

# Planning, Infrastructure and Highways Committee

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



Tel: 01782 782254

[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)

## Minutes of the Planning, Infrastructure and Highways Committee Meeting held on 16<sup>th</sup> February 2021, 7:30pm, Zoom Meeting

- PHI/20-21/5/1 Present**
- Cllr M Stubbs, Cllr G Burnett, Cllr K Robinson, Cllr V Jukes\*, Cllr P Waring, Cllr A Cooper
- \*Cllr V Jukes joined the meeting at  
One member of the public.  
In attendance: Sue Davies, Town Clerk
- PHI/20-21/5/2 To receive and consider apologies for absence.**
- Apologies were received from Cllr Dymond and Cllr Dickens.
- PHI/20-21/5/3 To note declarations of Member's Interests**
- None
- PHI/20-21/5/4 To receive and agree the minutes of the meetings held on the 17<sup>th</sup> December, 2020**
- The Committee resolved to approve the minutes of the meeting held on the 17<sup>th</sup> December 2020.
- PHI/20-21/5/5 Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.**
- None

**PHI/20-21/5/6 Matters Arising (updates only)**

**a) Woodside Cottages.**

It was noted that the work at Woodside Cottages has been completed and the contractor paid, half by Kidsgrove Town Council and half by Southern Trent water. The Town Council's contribution was £600 plus VAT.

**PHI/20-21/5/7 Community Speed Watch**

The Clerk reported that Safer Roads Staffordshire are not currently operating through the lockdown and so the project has not been able to progress. The Council has already agreed to earmark unspent money over to the next financial year.

The Committee resolved that the Clerk purchase the recommended kit from Safer Roads Staffordshire for use by the new Talke and Butt Lane speed watch group. The cost quoted is £389.48 in total.

**PHI/20-21/5/8 Speed Indicator Devices (SIDS)**

**a) Progress of SID provision**

The Clerk reported that the locations for the SID placements still need collating and chosen and members were reminded to pass on areas where they receive speeding complaints. Cllr V Jukes has already forwarded his proposed sites. The police are also to forward their view.

The Clerk was asked to map the current SID locations.

It was agreed that the evaluation of the information may be more appropriate for a task group.

**b) To receive, consider and agree quotes for the purchase of a mobile SID for PCSO use.**

The Clerk reported that the quotes for the mobile SID are still being collected.

**PHI/20-21/5/9 CCTV provision: To receive a verbal update report from the Clerk.**

The Clerk informed that the permissions from EON for the proposed sites are being sought by the Stoke Monitoring Centre. It is not yet known whether EON will want to install the power sockets themselves which would incur greater costs.

Permission is still being sought about permission for the radio receiver on the Town Hall. G Tebay at Newcastle-under-Lyme Borough Council has been contacted by the Stoke Monitoring Centre, but no response has yet been received.

The Clerk will be writing to the owner of a building on Market Street to ask for permissions for a radio receiver to be placed on the roof and a way-leave agreement would be required if permission is granted. There is a more expensive option if permission isn't granted.

The clerk updated any progression on locations. The Town Deal monies are now to pay for interior CCTV in the pavilion which necessitates a line being installed to the Stoke Centre. This means that this camera can now be a fixed one with

reduced capital outlay and revenue costs. There is the possibility of free use of the line but this needs final agreement.

The service level agreement with the Stoke Centre needs initiating. It was noted that this took NULBC one year. It was further noted that there may be some legal costs to look over the completed agreement after preparation.

The Clerk informed that the data impact assessments would be started for each location and that NULC had provided redacted templates.

The Clerk informed that consideration needs to be given to when the equipment is purchased against progression of the paperwork.

The Clerk further informed that she has planned fortnightly meetings with the Stoke Centre so both parties can drive the project forward.

The Clerk was asked about the tendering and it was noted that this is an arrangement with another authority and there are no alternative suppliers. The Stoke Centre have an approved supplier of equipment having been through a tendering process.

Cllr Cooper asked for further clarification of the locations. The Clerk informed these to be: Clough Hall, Birchenwood, Bathpool Park, behind the shops on King Street and King Street itself.

**PHI/20-21/5/10      Neighbourhood Plan: To receive an update, agree actions and to agree meeting dates.**

It was agreed that the questionnaire needs preparing, and it has already been agreed that this would be conducted via a meeting. The Clerk agreed to send out the draft and arrange a meeting.

It was noted the consultation should be held off until meetings can be properly arranged so as to ensure the process is robust.

**PHI/20-21/5/11      Planning Matters**

**a) To consider any planning applications: To be circulated**

See appendix 1.

**b) To receive updates on existing applications**

None given.

**PHI/20-21/5/12      Budget and five-year plan: In light of the budget set by Council, to review and agree the three-year forecast for the committee and to revise the five-year plan in relation to committee projects.**

The Clerk agreed to circulate the five-year plan for evaluation.

**PHI/20-21/5/13      To receive any highways items or reports from members.**

Cllr Burnett informed that the resurfacing work on Ravenscliffe Road has been rescheduled for the next month. The flooding on the Avenue should also be complete by the end of the March.

Cllr Burnett also reported that the grit bins that are refillable have been refilled. There is a possibility of having our own store of grit but a location needs identifying.

Cllr Robinson informed of the resident consultation on Old Butt Lane where there is no driveway to some properties and there is a single yellow line. Residents affected have been consulted as they keep receiving fines and the purpose of the single yellow line is no longer relevant.

Cllr Robinson reported that he, too, has had grit bins refilled and also has managed to push for some new ones. He informed that new estates have caused an issue where the County Council should take over grit bin maintenance after two years.

**PHI/20-21/5/14 Chair and Clerk's Items to raise to the Committee.**

None

**PHI/20-21/5/15 Future Key Agenda Items.**

No new items raised.

**PHI/20-21/5/16 To agree the date and time of the next meeting: Monday, 29<sup>th</sup> March 2021**

**The meeting concluded at: 20:35**

DRAFT

KIDSGROVE TOWN COUNCIL – PLANNING INFRASTRUCTURE AND HIGHWAYS 16<sup>th</sup> FEBRUARY 2021

Reference	Address	Description	Comment from KTC
20/01029/FUL	22, Mow Cop Road, Mow Cop, ST7 4NA	Proposed two storey side extension and single storey rear extension with external and internal alterations (resubmission of 20/01029/FUL)   22 Mow Cop Road Mow Cop Stoke <u>On</u> Trent Staffordshire ST7 4NA	No comment
21/00115/FUL	105 Congleton Road Butt Lane Stoke <u>On</u> Trent Staffordshire ST7 1LY	Proposed sub division of existing shop unit into 2 smaller shop units and alterations to shopfront	KTC have no objection in principle but would like highlight that the NULC planning department should be mindful of the lack of parking in the area.
21/00106/TCA	Land Rear 15A The Avenue Kidsgrove Stoke-On-Trent Staffordshire ST7 1AQ	Application to fell trees close to the railway line	No comment.
21/00126/FUL	31 St Martins Road Stoke-On-Trent Staffordshire ST7 1QS	Two storey side extension	No comment.
21/00066/FUL	Crossroads Junction <u>Of</u> A34 And A5011 Coalpit Hill Talke Stoke-On-Trent Staffordshire	Proposed Memorial Sculpture and Associated Landscaping.	KTC welcome and support this development.