

Finance and General Purposes



Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL

Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk

10th September 2020

To: **Members of the Finance and General Purposes Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Finance and General Purposes Committee to be held at **7.00pm** on Tuesday, 15th September 2020.

Join Zoom Meeting

<https://zoom.us/j/94419566028?pwd=NmVnYmIFMHdINFFXL3ZBRWU2aGltdz09>

Meeting ID: 944 1956 6028

Passcode: 039895

One tap mobile

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Dial by your location

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+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 944 1956 6028

Passcode: 039895

Find your local number: <https://zoom.us/u/abd88TAgic>

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

Business to be transacted

1. To receive apologies for absence.
2. To note declarations of Members' Interests.
3. To receive and confirm the minutes of the meeting held on the 9th July 2020. (Circulated separately and available on the website.)
4. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).

5. Matters arising not covered elsewhere:
 - a. Progress with the change to bank mandates.
 - b. Progress with the email provision.
 - c. Telephone Box – Oldcott Drive.
6. Council Finance; (Circulated separately)
 - a. To approve the schedule of payments required.
 - b. To receive bank reconciliations and the statement of accounts dated 30th June 2020, 31st July and 31st August 2020.
 - c. To receive the RFO's financial report and to consider budget amendments for recommendation to Full Council.
7. Youth initiative/provision program:
 - a. To receive feedback from a meeting called by Team Chatterley regarding the formation of a youth group in conjunction with the Salvation Army and attended by Cllr Dickens and the Clerk on behalf of Kidsgrove Town Council. (Cllrs Robinson and Burnett were also present in their capacity as Staffordshire County Council Members.)
 - b. To receive an update on the Town Council's youth program including the date of the next meeting.
8. Grant applications: To receive a grant application from the Salvation Army relating to the above youth initiative and to recommend approval to Full Council or otherwise. (Circulated separately)
9. Policies: (Circulated separately): To consider a first draft of a recording meetings policy and, subject to any agreed changes, recommend approval to Full Council or otherwise.
10. Website Accessibility – To receive a report from the Clerk and to note actions required.
11. Victoria Hall Issues:
 - a. To receive a report from the Clerk regarding the opening of the Victoria to events and to agree an opening date and strategy or otherwise.
 - b. To receive a report from the Clerk regarding various maintenance works ongoing in the Victoria Hall and to agree the recommendations or otherwise.

12. Update regarding the Dementia Friendly Kidsgrove Project
13. Defibrillators: To authorise expenditure for a defibrillator for the cabinet on the wall of Tesco. (report circulated)
14. Mapping Software – To consider and agree or otherwise the purchase of Mapping Software to help with several Town Council projects and to delegate the purchase to the Clerk. (Information separately circulated)
15. Clerk's and Chair's Reports
16. Future Key Agenda Items
 - a. Data protection Officer Provision
 - b. Booking Form and concessions – Victoria Hall
 - c. Identity cards

Matters to be considered with the Press and Public Excluded:

17. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
18. Update on the transfer relating to the Victoria Hall.
19. Operation London Bridge – an update.