trust Bank plc, Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales Number 1713124

Statement of your account



BANK WITH US. BANK ON US.

07184331 | 06295
 Mrs Susan Davies
 Town Hall
 Liverpool Road
 Kidsgrove
 STOKE-ON-TRENT
 ST7 4EL

PO Box 7193, Planetary Road, Willenhall WV1 9DG

To learn more about our convenient and easy to use Internet Banking service, call us today on 0345 140 1000.

If your name and address are incorrect or have changed, please visit www.unity.co.uk/update-your-details/

For foreign payments -

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Contact us

Tel: 0345 140 1000

Email: us@unity.co.uk

Web: www.unity.co.uk

Name of account: Kidsgrove Town Council

Date: 30 June 2021

Statement 035 (page 1 of 2)

Account number: 20409649

Bank sort code: 608301

Type of account: Current T2

Date	Details	Payments	Receipts	Balance
3 JUN 21	Balance brought forward			44,348.01 *
10 JUN 21	B/P to: Staffs Parish Cncl	60.00		
10 JUN 21	B/P to: Voice 2 Voice Ltd	12.77		
10 JUN 21	B/P to: ALPHA	114.25		44,160.99 *
16 JUN 21	Direct Debit (LLOYDS BANK PLC)	3.00		
16 JUN 21	B/P to: Rialtas	1,269.00		
16 JUN 21	B/P to: Shire Pay Services	27.60		
16 JUN 21	B/P to: Staffs Parish Cncl	30.00		
16 JUN 21	B/P to: Staffs Parish Cncl	60.00		
16 JUN 21	B/P to: ALPHA	115.19		42,656.20 *
21 JUN 21	B/P to: Amberol Limited	1,457.57		41,198.63 *
30 JUN 21	B/P to: Newcastle BC	11,400.00		
30 JUN 21	B/P to: JDH Business Servi	902.16		
30 JUN 21	B/P to: Lloyds Bank Corpor	226.59		
30 JUN 21	[REDACTED]	[REDACTED]		
30 JUN 21	B/P to: Fern	10.15		
30 JUN 21	B/P to: Sandtony Consultin	16.50		
30 JUN 21	B/P to: Klerscape	251.64		
30 JUN 21	B/P to: Greenacres Plant N	125.00		
30 JUN 21	B/P to: Element Hosting Lt	117.97		
30 JUN 21	[REDACTED]	[REDACTED]		
30 JUN 21	B/P to: Fern	237.60		
30 JUN 21	B/P to: Voice 2 Voice Ltd	12.60		
30 JUN 21	B/P to: M A Baddeley	371.00		
30 JUN 21	[REDACTED]	[REDACTED]		
	Balance carried forward, cont. overleaf			22,875.74 * S

Appendix 2 – Bank Statements dated June 2021

Account number: 20409649

Bank sort code: 608301

Type of account: Current T2

Date	Details	Payments	Receipts	Balance
	Balance brought forward			22,875.74 *
30 JUN 21	[REDACTED]	[REDACTED]		
30 JUN 21	B/P to: Ricoh UK Ltd	16.99		
30 JUN 21	[REDACTED]	[REDACTED]		
30 JUN 21	Service Charge	29.70		20,556.25 *
	Balance carried forward			20,556.25 *

You can ask us to send you details of our rates and how we work them out.
 Abbreviations: * credit balance DR overdrawn S sub total (intermediate balance)

Registered Office : Unity Trust Bank plc, Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales Number 1713124



