

# Finance and General Purposes

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



Tel: 01782 782254

[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)

10<sup>th</sup> April 2021

To: **Members of the Finance and General Purposes Committee**

Dear Councillor,

You are summoned to attend an extraordinary meeting of Kidsgrove Town Council Finance and General Purposes Committee to be held at **7.00pm** on Thursday, 15<sup>th</sup> April 2021.

The Meeting will be via Zoom using the log-in below:

Join Zoom Meeting

<https://zoom.us/j/94252112062?pwd=MEIMN2ErSHo4bGh2UjhoOS9hRndHZz09>

Meeting ID: 942 5211 2062

Passcode: 136336

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

## **Business to be transacted**

1. To receive apologies for absence.
2. To note declarations of Members' Interests.
3. To receive and confirm the minutes of the meeting held on the 22<sup>nd</sup> March 2021. (Circulated separately and available on the website.)
4. Public Participation
5. Matters Arising: Updates only on items outstanding not otherwise on the agenda.
  - a. To receive an update on the email provision.
  - b. To receive an update on the Quality Foundation award progress.
6. Audit Issues:
  - a. To note the following in-house audits are arranged: Q3 – Cllr Cressida Dickens, Q4 – Cllr M Maxfield.
  - b. To receive an update on the internal audit.
7. To receive and consider a report from Cllr S Dymond relating to a mining memorial at Talke and to recommend approval of the actions to Full Council or otherwise. (Appendix 1)
8. To receive and consider a report from Cllr A Cooper relating to a commemoration to HRH Prince Philip, Duke of Edinburgh and to recommend approval to Full Council or otherwise. (Appendix 2)
9. Policies: (All current versions available on the website)
  - a. F&GP Terms of Reference: To review and agree and recommend any changes required to Full Council.
  - b. Standing Orders: To review and agree and recommend any changes required to Full Council.
  - c. Financial Regulations: To review and agree and recommend any changes required to Full Council.
  - d. Management Plan: To review and agree and recommend any changes required to Full Council.
  - e. Complaints Policy: To review and agree and recommend any changes required to Full Council.
  - f. Publication Scheme: To review and agree and recommend any changes required to Full Council.
  - g. Media and Communications Policy: To review and agree and recommend any changes required to Full Council.
10. To note annual contracts which need resolving for 2021-22 and to discuss requirements prior to consideration by Full Council.

11. Victoria Hall:

- a. To receive an update from the Clerk on maintenance and operational issues and to agree any actions required.
- b. To further consider a draft hire charges and the concessions policy. (To be circulated)

12. To receive a website update from the Clerk.

13. To consider and approve any updates to the five-year plan required on the committee's projects.  
(Available on the website and circulated separately.)

14. Clerk's and Chair's Reports

15. Date of next meeting: To be decided.

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**Report to F&GP**

**Report Number F&GP 20/21-17**

**Date of meeting**

**15<sup>th</sup> April 2021**

**Agenda Item Number**

**7**

**Proposer**

**Cllr Dymond**

## Report to F&GP on the Talke Mining Disaster Memorial.

Received from Cllr Dymond:

'Back in 2011, Andy Dean and a few likeminded residents started a group called Friends of Talke with the vision of creating a lasting memorial for the 146 lives lost during two pit disasters in Talke. They have had a few ups and downs on their journey and have gained the support of several local councillors.

However, more recently the group have been given planning permission to site the Memorial on the Green close to Thomas Street Talke.

I would like to request that the F&GP members support that as this project falls within our parish, the Town Council commit to helping them raise the funds which will be needed to realise this memorial.

I would therefore like to propose the following:

The Town Council donate funds of £5,000 plus an option of match funding a further amount of up a maximum of £5,000 towards this project.

Also, that the Town Council seeks to request a Town councillor representative to attend their meetings in order to liaise and feedback to the Town Council.'

### Summary of proposals for recommendation to Full Council:

- 1. The Town Council donate £5000 to the project.**
- 2. The Town Council commit a up to a further £5000 on a matched-fund basis.**
- 3. The Town Council request representation at future meetings to effectively liaise with the group.**

*Clerk/RFO note – The money is available in the capital reserve. If approved by Council, the RFO recommends that the money be earmarked and set aside until such time that the group have been through their tendering process and have the funds, including the Town Council contribution, to proceed. The group will require a bank account, not a personal account, to receive the money. The Clerk/RFO further advises that members ensure that future provision for maintenance and insurance is in place.*

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<b>Report to F&amp;GP</b>	<b>Report Number F&amp;GP 20/21-18</b>
<b>Date of meeting</b>	<b>15<sup>th</sup> April 2021</b>
<b>Agenda Item Number</b>	<b>8</b>
<b>Proposer</b>	<b>Cllr Cooper</b>

### **Report to F&GP on a tribute to Prince Philip, Duke of Edinburgh**

#### **Received from Cllr Angela Cooper:**

As everyone at the F&GP is aware, our Queen lost her husband the Duke of Edinburgh on the 9th of April. After such a long life of public service I wish to propose we pay tribute as a Town Council.

One of the Duke's most remarkable achievements is his award scheme which empowers young people from all communities to build life skills and confidence. With the pump track development on Newchapel Recreation Ground, and the Town council proposal for an orchard and planting, that area seems fitting, especially with his passion for the environment.

I therefore propose,

#### **Summary of proposals for recommendation to Full Council:**

- 1. The Town Council plant a tree in Newchapel Recreation ground to commemorate.**
- 2. The Town Council purchase a plaque to be sited by the tree.**

#### *Clerk comment:*

*The Committee might also consider a recommendation to Full Council that if approved, this be delegated to the Environment and Allotment Committee.*