

Planning, Infrastructure and Highways Committee

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk

Minutes of the Planning, Infrastructure and Highways Committee Meeting held on the Thursday, 17th December 2020, 6:30pm, Zoom Meeting

- PHI/20-21/8/1 Present**
- Cllr M Stubbs, Cllr Dymond, Cllr C Dickens, Cllr G Burnett, Cllr C Dicken, Cllr K Robinson, Cllr V Jukes, Cllr P Waring, Cllr A Cooper
(* Cllr Jukes joined the meeting at 19:10)
In attendance: Sue Davies, Town Clerk
- PHI/20-21/8/2 To receive and consider apologies for absence.**
- No apologies.
- PHI/20-21/8/3 To note declarations of Member's Interests**
- None
- PHI/20-21/8/4 To receive and agree the minutes of the meetings held on the 2nd November, 2020**
- The Committee approved the minutes of the meeting held on the 2nd November 2020.
- PHI/20-21/8/5 Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.**
- None

- PHI/20-21/8/6** **CCTV provision: To receive an update report from the Clerk and to approve the progression and expenditure detailed in the plan.**
- The Clerk presented a report on progress with recommendations for approval. (See appendix 1).
- The Committee **resolved** to approve the recommendations in the report and asked the Clerk to continue to progress the project as a priority.
- PHI/20-21/8/7** **Neighbourhood Plan: To receive an update of the meeting on the 3rd December and to note the date of the next meeting.**
- Cllr M Stubbs provided feedback on the Neighbourhood Plan meetings on the 3rd December 2021. Participants at the meeting, after advice from the Neighbourhood Plan consultant, agreed to progress the Neighbourhood Plan as a priority. A questionnaire and consultation is needed and it was felt the project would dovetail with the Town Deal plan. Advertising the Neighbourhood Plan is important using Good News and the Town Council newsletter as well as online methods.
- The Clerk agreed to circulate example questionnaires and to call an informal meeting to consider questions.
- **Cllr Jukes joined the meeting at this point.*
- PHI/20-21/8/8** **Wi-Fi provision: To receive correspondence from J Gullis (MP for Stoke North) and to recommend to Full Council the following: That public Wi-Fi provision be added to the list of responsibilities for the PIH Committee for any further consideration.**
- The Clerk reported to the committee a letter from the MP suggestion the Town Council consider wi-fi provision. The Committee considered the request. Various points were raised: security aspects, option to wait until the Town Deal work is complete, the need for a feasibility study and the existing availability of Wi-Fi at the station.
- It was **resolved** to recommend that Full Council add town wi-fi provision to the list of the committee's responsibilities and that the committee consider a feasibility study once the Town Deal has progressed further.
- PHI/20-21/8/9** **Planning Applications for consideration**
- a) To consider any planning applications**
- The list of planning application was considered and the responses resolved as agreed in appendix 2.
- b) To receive updates on existing applications**
- None received.
- PHI/20-21/8/10** **Chair and Clerk's Items to raise to the Committee.**
- None

PHI/20-21/8/11 **Future Key Agenda Items.**

No new items raised.

PHI/20-21/8/12 **To agree the date and time of the next meeting: Thursday, 4th February 2021**

The meeting concluded at: 19:38

DRAFT

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Report to F&GP

Date of meeting

Agenda Item Number

Authors

Report Number PIH 20/21-14

17th December 2020

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Clerk – S Davies

Update on the CCTV Provision - Kidsgrove

Introduction:

The Council provided budget provision for CCTV for the 2019/20 financial year after listening to residents' concerns. A budget of £15,000 was allocated with an understanding that the cameras would incur a revenue cost in successive years.

A meeting with officers from Newcastle-under-Lyme Borough Council (NULBC) in February 2020 informed that the Borough Council have no money available to contribute to either capital or revenue costs. Kidsgrove Town Council made a commitment to fund the cameras.

However, it should be noted that at subsequent meetings with NULBC, support has been offered to the Clerk to provide some template documents and to advise with the knowledge gleaned from installing the system in Newcastle. In addition, NULBC (subject to final agreement) have offered the use of their data circuit from the Town Hall to the monitoring centre and will pay the costs for this.

The Town Council has already resolved that the CCTV system in Kidsgrove should feed into the Stoke-on-Trent City Council system monitoring centre to enable the most effective use by the police in monitoring crime. This mirrors the Newcastle-under-Lyme CCTV system. As such, Kidsgrove Town Council will be entering into an agreement with another authority via an SLA.

Stoke-on-Trent City Council have an approved supplier of equipment which must be used in order to tap into their centre. Two types of camera are available: fixed and redeployable.

The redeployable cameras have the advantage of being able to be moved between locations and into new locations as hotspots occur but are more expensive both in capital outlay and in ongoing revenue costs due to reliance on a 4g card. Fixed cameras, although less expensive, rely on getting a radio signal to the town hall to enable use of the NULBC data transfer line. Permission will also be needed by a property owner on Market Street to have a radio transmitter on their roof to help transmit the signal.