KIDSGROVE TOWN COUNCIL

Sort Code 20-59-23
Account No 60460184

SWIFTBIC BUKBGB22
IBAN GB03 BUKB 2059 2360 4601 84

Issued on 01 July 2021



THE OFFICIALS
KIDSGROVE TOWN COUNCIL
TOWN HALL
KIDSGROVE
STOKE ON TRENT
ST7 4EL

2/3

Your Business Current Account

At a glance

29 May - 30 Jun 2021

Date	Description	Money out £	Money in £	Balance £
29 May	Start Balance			357,727.83
2 Jun	On-Line Banking Bill Payment to Unity Bank Ref: Trans Barc-Unity	20,000.00		337,727.83
4 Jun	Deposit Re 41 Kidsgrove 100347		37.81	337,765.64
7 Jun	Commission Charges For The Period 13 Apr /12 May	18.50		337,747.14
	Business Banking Loyalty Reward For Period 13 Apr - 12 May		3.00	337,750.14
14 Jun	Giro Direct Credit From Newcastle-Under-LY Ref: Nulbc		160.00	337,910.14
29 Jun	Giro Direct Credit From Skinner NJ Ref: Deposit		50.00	337,960.14
30 Jun	Balance carried forward			337,960.14
	Total Payments/Receipts	20,018.50	250.81	

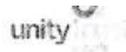
Start balance	£357,727.83
Money out	£20,018.50
▶ Commission charges	£18.50
▶ Interest paid	£0.00
Money in	£250.81
▶ Loyalty Reward	£3.00
End balance	£337,960.14

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

23881 150255 F1V1Z3ZA 2 01 3

Appendix 2 – Bank Statements dated June 2021



000244 000455 STUA799A 34700 9610090656

KIDSGROVE TOWN COUNCIL
 SUSAN ELAINE DAVIES
 KIDSGROVE TOWN COUNCIL
 VICTORIA HALL
 LIVERPOOL ROAD
 STOKE-ON-TRENT
 ST7 4EL



Cardholder helpline 0800 096 4496
www.lloydsbank.com/commercialbanking/



Corporate Card

Page 1

Cardholder details

Statement date 02-07-2021
 Account number 5563-1407-1049-5526
 Card limit £500.00

Your account at a glance

Previous balance £3.00 Transaction refunds £0.00
 Payments received £229.59 Account charges £3.00
 Purchases £226.59
 Cash advances £0.00 Current balance £3.00

Transaction date	Reference	Description	Amount
16-06-2021		DIRECT DEBIT PAYMENT - THANK YOU	£3.00 CR
30-06-2021	608301	PAYMENT RECEIVED - THANK YOU GB	£226.59 CR
	XXXX-XXXX-XXXX-0236	DAVIES, SUSAN ELAINE	£229.59
10-06-2021	05272471162910018078151	GENERAL TRAFFIC LTD KIDSGROVE GBR GBR	£15.70
21-06-2021	85481471173316600141132	B & Q 1075 STOKE ON TREN GBR	£28.00
06-2021	85481471173316600140845	B & Q 1075 STOKE ON TREN GBR	£92.89
22-06-2021	85481471174316938502954	WICKES STOKE ON TREN STOKE ON TREN GBR	£90.00
02-07-2021		MONTHLY FEE	£3.00

000000 01001799A 1 01 4

Appendix 3 – Bank Reconciliations dated June 2021

Date: 07/07/2021

Kidsgrove Town Council 2021/22

Page 1

Time: 11:53

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 1 - Current Bank A/c**

User: LIZZIE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank A/C	30/06/2021	53	337,960.14
			<u>337,960.14</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			337,960.14
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			337,960.14
		Balance per Cash Book is :-	337,960.14
		Difference is :-	0.00

Appendix 3 – Bank Reconciliations dated June 2021

Date: 13/07/2021

Kidsgrove Town Council 2021/22

Page 1

Time: 13:42

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 4 - Unity Current Account T2**

User: LIZZIE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank 20409649	30/06/2021	31	20,556.25
			0.00
			<u>20,556.25</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			20,556.25
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			20,556.25
		Balance per Cash Book is :-	20,556.25
		Difference is :-	0.00

