

Events and Community Committee

Kidsgrove Town Council
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Minutes of the Events and Community Committee Meeting held 5th September 2019, 7:00pm, Chairman's Room, Victoria Hall

- EC/19-20/3/1 Present**
- Cllr S Dymond, Cllr A Cartwright, Cllr G Burnett
Non-Councillor Members: Josephine Locke
In attendance: Sue Davies, Town Clerk
- EC/19-20/3/2 To receive and consider apologies for absence**
- Apologies were received from Cllr Robinson, Cllr Dickens, Cllr P Waring, Cllr J Waring, Mr Stephenson Evans, Mr W Richins.
- EC/19-20/3/3 To note declarations of Member's Interests**
- None declared.
- EC/19-20/3/4 To approve the minutes of the meeting held on the 5th August 2019**
- The minutes of the meeting held on the 5th August 2019 were approved by those present.
- EC/19-20/3/5 Public Participation (A period of not exceeding 15 minutes for the press or public to make comments.**
- No comments made.

EC/19-20/3/6 **Matters arising from the meeting of the 5th August 2019 not covered elsewhere on the agenda.**

a) **Questionnaire Progress**

A draft is still being prepared.

EC/19-20/3/7 **To receive a report from the beer festival to include a financial breakdown of the costs and money.**

The Clerk updated the Committee with the financial breakdown of the event including information received from the bar contract holder. It was agreed to recommend to Full Council that the hall hire fee should be waved.

EC/19-20/3/8 **To receive a report on the recent film showing (Reels on Wheels) held on the 29th August 2019**

The film had been well attended and charity collection boxes had been out for the Alice Charity. It was agreed to arrange another film for the February Half Term.

EC/19-20/3/9 **To consider the arrangements for this year's Remembrance Event including an invitation to attend the RBL Meetings.**

The Clerk and Cllr Cartwright are to attend the RBL meeting to discuss the road closure requirements and the Clerk will ensure the arrangements will be put into place. It was agreed that close partnership working was required to ensure a seamless event.

It was agreed, going forward, that Cllr Dymond be the nominated liaison person for the Council with the British Legion.

Action: The Clerk and Cllr Cartwright to attend the next meeting.

EC/19-20/3/10 **To receive a progress report and agree further actions for the Christmas Markets and Light Switch on including a progress report on Christmas Light provision.**

a) **Christmas Market arrangements**

The following arrangements were agreed:

- The money raised from stall hire should be paid to the Mayor's Charity as in previous years.
- There are 24 slots available for commercial stalls which would be charged at £20 (and community stall to be free).
- The 'selling time' is to be between 11:00am and 16:30pm.
- Stalls are to agree that they can't pack up before 16:30.
- Stalls offering tombolas to be given a low priority.
- A food stall is required.
- J. Locke agreed to contact Stanway's Fair.

b) **Light Arrangements**

The Clerk was asked to confirm that CMK are booked to provide the Christmas Lights switch on and also to enquire about the Butt Lane Tree.

The Committee authorised the expenditure for the switch on using the firm that have been used in previous years and who understand the arrangements. It was agreed further quotes were not needed.

Action: The Clerk

EC/19-20/3/11 Civic Service – For the Mayor to put forward any proposals.

It was agreed that the Mayor needs to arrange the Civic Service and to feed the date back to Full Council after confirming with the office.

EC/19-20/3/12 To receive a request from Aspire and Tesco to assist in the Toy Appeal 2019. (Launch 15th November 2019)

The Committee agreed to recommend to Full Council that a donation of £250 be made to the Toy Appeal 2019.

Action: The Clerk to arrange

EC/19-20/3/13 Mayor's Charity Event.

a) To receive a general update summary of the Mayor's Event and Fundraising

The Mayor updated the Committee. The New Year's Eve event will need to go onto the next agenda.

b) To receive an update report for the October Event (11th October) to include Pie and Peas.

The costs of the band is confirmed as £420.00. A poster is required and Wrights Pies need contacting to ask for the pie provision.

EC/19-20/3/14 To consider and agree potential further events (suggested at the last meeting or raised since) for 2019 or subsequent years.

- a. Artisan Markets
- b. Regular Markets
- c. Barge Markets
- d. Boxing Nights
- e. 'Kingsgrove by the sea'
- f. 80s night
- g. Wrestling and Boxing Nights
- h. Comedy night
- i. Quiz night in Amanda's Mayor Charity Year
- j. Gin Festival
- k. 80s night
- l. Interschools sports day
- m. Jazz and Band weekend
- n. Easter Egg hunt.

EC/19-20/3/15 Date of Next Meeting

Monday 21st October 2019.

The meeting concluded at 20:20