

Planning, Infrastructure and Highways Committee

Kidsgrove Town Council
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Minutes of the Planning, Infrastructure and Highways Committee Meeting held on the 3rd September 2019, 7:30pm, Chairman's Room, Victoria Hall

Prior to the meeting, at 6:30pm, the Committee had a meeting with officers from Staffordshire County Council Highways to hear views on highways issues in Kidsgrove.

- PHI/19-20/2/1 Present**
- Cllr M Stubbs (chair), Cllr Cartwright, Cllr J Dodgson, Cllr S Dymond, Cllr P Waring, Cllr A Cooper, Cllr K Robinson, Cllr J Burnett
In attendance: Sue Davies, Town Clerk
- PHI/19-20/2/2 To receive and consider apologies for absence**
- None.
- PHI/19-20/2/3 To note declarations of Member's Interests**
- None declared.
- PHI/19-20/2/4 To receive and agree the minutes of the meeting held on the 15th July 2019**
- The Minutes of the meeting held on the 15th July were agreed by all present to be an accurate record of the meeting.
- PHI/19-20/2/5 Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.**
- No comments made.

PHI/19-20/2/6

To consider any matters arising from the minutes of the meeting of the 15th July not considered elsewhere on the agenda.

a) Gully Problems behind the Victoria Hall - an update.

No update at present.

b) Request for visits to speak to the Committee:

- i) Highways England
- ii) Staffordshire County Council -
- iii) Air Quality – environmental officer
- iv) Guy Benson – Newcastle under Lyme Planning

The Clerk is arranging visits from the relevant parties at future meetings. Priority should be given to Highways England.

Action: The Clerk to progress.

c) Update on Woodside Close

The Clerk reported that costs are still being investigating.

d) School Crossing Patrols

The Clerk reported that a letter has been drafted.

e) Speedwatch – an update

ClIr Robinson reported that the newly formed butt Lane Speedwatch group is applying for a gun.

f) SIDS – to receive a verbal update

ClIr Dodgson informed that a plan of proposed locations has been passed to Rob Steele and his response is awaited.

g) Road adjacent to the Town Hall – potholes

ClIr Cooper and the Clerk updated that NULBC have informed that they are looking if anything could be done. The situation will be updated at the next committee meeting.

PHI/19-20/2/7

To receive a budget update from the Clerk/RFO in relation to the Committee's projects.

The budget update is deferred until the following meeting.

PHI/19-20/2/8

To receive an updated copy of the 5-year plan and to make any further observations prior to its progression to F & GP.

The Clerk highlighted the importance of the Committee assessing the 5-year plan to aid budget projections. Members were asked to consider the plan and make their suggestions so that a revised and more detailed plan can be progressed.

Action: All councillors to consider the plan prior to the next meeting.

PHI/19-20/2/9

Neighbourhood Plan.

a) To receive a progress update

The Committee noted that the area designation has now been applied for.

b) To consider and agree a Neighbourhood Plan Consultant following on from meetings held with two candidates and also from quotes received.

The Committee received a report from the Clerk. Following on from the talks received from two consultant and looking at costs charged, the Committee unanimously chose to appoint Mr Andrew Thomason to be the Neighbourhood Planning Consultant.

c) To consider and agree actions required.

The steering group must be community led and a method of identify interested people, with a variety of skills, from the community was required. The following suggestion were made:

- Posters
- Article in Good News
- Press release

It was further agreed that Terms of Reference are required.

Resolved: All the agreed actions were unanimously approved.

Action: The Clerk to progress the actions.

PHI/19-20/2/10

To note planning applications received and to agree responses.

Planning applications received were circulated. (Appendix 2)

Resolved: The Committee resolved to make the comments shown in Appendix 2.

Action: The Clerk to submit responses.

PHI/19-20/2/11

To consider any proposals from the meeting with Staffordshire County Council (Highways) and to recommend a response to Full Council.

The meeting has been informative but there were no actions arising.

PHI/19-20/2/12

To note any other highways matters arising to be considered by the Committee at future meetings.

None

PHI/19-20/2/13

Noticeboards – To receive a draft report compiled from councillor contributions and to agree any actions.

The item was deferred in order the councillors to progress the required information.

PHI/19-20/2/14 Chair and Clerk's Items to raise to the Committee

PHI/19-20/2/15 Future Key Agenda Items.

Map of the Town
Welcome blocks to the town – maintenance
HGV reversing problem by school
Parking outside schools

PHI/19-20/2/16 To agree the date and time of the next meeting: 19:30, Thursday, 10th October.

The meeting concluded at 21:05

DRAFT