Appendix 3 – Bank Reconciliations dated June 2021

Date: 13/07/2021

Kidsgrove Town Council 2021/22

Page 1

Time: 14:34

**Bank Reconciliation Statement as at 30/06/2021
for Cashbook 5 - Unity Trust Bank Credit Card**

User: LIZZIE

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank Credit Card	30/06/2021	13	0.00
			0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Appendix 4 – Summary Financial Data dated June 2021

13/07/2021

Kidsgrove Town Council 2021/22

Page 1

14:47

Detailed Balance Sheet - Excluding Stock Movement

Month 3 Date 30/06/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<i>Current Assets</i>		
100	Debtors	(350)
105	VAT Control A/c	23,018
200	Current Bank A/c	337,960
201	National Savings Account	171,461
203	Unity Current Account T2	20,556
	Total Current Assets	552,646
<i>Current Liabilities</i>		
500	Creditors	8,450
	Total Current Liabilities	8,450
	Net Current Assets	544,195
	Total Assets less Current Liabilities	544,195
<i>Represented by :-</i>		
300	Current Year Fund	192,252
310	General Reserves	95,743
320	EM RES - VH Maintenance Fund	70,000
321	EM RES - Election Costs	15,000
322	EM RES - Capital Projects	54,200
323	EM RES - Staffing and Office c	30,000
324	EM RES - Christmas Light Fund	12,000
325	EM RES - Environ. Imp Schemes	4,000
326	EM RES - Planting and Basket S	3,000
327	EM RES - Telephone Box Refurb	3,000
328	EM RES - Allotment legal costs	2,000
329	EM RES - Allot Crown Bank Expa	5,000
330	EM RES - Vic Hall Kitchen upgr	10,500
331	EM RES - Vic Hall Transfer cos	1,500
332	EM RES - Covid 19 Fund	5,000
333	EM RES - Town Council Events	3,000
334	EM RES - Dementia Friendly set	1,500
335	EM RES - Defibrillor Provision	4,000
336	EM RES - Highways Projects	1,000
337	EM RES - Community Speed	4,500
338	EM RES - SID Provision	8,000
339	EM RES - Noticeboard provsion	4,000
340	EM RES - CCTV Capital costs	15,000
	Total Equity	544,195

Appendix 4 – Summary Financial Data dated June 2021

13/07/2021
14:40

Kidsgrove Town Council 2021/22 Earmarked Reserves

Page 1

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EM RES - VH Maintenance Fund	70,000.00		70,000.00
321 EM RES - Election Costs	15,000.00		15,000.00
322 EM RES - Capital Projects	60,000.00	-5,800.00	54,200.00
323 EM RES - Staffing and Office c	30,000.00		30,000.00
324 EM RES - Christmas Light Fund	12,000.00		12,000.00
325 EM RES - Environ. Imp Schemes	4,000.00		4,000.00
326 EM RES - Planting and Basket S	3,000.00		3,000.00
327 EM RES - Telephone Box Refurb	3,000.00		3,000.00
328 EM RES - Allotment legal costs	2,000.00		2,000.00
329 EM RES - Allot Crown Bank Expa	5,000.00		5,000.00
330 EM RES - Vic Hall Kitchen upgr	10,500.00		10,500.00
331 EM RES - Vic Hall Transfer cos	1,500.00		1,500.00
332 EM RES - Covid 19 Fund	5,000.00		5,000.00
333 EM RES - Town Council Events	3,000.00		3,000.00
334 EM RES - Dementia Friendly set	1,500.00		1,500.00
335 EM RES - Defibrillor Provision	4,000.00		4,000.00
336 EM RES - Highways Projects	1,000.00		1,000.00
337 EM RES - Community Speed Watch	4,500.00		4,500.00
338 EM RES - SID Provision	8,000.00		8,000.00
339 EM RES - Noticeboard provsion	4,000.00		4,000.00
340 EM RES - CCTV Capital costs	15,000.00		15,000.00
	262,000.00	-5,800.00	256,200.00

