

# Planning, Infrastructure and Highways

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



Tel: 01782 782254

[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)

13<sup>th</sup> December 2019

To: **Members of the Planning, Infrastructure and Highways Committee**

Dear Councillor,

You are summoned to attend a meeting of Kidsgrove Town Council Planning, Infrastructure and Highways Committee to be held at **6:30pm on Thursday 19<sup>th</sup> December 2019** (Chairman's Room).

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies  
Town Clerk

Please note: This meeting is extra to those scheduled to allow some urgent business to be considered. The agenda only includes these items will all other matters deferred until the meeting of Monday, 27<sup>th</sup> January 2020.

## **Business to be transacted**

1. To receive apologies for absence
2. To note declarations of Members' Interests
3. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).

4. Town Fund: To receive correspondence related to the Town Deal (appendix 1) and to agree any necessary actions and Town Council representation.

5. Planning Matters

- a. To consider any planning applications:

19/00919/FUL Robert Coates Plant Sales Ltd, West Avenue, Kidsgrove, ST7 1TR  
Removal of Condition 12 of planning application 18/00486/FUL (limitation of delivery times) to allow deliveries between 0300 and 0400 hrs.

Further list to follow.

- b. To receive updates on existing applications

6. Chair's or Clerk's Items to raise to the Committee.

**Matters to be considered with the Press and Public Excluded:**

7. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
8. To receive an update on a meeting with NULBC Planning attended by Cllr Cooper and the Clerk. To agree any actions.
9. To agree the date and time of the next meeting: Monday, 27<sup>th</sup> January 2019

Ref: TB/JSA

Date: 13 December 2019

Letter by Post and E-mail

Ms Susan Davies  
Clerk to the Council  
Kidsgrove Town Council  
Town Hall  
Liverpool Road  
Stoke-on-Trent  
ST7 4EL



Castle House  
Barracks Road  
Newcastle-under-Lyme  
Staffordshire  
ST5 1BL

Dear Ms Davies

### **Invitation to become a Town Deal Board Member**

We need your passion and experience for a vital role in determining how a new generation of Town Deals, each worth up to £25 million, will transform the place in which you or your business operate.

We are extremely pleased to confirm that Kidsgrove is one of the 100 towns across the county which the Ministry of Housing, Communities and Local Government (MHCLG) has selected to be a pioneer of new Town Deals <https://www.gov.uk/government/news/blueprint-for-100-multi-million-pound-town-deals-revealed>. This funding is part of the government's £3.6bn Towns Fund aimed at balancing the economy by supporting the ambitions of local towns in their aspirations for their area...to drive economic regeneration and deliver long term economic and productivity growth.

Communities, businesses and local leaders are being asked to draw up ambitious plans to transform the economic growth prospects of Kidsgrove with a focus on improved transport, infrastructure, community space, broadband connectivity, skills, culture and much more.

This is a major opportunity to realise the ambition of local people and businesses to make improvements to their area and to ensure that the focus is on their priorities. There will be in depth consultation to understand more fully the local issues and opportunities that may be eligible for funding from the scheme.

There are a number of things we have to put in place very quickly, in order for us to progress from this initial stage, the first being the setting up of a Town Board for Kidsgrove which must include public, private, community and voluntary sector representation. The Board will be responsible for shaping the

## Appendix 1

proposals for the area and an outline Terms of Reference for members is attached.

We feel your organisation can make a valuable contribution to the development of the Town Deal for Kidsgrove and hope that you will consider nominating a representative to become part of the Town Board. If you require further information, please contact Elaine Burgess on 01782 742463 or [elaine.burgess@newcastle-staffs.gov.uk](mailto:elaine.burgess@newcastle-staffs.gov.uk).

As mentioned previously, time is of the essence so we would welcome a response no later than Wednesday 8th January 2020 with a first Board meeting to be held towards the end of January 2020.