Progress Summary:

Chair

Appendix 1 – CCTV Report

Location selection

Staffordshire police have provided their ‘hot spots’ in order of priority:

- 1) Bathpool Park – adjacent to Ski centre / bridge
- 2) Clough Hall Park
- 3) King Street – outside shops
- 4) Whitehall Avenue – behind shops / residential street
- 5) Birchenwood Park
- 6) Heathcote Street – view down bank towards town centre.

Site visits have been made by the clerk and an officer from the Stoke Centre to evaluate locations. The officer from the Stoke Centre has worked to resolve technical issues at each site to enable this proposal to be put forward.

One lamp post has been identified to serve both views of King Street and Heathcote Street but with two cameras being placed on one lamppost.

Some locations cannot have fixed cameras due to an inability of getting a signal back to the Town Hall.

The current proposals are shown in Table 1. Please note all locations are subject to EON agreement and radio transmitter location permissions.

It should be noted that extensive Kidsgrove Town Council officer time will be required to complete the policies, service level agreements and site impact assessments that are required. Stoke-on-Trent City Council will provide the technical expertise required and maintain the equipment and this is included in the costs quoted.

If there are no unforeseen problems, it is possible that work might be completed in this financial year, but this cannot be guaranteed.

Recommendations:

That the Committee resolve to approve the proposals, subject to necessary permissions being acquired such that work can continue by Town Council officers and the Stoke monitoring centre officers immediately after the Christmas break. That an update report be submitted to the next Town Council meeting including warning of any extra potential costs that might be incurred.

CCTV Report

Location	Camera Type	Capital Cost	Revenue Cost (per annum)	Comments
Bathpool Park	Redeployable	£3,214.00	£2,812.00	Site identified has wide view of open area and play area. The police would like further locations set-up to be able to move the camera around. This may need to wait until to be completed in a second phase due to officer time but would not incur significant extra costs.
Clough Hall Park	Redeployable	£3,214.00	£2,812.00	Camera to be located either on the lamp post by the shop or on top of the pavilion.
King Street/Heathcote Street	2 Fixed	£1,940.00 x 2	£340.00 x 2	Two fixed cameras on one lamp post.
Whitehall Avenue	1 Fixed	£1,940.00	£340.00	One fixed camera focussing on the back of the shops.
Birchenwood	1 redeployable	£3,214.00	£2,812.00	
Total Cost		£15,462	£9,456	

Extra costs might be incurred to if EON charge for connections to lighting columns. This will not be known until negotiations start.

Extra costs will be incurred to move redeployable cameras. This would be less than £200 each time.

In addition, £3000 may be needed as a one-off cost with an additional £300 a year maintenance to change a switch to allow the fixed position cameras transmit to the monitoring centre via the Newcastle line. This will not be known until the cameras area connected and would take the capital costs just above the £15,000 plus 20% required for approval by PIH. However, it is not known that this will be required at the present.

Final written agreement is required from NULBC for the use of their data line, with no charge, in the Town Hall.

Planning Applications for consideration

Reference	Address	Description	Comment deadline	Comment from KTC
20/01066/FUL	Greenacres Farm Holly Lane HARRISEAHEAD Stoke-On-Trent Staffordshire ST7 4LE	Removal of condition restricting occupation	5-01-2021	No objection
20/01051/FUL	4 Coalpit Hill Talke Stoke-On-Trent Staffordshire ST7 1PN	Proposed Garage Extension	5-01-2020	No objection.
20/01039/FUL	50 Castle Road Mow Cop Stoke-On-Trent Staffordshire ST7 3PH	Proposed replacement dwelling	31-12-2020	No objection.
20/01042/FUL	8A & 10A High Street The Rookery Kidsgrove Staffordshire ST7 4RL	Two storey rear extension	28-12-2020	No objection.
20/01035/PLD	8A & 10A High Street The Rookery Kidsgrove Staffordshire ST7 4RL	Ground floor extension to existing residential property	N/A	No objection.
20/01067/FUL	Land Adjacent To 134 Mow Cop Road Mow Cop Stoke On Trent Staffordshire ST7 4NF	Outline planning permission for a two-storey, three bed house.	30-12-2020	No objection.
18/00916	Kidsgrove Working Mens Club & Institute Hardingswood Road Kidsgrove Stoke-On-Trent Staffordshire ST7 1EF	Application for approval of the refuse storage and collection arrangements as required by condition 23 of planning permission 18/00916/FUL	16-12-2020	No objection.
2001029/FUL	22 Mow Cop Road Mow Cop Stoke On Trent Staffordshire ST7 4NA	Two storey side extension and single storey rear extension with external and internal alterations	24-12-2020	No objection.
20/01023/FUL	90 High Street HARRISEAHEAD Kidsgrove Staffordshire ST7 4JT	Two storey rear extension and balcony	24-12-2020	No objection.
20/01015/FUL	St Thomas' Church The Avenue Kidsgrove Stoke-On-Trent Staffordshire ST7 1AG	Replacement access ramp to hall	22-12-2020	No objection
20/00987/FUL	Seven Arches Chapel Lane HARRISEAHEAD Stoke-On-Trent Staffordshire ST7 4JL	Existing roof removed and new roof raised to form additional floor level. Proposed single storey side extension with flat roof. All facades rendered	21-12-2020	No objection.