Appendix 4 – Summary Financial Data dated June 2021

Date : 13/07/2021		Kidsgrove Town Council 2021/22		Page 1	
Time: 14:44		Trial Balance for Month No: 3		User : LIZZIE	
		Account Number Order			
<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors				350.00
105	VAT Control A/c			23,017.85	
200	Current Bank A/c			337,960.14	
201	National Savings Account			171,461.43	
203	Unity Current Account T2			20,556.25	
310	General Reserves				89,943.10
320	EM RES - VH Maintenance Fund				70,000.00
321	EM RES - Election Costs				15,000.00
322	EM RES - Capital Projects				54,200.00
323	EM RES - Staffing and Office c				30,000.00
324	EM RES - Christmas Light Fund				12,000.00
325	EM RES - Environ. Imp Schemes				4,000.00
326	EM RES - Planting and Basket S				3,000.00
327	EM RES - Telephone Box Refurb				3,000.00
328	EM RES - Allotment legal costs				2,000.00
329	EM RES - Allot Crown Bank Expa				5,000.00
330	EM RES - Vic Hall Kitchen upgr				10,500.00
331	EM RES - Vic Hall Transfer cos				1,500.00
332	EM RES - Covid 19 Fund				5,000.00
333	EM RES - Town Council Events				3,000.00
334	EM RES - Dementia Friendly set				1,500.00
335	EM RES - Defibrillor Provision				4,000.00
336	EM RES - Highways Projects				1,000.00
337	EM RES - Community Speed Watch				4,500.00
338	EM RES - SID Provision				8,000.00
339	EM RES - Noticeboard provsion				4,000.00
340	EM RES - CCTV Capital costs				15,000.00
500	Creditors				8,450.27
1000	Lettings	109	Victoria Hall Operations		460.00
1002	Allotment Income	107	Allotments		983.06
1004	Surety Deposits	109	Victoria Hall Operations		100.00
1010	Bank Interest	101	Administration		3.38
1076	Precept	101	Administration		231,615.00
1077	Council Tax Support Grant	101	Administration		13,266.00
4000	Salaries	106	Staff payroll costs	9,934.45	
4001	HMRC	106	Staff payroll costs	4,643.41	
4002	Staffordshire Pensions	106	Staff payroll costs	4,340.30	
4004	Communication and consultation	101	Administration	120.00	
4008	Stationery	101	Administration	100.29	
4009	Office Sundries and Contingenc	101	Administration	219.46	
4010	Telephone & Internet	101	Administration	302.72	
4011	ICT - software + support	101	Administration	3,215.95	

