

Planning, Infrastructure and Highways Committee

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL

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Minutes of the Planning, Infrastructure and Highways Committee Meeting held 15th July 2019, 7:00pm, Chairman's Room, Victoria Hall

PHI/19-20/2/1

Present

Cllr M Stubbs (chair), Cllr J Dodgson, Cllr S Dymond, Cllr P Waring, Cllr A Cooper, Cllr K Robinson, Cllr J Burnett

In attendance: Sue Davies, Town Clerk

Cllr V Jukes, a non-committee member, attended as a member of the public.

PHI/19-20/2/2

To receive and consider apologies for absence

Apologies were received from Cllr Cartwright.

PHI/19-20/2/3

To note declarations of Member's Interests

None declared.

PHI/19-20/2/4

To receive and agree the minutes of the meeting held on the 23rd May 2019

The Minutes of the meeting held on the 23rd May were agreed by all present to be an accurate record of the meeting.

PHI/19-20/2/5

Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

No comments made

PHI/19-20/2/6

To consider any matters arising from the minutes of the meeting of the 23rd May not considered elsewhere on the agenda.

a) Gully Problems behind the Victoria Hall - an update.

No update at present.

Chair of Meeting:

b) Request for visits to speak to the Committee:

- i) Highways England
- ii) Staffordshire County Council
- iii) Air Quality – environmental officer
- iv) Guy Benson – Newcastle under Lyme Planning

The Clerk is arranging visits from the relevant parties at future meetings.

Action: The Clerk to progress.

PHI/19-20/2/7

To receive a budget update from the Clerk/RFO in relation to the Committee's projects.

The Clerk circulated the current budget relevant to the committee. (See appendix 1).

The £25,000 allocated to Highways and Highways Safety is available and the committee agreed that this need allocating to specific projects.

It was noted that there is currently no budget for Neighbourhood Planning to supplement grants.

PHI/19-20/2/8

To receive an updated copy of the 5-year plan and to make any further observations prior to its progression to F & GP.

It was agreed that each committee member consider the committee's projects in the plan, submit ideas and forward to the Clerk by the end of July so that thoughts can be collated into the next draft.

It was agreed that the investigation into noticeboard replacement should progress with an item on the next agenda.

Legislation around CCTV provision needs investigating.

*Action: All councillors to add to plan and send to the clerk by the end of July,
Councillors to obtain photographs of the noticeboards in their wards.*

The Clerk to obtain prices and styles of potential replacements to the noticeboards.

The Clerk to look at CCTV legislation for the next meeting and also to talk to Cllr J Waring.

PHI/19-20/2/9

To discuss progress and to agree any further actions in relation to the Neighbourhood Plan.

The Committee agreed that the visit by a consultant to speak to members earlier in the evening had been very informative. The consultant has been involved with several plans locally.

After discussion the following actions were agreed:

1. To arrange a visit from a second consultant (Urban Vision), and to receive a third quote, as per the financial regulations for the services of a consultant.

2. To formally write to Newcastle Borough Council to inform of Kidsgrove Town Council's plan to progress a Neighbourhood Plan.
3. For the Clerk to submit the area designation request to Newcastle-under-Lyme Borough Council based on the Parish boundary.
4. To start to form a steering group for the Neighbourhood Plan which should consist of both councillors and members of the public with relevant skills.
5. To submit a press release to the Sentinel to advertise and promote the initiative.
6. A first questionnaire will be required. This should be an initial task of the steering group. The Clerk was asked to identify good examples of questionnaires used elsewhere and to circulate to the committee. It was noted that questions should be tailored to the Parish.
7. To investigate funding processes from Locality.
8. To submit a request to F&GP to consider support funding prior to agreement by Full Council.

It was noted that in progressing a plan, identifying landowners may be difficult.

Prior to the Committee voting on these actions, Cllr Robinson requested a named vote. This became unnecessary as the committee resolved unanimously to approve the agreed actions.

The Clerk noted that there should be ratification at the next Full Council meeting but that actions could progress in the meantime as there was no irreversible financial commitment or council position involved.

Cllr Dymond noted a potential interest as her partner owns land. The Clerk informed that no declaration was required unless the piece of land became relevant to the plan.

Resolved: All the agreed actions were unanimously approved.

Action: The Clerk to progress the actions.

PHI/19-20/2/10 To note planning applications received and to agree responses.

Planning applications received since the Full Council meeting of the 20th June were circulated. (Appendix 2)

Resolved: The Committee have no comment to make on the applications.

Action: The Clerk to submit responses.

PHI/19-20/2/11 To consider a request from Cllr Robinson that the Committee recommend in principal to Full Council the funding of a school crossing patrol in Congleton Road but with costs to be bought back to committee prior to final agreement.

Cllr Robinson presented the request he has received from St Saviour's C of E Academy (letter in appendix 3) for the Town Council to assist in providing a school crossing patrol on the A34. The estimated costs are £3500 to £4000 a year. Cllr Burnett confirmed that the County Council provide a person and offer training, uniform and lollipop if a Town or Parish council offer to fund one.

Cllr Cooper informed that Castle School, Mow Cop, has also lost their crossing patrol.

Resolved: That the Clerk write to Staffordshire County Council to discuss options prior to further consideration.

Action: The Clerk to progress the issue.