Yours sincerely

A handwritten signature in black ink that reads "Martin Hamilton". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Martin Hamilton  
Chief Executive  
Newcastle-under-Lyme Borough Council

Enc

Direct line: 01782 742100  
E-mail: [martin.hamilton@newcastle-staffs.gov.uk](mailto:martin.hamilton@newcastle-staffs.gov.uk)

## **Draft Terms of Reference for the Town Deal Board**

### **What is a Town Deal?**

The Ministry of Housing, Communities and Local Government (MHCLG) has provided £1bn funding for 100 new 'Town Deals' as part of a commitment to ensuring that communities across the UK can benefit from shared prosperity. Town deals are expected to help balance the economy by:

- Supporting the ambitions of local towns in their aspirations for their area.
- Driving economic regeneration and delivering long term economic and productivity growth.
- Bringing communities together and giving places new energy and life.

MHCLG has selected these 100 towns to be pioneers of new Town Deals, which gives people a say in how a new generation of Town Deals, each worth up to £25 million, should transform the place they call home. <https://www.gov.uk/government/news/blueprint-for-100-multi-million-pound-town-deals-revealed>.

There are a number of things that need to be put in place very quickly in order for us to progress from this initial stage. The first step is to set up a Town Deal Board, the membership of which must include public, private and voluntary sector representation.

### **The role of a Town Deal Board**

This is a major opportunity to realise the ambition of local people to make improvements to their area and to ensure that the focus is on their priorities. Communities, businesses and local leaders are being asked to draw up ambitious plans to transform their town's economic growth prospects with a focus on improved transport, broadband connectivity, skills and culture

There will be in depth consultation with local communities to understand more fully the local priorities that may be eligible for funding from the scheme, however, the Board will be responsible for shaping the proposals for the area. The Chair of the Board is required to be a private sector representative.

### **The role of a Town deal Board member**

Town Deal Board Directors have a responsibility to:

- Make an active contribution to developing and delivering the vision and strategic priorities of the Town Deal, using their commercial and or local knowledge and local business/community intelligence to ensure the Town Deal Board identifies relevant economic priorities and opportunities.
- Actively communicate with their networks and all key stakeholders to raise the profile of the Town Deal, our priorities and our work programme.
- Champion the work of the Town Deal to the wider community, including our vision, strategic priorities and programmes, to drive growth and investment and secure additional funding.
- As part of the Board to consider delivery commissioning options; ensure value for money and effective risk management in all Town Deal activity; monitor delivery and determine actions to address areas of under- performance.
- Actively engage in relevant subgroups, and lead appropriate task and finish groups on behalf of the Board; and promote the interests of the Town Deal by making a positive and active contribution to the well-being of the local area.
- Be aware of and confirm their responsibilities as Board members and to fulfil their obligations in terms of agreed actions in a timely and professional manner.
- The Board will operate under the Nolan principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

## Appendix 1

### Commitment

The Town Deal Board has responsibility for the governance and strategic direction of the Town Deal. Members are expected to play active roles in leading and/or contributing their expertise in appropriate sub-groups.

The Board will meet (once a month) and the role is likely to require up to one day per month. Board directors are expected to give their time voluntarily, (however extraordinary expenses for Town Deal commitments outside the area can be claimed in line with the Borough Council's Expenses Policy.)

### Criteria for Board members

Private sector/Community sector:

- A successful business person with experience as CEO/MD/senior manager/ owner or
- A community champion with experience of leading a significant community organisation
- Dynamic with good communication skills
- Passionate about improving the area

Board members should demonstrate:

- High level and broad management skills
- A knowledge of the specific needs of the area
- An ability to think strategically
- Commercial and/or community awareness
- An open mind to innovative solutions
- A focus and commitment to achieving successful outcomes
- An ability to inspire enthusiasm and commitment to the aims of the Town Deal.

### The Nolan Principles

1. Selflessness: Holders of public office should act solely in terms of the public interest.
2. Integrity: Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.
3. Objectivity: Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.
4. Accountability: Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.
5. Openness: Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.
6. Honesty: Holders of public office should be truthful.
7. Leadership: Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.