Continued over page

Appendix 4 – Summary Financial Data dated June 2021

Date : 13/07/2021

Kidsgrove Town Council 2021/22

Page 2

Time: 14:44

Trial Balance for Month No: 3

User : LIZZIE

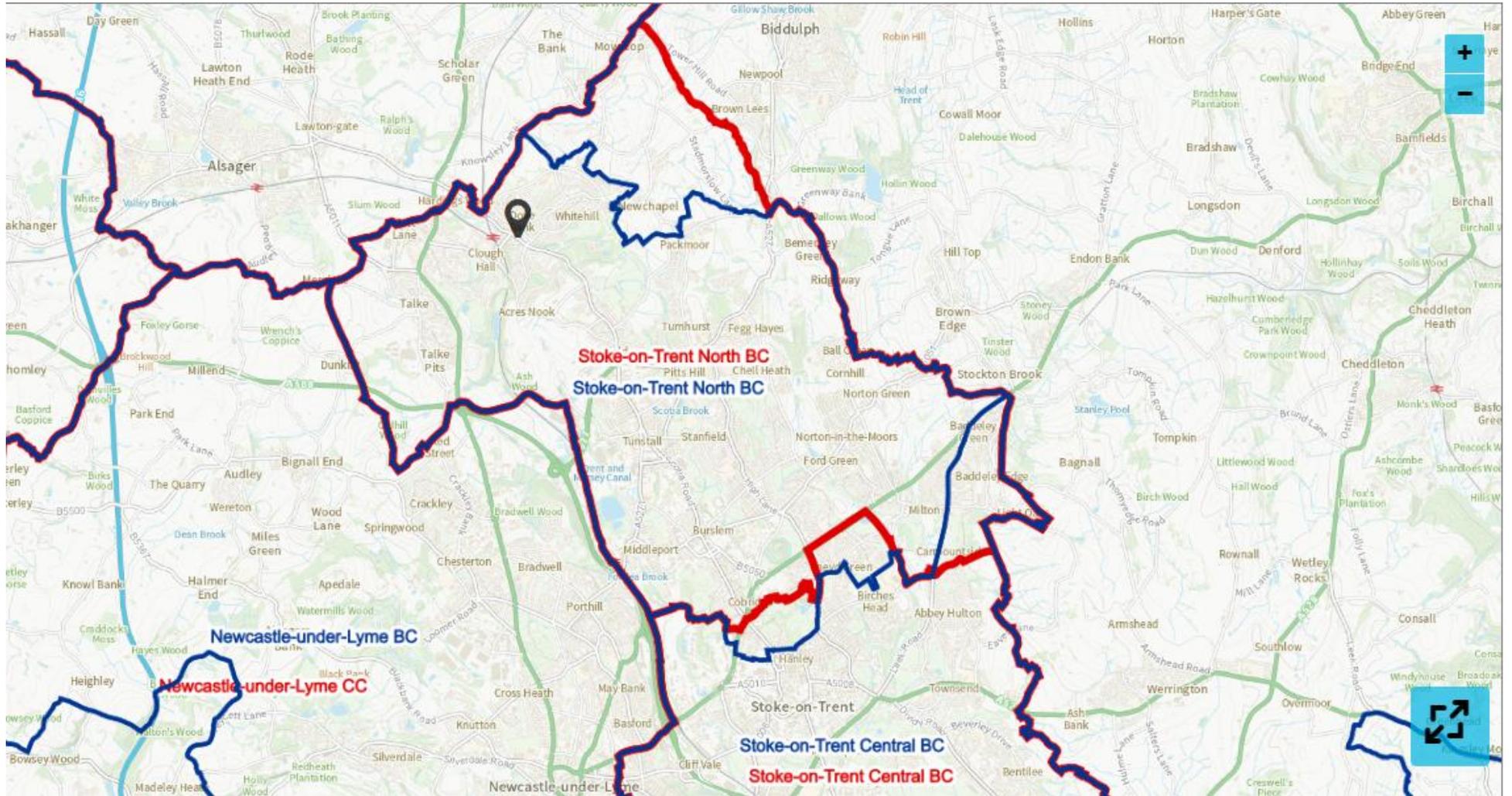
Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4012	Website development	101	Administration	199.00	
4013	Photocopier and printer	101	Administration	304.85	
4019	Bank Charges	101	Administration	71.70	
4020	Training - Staff	101	Administration	190.00	
4021	Training - Members	101	Administration	110.00	
4022	Payroll costs	101	Administration	80.50	
4025	Business Rates	104	Fixed & Statutory	8,233.50	
4029	Environmental improvement	102	Environmental Projects	5,800.00	
4030	Planters and hanging baskets	102	Environmental Projects	1,785.64	
4050	Audit Fee inc GDPR	104	Fixed & Statutory		448.20
4052	SPCA and other subscriptions	101	Administration	1,350.00	
4053	Accountancy Fees inc Rialtas	101	Administration	1,003.50	
4055	Bar licence	104	Fixed & Statutory	180.00	
4077	Victoria Hall other costs	109	Victoria Hall Operations	13.08	
4078	Victoria Hall advertising	109	Victoria Hall Operations	90.00	
4085	Service Charge	109	Victoria Hall Operations	2,000.00	
4094	External Contractor cleaning	109	Victoria Hall Operations	629.10	
4100	Ranger Service contract	110	Ranger Service	9,500.00	
4102	Ranger Other Costs	110	Ranger Service	205.89	
6001	Transfer from EMR	102	Environmental Projects		5,800.00
Trial Balance Totals :				607,619.01	607,619.01
Difference				0.00	

