

Environment and Allotment Committee

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



Tel: 01782 782254

www.kidsgrovetowncouncil.gov.uk

31st January 2020

To: **Members of the Environment and Allotments Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Environment and Allotments Committee to be held at 7.00pm on Thursday 6th February 2020 (Chairman's Room).

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies
Town Clerk

Business to be transacted

1. To receive apologies for absence
2. To note declarations of Members' Interests
3. To receive and confirm the minutes of the meeting held on the 15th October 2019. (See appendix 1)
4. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).

5. Matters arising not covered elsewhere:
 - a. Footpath – Poplar Drive/Windmill Ave
 - b. CCTV – Clough Hall Park
6. Ranger Report: To receive an update from the Clerk.
7. Play Areas and Greenspace: To receive an update and agree actions.
8. Footpaths – To receive an update and to agree actions required.
9. To discuss the progression of an environmental policy.
10. Allotments update:
 - a. To receive an update – Crown Bank.
 - i. Update on the lease progression (with Aspire Housing)
 - ii. Update on future plans
 - iii. Operational update from Mr S Blaze.
 - b. To receive an update – Lamb Street.
 - i. Update on the removal of the asbestos and quotes received
 - ii. Update on the transfer from NULBC
 - iii. Operational update from Mr Plimbley
11. Budget Review: To receive a budget update and note the 2020-21 budget for the committee approved by Full Council.
12. To receive any information items from the chair or clerk.
13. Future Key Agenda Items
 - To consider ways of reducing single use plastics in the town
 - Woodlands Trust – arrange a meeting
 - Community Orchard schemes
14. To agree the date and time of the next meeting: Monday, 23rd March 2020

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Minutes of the Environment and Allotments Committee Meeting held 9th September 2019, 7:00pm, Chairman's Room, Victoria Hall

EA/18-19/4/1 Present

Cllr K Robinson, Cllr S Dymond, Cllr A Cooper, Cllr G Burnett, Cllr H Maxfield, Mr Plimbley.
In attendance: Sue Davies, Town Clerk

EA/18-19/4/2 To receive and consider apologies for absence

Cllr A Cartwright, Cllr P Waring, Cllr B Owen, Cllr C Dickens, Mr S Blaze.

EA/18-19/4/3 To note declarations of Member's Interests

None declared

EA/18-19/4/4 To receive and confirm the minutes of the meeting held on the 9th July 2019.

The minutes of the meeting on the 9th July were approved by those present.

EA/18-19/4/5 Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

None present.

EA/18-19/4/6 Matters arising not covered elsewhere

a) Waste bins on King Street which are currently not emptied by NULBC

The Clerk updated that Newcastle-under-Lyme Borough Council (NULBC) has informed her that the landowner has been sent a letter. However, the landowner has informed her that no such letter has been received. Cllr J Waring agreed to pursue the matter to ensure the landowner received the offer to relocate the bin from NULBC. It was

further agreed that the Ranger empty the bin as a one-off to assist the landowner remove the bin from its current site ready for relocation.
Action: Cllr J Waring and the Clerk to pursue.

EA/18-19/4/7 CCTV – Clough Hall Park

Cllr Robinson reported on a meeting that had been held between ward councillors and seventeen residents around the park who reported that they favoured permanent CCTV as a solution.

Cllr J Waring reported that a meeting of all Kidsgrove Borough Councillors had been arranged to discuss the park and the wider issue of anti-social behaviour.

It was agreed that CCTV provision beyond the fall under the remit of the Planning, Infrastructure and Highways (PIH) Committee to consider Kidsgrove as a whole and to determine budgetary needs to put to Full Council.

Cllr Robinson raised that a meeting with NULBC officers should be set up to discuss the issue further.

Cllr J Waring provided the committee with an update on CCTV provision and proposed expansion in the Borough and County liaison for monitoring (in her role as portfolio holder, Community Safety and Wellbeing at NULBC). She informed that the cost per camera is approximately £5000. Cllr Waring agreed to try and arrange a visit to the CCTV monitoring centre at Stafford to which members of the committee could be invited.

It was **resolved** that the issue of CCTV be passed to the Planning, Infrastructure and Highways Committee and that a meeting with NULBC Officers be arranged.

Action: The Clerk to arrange a meeting with NULBC Officers after the next PIH Meeting and Cllr Waring to progress a visit to the monitoring centre.

EA/18-19/4/8 Ranger Report

The Clerk reported that the Ranger has now passed his trailer training.

EA/18-19/4/9 Play Areas and Green Spaces – To discuss progress and actions

Cllr Robinson forwarded a report on the Talke and Butt Lane play areas. It was requested that similar information be provided for the other wards to produce a first draft of the Parish wide report that the proposed Green Spaces working party could use investigate the provision to report back to the committee. It was agreed that the potential for funding opportunities needs investigating.

Action: Cllrs to provide the information for their wards.

EA/18-19/4/10 Footpaths – To receive an update and to agree actions required.

The Clerk agreed to locate the footpath map or to request a new one. It was requested that the Clerk progress a meeting with the Stafford County Council footpath officer.

Actions: The Clerk

EA/18-19/4/11 Allotments update:

- a) **To receive an update from a meeting with a NULBC assets manager and to agree and review actions.**

Cllr Robinson updated the Committee on the meeting which himself, the allotment representatives and the Clerk had attended with Jackie Phillips, NULBC, on the 11th July.

Discussions had been around a proposed 25-year lease of land at Crown bank with shared legal costs. Planning permission would be needed to bring the land into use as allotments. The costs of upkeep to the path would also need investigating.

At Lamb Street, the transfer of the site from NULBC to the Town Council was discussed. The costs of removing all asbestos and any other issues would need to be resolved between both parties. The piece of land adjacent was discussed as it contains a path with access to the site. Questions were asked regarding its past use.

- b) **To consider Issues around the removal of the asbestos waste on both sites.**

The loose bagged asbestos has been removed from the Lamb Street site by NULBC as a gesture of good-will.

Quotes are still needed for a projected cost of removing the asbestos still present in building on used plots.

- c) **To receive and update on the Crown Bank Allotments**

Deferred.

- d) **To receive an update on the Lamb Street Allotments**

NULBC have recently damaged the Town Council's fence during hedge cutting. Cllr J waring reported that NULBC have agreed to arrange and pay for the repairs.

Mr Plimbley reported that there are now two bee hives on site.

EA/18-19/4/12 Five year-plan and Budget Update

Deferred – all Councillors were again requested to send their thoughts and contributions to the Clerk.

Draft Minutes: 15th October 2019

EA/18-19/4/13 Chair and Clerk's Items

None

EA/18-19/4/14 Future Agenda Items

- To consider a Town Council Environmental Policy
- To consider ways of reducing single use plastics in the town
- Woodlands Trust – arrange a meeting
- Community Orchard schemes

EA/18-19/4/15 Date of Next Meeting: Tuesday 15th October 2019

DRAFT