

# Town Council Meeting

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL

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25<sup>th</sup> July 2019

To: **Members of Kidsgrove Town Council**

Dear Councillor,

You are summoned to attend an Extraordinary Meeting of Kidsgrove Town Council to be held at **7.00pm** on **Tuesday 30<sup>th</sup> July 2019** (Chairman's Room). The meeting has been called after consultation with the Mayor, Cllr Cartwright and Cllr P Waring. The purpose of the meeting is to consider the recruitment of a caretaker subsequent to interviews that took place on the 23<sup>rd</sup> July conducted by the Clerk, Cllr P. Waring and Cllr K. Robinson.

Yours sincerely,

Sue Davies  
Town Clerk

## **Business to be transacted**

1. To receive apologies for absence
2. To note declarations of Members' Interests
3. Public Participation: A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

## **Matters to be considered with the Press and Public Excluded:**

4. Exclusion of press and public: To resolve under 1960 (Admission to meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed.
5. To receive and consider the results of the interviews of the 23<sup>rd</sup> July and to resolve to agree an offer of appointment for the position of caretaker. (Application forms will **not** be circulated by email but are available to view in the office on appointment and for 30 minutes prior to the meeting. Copies will be circulated at the meeting to be returned to the clerk immediately after the close of the meeting.)
6. To resolve to agree the contract and terms of employment for the post of caretaker. (Draft documents to be circulated.)