PHI/19-20/2/12

Speedwatch Activities: -

a) To consider rolling out Speedwatch activities to other areas of Kidsgrove.

Cllr Robinson informed that a Speed Watch group has been started in the Talke and Butt Lane area. Training and Health and Safety provision need to be put into place. Cllr Robinson requested that advice from the experienced Mow Cop and Newchapel group would be very welcome.

b) To consider a request in principal from Cllrs Dodgson and Jukes that the Council fund signs at the entrances to the Parish informing that they are entering a speed-watch area.

The Committee considered the request from Cllrs Dodgson and Jukes. Cllr Dodgson informed that a representative from Staffordshire County Council has visited to enable authorisation of some sites at the entrances to with exception of a site under the responsibility of Highways England (bottom of Red Street). Costs are currently being confirmed but is expected to total approximately £300 to £350 per sign including registration and installation.

Resolved: The Committee resolved to recommend approval to Full Council subject to confirmation of the costs and permissions.

Action: The Clerk to assist Cllr Jukes and Dodgson prepare a report to Full Council.

PHI/19-20/2/13

SID Provision

a) To receive an update on the request from the PCSOs that the Town Council purchase a mobile SID unit for deployment around the Parish and to make any necessary recommendations to Full Council if required.

This item was deferred until the return of PCSO Stepney, who made the original request, to duty.

b) To receive and consider a request from Cllrs Dodgson and Jukes that the Council commit to providing SIDs throughout the Parish on sites that have been agreed and approved by Staffordshire County Council as part of the five-year plan.

It was noted that item is already included in the 5-year plan.

Cllr Dodgson informed of a meeting on the 26th July with Safer Roads Partnership at 6:30pm (location to be confirmed). Committee members could attend to learn more about the support this organisation offers.

It was agreed that the provision of more SIDS should remain on the plan, and investigations into costs could be pursued, but that a plan needs to be put in

place. It was further agreed to concentrate on putting the community speedwatch signage into place first.

PHI/19-20/2/14 To consider the state of Mow Cop Road, adjacent to Woodside Cottages and any actions that the Council could take to assist in remedying the situation.

The Council considered a request from residents to help with the state of the path/unadopted road adjacent to Woodside Cottages, Mow Cop. It was noted that this is part of footpath number 114. Requests of help to other bodies have not been positive.

It was agreed that the clerk request quotes for the supply of planning and rolling and to bring the quotes back to the committee.

Action: The Clerk to progress the action.

PHI/19-20/2/15 To note any other highways matters arising to be considered by the Committee at future meetings.

The state of the road adjacent to the Town Hall was raised as there are some significant potholes. The Clerk was requested to write to Newcastle under Lyme Borough Council to initiate discussions and to place on the next agenda as an item.

PHI/19-20/2/16 Future Key Agenda Items.

- Map of the Town
- Noticeboards
- Welcome blocks to the town – maintenance
- HGV reversing problem by school
- Parking outside schools

PHI/19-20/2/17 To agree the date and time of the next meeting: 19:30, Tuesday, 3rd September, 2019

The meeting concluded at 21:00



Budget Update Planning Infrastructure and Highways

15th July 2019:

116	Highways and Highways Safety											
4500	Highways and highways Safety	0	0	0	0	25,000	0	25,000	0	0	0	0
	Overhead Expenditure	0	0	0	0	25,000	0	25,000	0	0	0	0
	Movement to/(from) Gen Reserve	0	0			(25,000)		(25,000)	0	0		

Neighbourhood Planning:

No budget allocated



Planning Applications to Consider

Planning, Infrastructure and Highways Committee – 15th July 2019

19/00480/FUL Land adjacent to 20, Lincoln Road, Kidsgrove, ST7 1HA
Proposed removal of prefabricated garage, construction of new semi-detached dwellings
Consultation deadline – 14 July 2019

19/00463/OUT 50 and 52 High Street Harriseahead, Kidsgrove
Single dwelling house
Consultation deadline – 29th July 2019

19/00493/FUL 13a The Avenue Kidsgrove Stoke-on-Trent
Retention of 1 bedsit and 3 flats (amendment to 16/00493/FUL)
Comments deadline 30th July 2019

19/00443/FUL 36, Harriseahead Lane
First floor rear extension with balcony
Comments deadline 17th July 2019



St Saviour's
C of E Academy



St Saviour's C of E Academy

Stoke on Trent Staffordshire ST7 1LW

Telephone: (01782) 433300

Website: www.stsaviours.academy

Email: office@stsaviours.academy

Principal: Miss Lynn Davis

"Believe. Grow. Achieve with Christ"

Councillor K Robinson
88 Newchapel Road
Kidsgrove
Staffordshire
ST7 4RT

11th March 2019

Dear Councillor Robinson

Re: Pedestrian Crossing outside of St Saviour's School

Further to our previous conversations, parental concerns and your representation to the media last year regarding the crossing outside of school, we are still experiencing considerable problems with traffic flow and conformity to the pedestrian lights. The consequences of this are ongoing parental complaints where there have been unacceptable near misses and the wellbeing and safekeeping of our children is paramount.

Please would you reconsider the position going forward and on our behalf ask the Kidsgrove Town Council to fund a replacement lollipop person on the crossing to alleviate our concerns and ensure the safety of our school community?

We look forward to hearing from you in the near future.

Yours sincerely

Lynn Davis
Principal