

Appendix 2

# Finance and General Purposes

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



Tel: 01782 782254

[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)

5<sup>th</sup> July 2020

To: **Members of the Finance and General Purposes Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Finance and General Purposes Committee to be held at **7.00pm** on Thursday, 9<sup>th</sup> July 2020.

Time: Jul 9, 2020 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/91202285833?pwd=UU1iL3FtRVFpVllraUIwMUlnT0pzQT09>

Meeting ID: 912 0228 5833

Password: 649727

One tap mobile

+443300885830,,91202285833#,,,,0#,,649727# United Kingdom

+441314601196,,91202285833#,,,,0#,,649727# United Kingdom

Dial by your location

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

Meeting ID: 912 0228 5833, Password: 649727

Find your local number: <https://zoom.us/u/abVSjrrYE>

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies, Town Clerk

## **Business to be transacted**

1. To receive apologies for absence.
2. To note declarations of Members' Interests.
3. To receive and confirm the minutes of the meeting held on the 2<sup>nd</sup> July 2020. (Circulated separately)
4. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).

5. Matters arising not covered elsewhere: None
6. Asset Register: To approve the asset register dated 31<sup>st</sup> March 2020. (Circulated separately)
7. Council Finance; (Circulated separately)
  - a. To approve the schedule of payments required.
  - b. To further receive the end of year accounts from the RFO and to discuss issues prior to presentation to Full Council.
  - c. To receive bank reconciliations and the statement of accounts dated 30<sup>th</sup> June 2020.
  - d. To receive the RFO's financial report and to consider budget amendments for recommendation to Full Council.
  - e. To receive a draft reserves policy and statement of reserves at year end and recommend approval, or otherwise, to Full Council.
8. Grant applications: (Circulated)
  - a. To consider and recommend to Full Council for approval (or otherwise) a large grant application received from Newchapel Resident's Association for £710 for a Visual Tribute to the celebration of the ending of WW2.
  - b. To consider or and to approve (or otherwise) a grant application from Newchapel and Mow Cop Residents Association for £500 towards planting schemes.
9. Policies: (Circulated separately)
  - a. To consider and review Media Policy and to make recommendations for approval to Full Council for approval or otherwise.
  - b. To consider and review a recording of meetings policy and to make recommendations for approval to Full Council for approval or otherwise.
10. Victoria Hall Issues: To receive any update from the Clerk.
11. Update regarding the Dementia Friendly Kidsgrove Project
12. Update regarding defibrillators including considering a request from Tesco regarding the provision of a defibrillator in the cabinet on the wall of their building.

## Appendix 2

### 13. Clerk's and Chair's Reports

### 14. Future Key Agenda Items

- a. Data protection Officer Provision
- b. Death of a Senior figure Policy
- c. Identity cards