

Finance and General Purposes Committee Meeting

Kidsgrove Town Council
Victoria Hall
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Minutes of the Meeting held on Thursday 9th July 2020 7:00pm Meeting held remotely via Zoom

- FPG/20-21/2/1 Present**
- Cllr A Cooper (Chair); Cllr S Dymond (Vice-chair); Cllr S Burgess; Cllr C Dickens; Cllr M Maxfield; Cllr M Stubbs; Cllr P Waring.
- FPG/20-21/2/2 To receive and consider apologies for absence**
- None received.
- FPG/20-21/2/3 To note declarations of Member's Interests**
- None received.
- FPG/20-21/2/4 To consider and approve the minutes of the Finance and General Purposes Committee meeting held on the 2nd July 2020**
- The committee resolved to approve the minutes of the meeting of the 2nd July 2020.
- FPG/20-21/2/5 Public Participation (A period of not exceeding 15 minutes for the press or public to make comments.)**
- None
- FPG/20-21/2/6 Matters arising not covered elsewhere:**
- None.

Chair

FPG/20-21/2/7

Asset Register: To approve the asset register dated 31st March 2020.

The Council discussed the asset register. It was agreed that due to Covid-19 social distancing rules and lockdown, the redesign and overhaul had not been able to be completed. The Clerk presented the asset register based on the previous years with the addition of acquisitions during 2019-20.

The committee resolved to approve the register dated 31st March 2020 subject to the addition of the telephone box and a reassessment of the register to bring it in line with the Governance and Accountability guidelines (JPAG 2020) occurring with a restatement of this year's asset value if required.

FPG/20-21/2/8

Council Finance:

a) To approve the schedule of payments required.

The Committee agreed to defer the item to Full Council.

b) To further receive the end of year accounts from the RFO and to discuss issues prior to presentation to Full Council.

The Committee agreed to defer the item to Full Council.

c) To receive bank reconciliations and the statement of accounts dated 30th June 2020

The Committee agreed to defer this item.

d) To receive the RFO's financial report and to consider budget amendments for recommendation to Full Council.

The Committee agreed to defer this item.

e) To receive a draft reserves policy and statement of reserves at year end and recommend approval, or otherwise to Full Council.

The Committee agreed to defer this item.

FPG/20-21/2/9

Grant Applications:

a) To consider and recommend to Full Council for approval (or otherwise) a large grant application received from Newchapel Resident's Association for £710 for a Visual Tribute to the celebration of the ending of WW2.

The Committee agreed that consideration of this application should await the arrival of the further information requested by the Clerk including insurance, permissions and some art work.

b) To consider or and to approve (or otherwise) a grant application from Newchapel and Mow Cop Residents Association for £500 towards planting schemes.

The grant was approved in principal, but the Clerk was asked to ascertain that the Newchapel Resident's Association provide the details of the planters for which the grant will be used. The Clerk was delegated the authority to pay the grant subject to a list being provided.

FPG/20-21/2/10

Policies

- a) To consider and review Media Policy and to make recommendations for approval to Full Council for approval or otherwise.**

The Committee resolved to recommend approval of the policy to Full Council.

- b) To consider and review a recording of meetings policy and to make recommendations for approval to Full Council for approval or otherwise.**

The committee resolved to defer this policy.

FPG/20-21/2/11

Victoria Hall Issues: To receive an update from the Clerk and to consider the way forward regarding forthcoming use.

The Clerk informed that quotes are being received for the kitchen refurbishment.

The office is still working towards a provisional date to open at the beginning of September, subject to any measures in place.

FPG/20-21/2/12

Update regarding the Dementia Friendly Kidsgrove Project.

Cllr Dickens updated that the working party has a meeting for the following week so that plans can be laid down ready for when restrictions are lifted enough to allow the project to progress in the community. It was noted that volunteers are required, and councillors are welcome to join the working party.

FPG/20-21/2/13

Update regarding defibrillators including considering a request from Tesco regarding the provision of a defibrillator in the cabinet on the wall of their building.

The Clerk updated the committee regarding the cabinet on the wall of Tesco which currently has no defibrillator. Tesco have a defibrillator in store which is not 24-hour access. The Committee agreed in principal, subject to quotes being brought back to a future meeting for consideration.

Cllr Dymond reminded that the One-Sure cabinet is still broken.

The issue of insurance was raised, and the Clerk agreed to talk to the insurance company to establish the position on the insurance of Council owned defibrillators.

It was also suggested that further training sessions could be provided once restrictions are over.

FPG/20-21/2/14

Clerk and Chair's Reports.

The Clerk raised that she wishes to produce a newsletter. Cllr Dickens and Cllr Maxfield offered their help. Some costs and distribution ideas need to be established.

FPG/20-21/2/15

Key future Agenda items:

- Data protection Officer Provision
- Id cards
- Death of a Senior Figure Policy/Operation London bridge

FPG/20-21/2/16

To note the date and time of the next meeting: 9th July 2020

Meeting Closed: 20:05

DRAFT