Appendix 4 – Summary Financial Data dated June 2021

Kidsgrove Town Council 2021/22		
Income and Expenditure Account for Year Ended 31 Mar 21		
31 Mar 20		31 Mar 21
	Operating Income	
248,355	Administration	244,884
888	Allotments	983
(220)	Victoria Hall Operations	560
<u>249,023</u>	Total Income	<u>246,427</u>
	Running Costs	
13,779	Administration	7,268
935	Environmental Projects	7,586
18,267	Fixed & Statutory	7,965
1,620	General projects	0
69,588	Staff payroll costs	18,918
2,673	Allotments	0
31,549	Victoria Hall Operations	2,732
36,515	Ranger Service	9,706
1,250	Civic Costs	0
6,116	Grants and donations	0
930	Health and Wellbeing	0
1,320	Highways and Highways Safety	0
868	Neighbourhood Plan	0
<u>185,410</u>	Total Expenditure	<u>54,175</u>
	General Fund Analysis	
113,330	Opening Balance	89,943
249,023	Plus : Income for Year	246,427
<u>362,353</u>		<u>336,371</u>
185,410	Less : Expenditure for Year	54,175
<u>176,943</u>		<u>282,195</u>
30,000	Transfers TO / FROM Reserves	87,000
<u>146,943</u>	Closing Balance	<u>195,195</u>

Appendix 5 – Proposed change to the constituency boundary.



Hi Sue,

There has been controversy recently that has been quite divisive locally about the name of “Chinky” park. I understand from our conversation earlier this week there have been letters to Kidsgrove Town Council. I noted the recent social media posts and I see now concerns have been raised in the local press.

Whatever the origins of the name, and there are many, I see that on the footpaths map of the area it is not designated as Chinky.

I would like to request the following for the Town Council to consider at the next full council.

That Kidsgrove Town Council suggest a name change to NULBC of either;

1) Pennyfields park.

This fits in with the heritage of the local area and matches the footpaths map description of the ground. As the roundabout near it is known as Pennyfields roundabout and that Rd is well established, it is understandable.

This is not divisive within the two distinct areas of Rookery and Newchapel in which the park sits.

2) Platinum Park.

To honour HRH Queen Elizabeth II who will be celebrating her 70th Anniversary Jubilee next year. There has already been a request by KTC to plant a tree there in honour of HRH Prince Philip and a nearby Rookery recreational field is known as Jubilee.

Cllr Angela Cooper

Recommendation/Motion:

To resolve to agree to a proposal to NULBC a name change.

If agreed, to consider and agree suitable name(s).



Dear Sue,

Would it be possible at the next Town Council meeting, to pass on to members present how grateful the Talke Mining Memorial Society are, for the brilliant offer of £5,000 with possibly the same amount again match funded, towards our proposed Mining Memorial on Coalpit Hill Talke.

The project is going well and I wanted it on record that the very generous offer is much appreciated.

We have recently been sent the licence agreement from Newcastle under Lyme Borough Council, and two of the clauses in the agreement have given us cause for concern. Basically it's if our Society ceases to exist we must remove the structure and the land reinstated to its former condition.

The age of half the Society is more advanced than others so we can't guarantee the Society will run indefinitely.

With this information in mind I would like to ask the Town Council if we could donate the structure to them once the project is completed, and the Town Council take on responsibility for the Memorial.

I would also like to thank you personally for all your help and advice, when I have made contact with you in your role as clerk.

Please let me know if you need any more information.

Kind Regards

Mark Casewell
Secretary
Talke Mining Memorial Society

Recommendation/Motion

That Kidsgrove Town Council further support the group by agreeing in principle and with agreement of NULBC (land owners), to take responsibility for ownership and maintenance, including insurance, of the monument once it is in place.