

# Environment and Allotment Committee

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL



Tel: 01782 782254

[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)

5<sup>th</sup> July 2019

To: **Members of the Environment and Allotments Committee**

Dear Councillor,

You are summoned to attend the first meeting of Kidsgrove Town Council Environment and Allotments Committee to be held at 7.00pm on Monday 9<sup>th</sup> July 2019 (Chairman's Room).

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies  
Town Clerk

## **Business to be transacted**

1. To receive apologies for absence
2. To note declarations of Members' Interests
3. To receive and confirm the minutes of the meeting held on the 3<sup>rd</sup> June 2019. (See appendix 1)
4. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).

5. Matters arising not covered elsewhere:
  - a. Waste bins on King Street which are currently not emptied by NULBC.
6. Allotments update:
  - a. To review the draft contract between Kidsgrove Town Council and the Lamb Street Allotments for self-management of the allotment site. (Circulated separately)
  - b. To consider the issues around the removal of the asbestos waste from both sites.
  - c. To receive an update on and agree any actions on matters relating to the Crown Bank allotments including:
    - i. Installation of water.
    - ii. To a verbal report and receive an update on matters arising from Allotment Committee Meetings from the allotment representative.
    - iii. To receive an update on proposals for expansion and negotiations with NULBC.
  - d. To receive an update from the Lamb Street Allotments including
    - i. A verbal report from the allotment representative.
    - ii. To receive an update on the transfer of land from NULBC including responsibility for the land slippage and asbestos issues.
7. Ranger Report: To receive an update from the Clerk including the progress with the planters.
8. Play Areas and Greenspace:
  - a. To receive and consider a request from Cllrs Dodgson and Jukes that the Council commit to protecting the Parish's open spaces from future sale and development. To make a recommendation to Full Council if required.
  - b. to receive reports from members and to discuss and agree actions to progress the survey and report. To consider the
9. Footpaths – To receive an update and to agree actions required.
10. Budget Update – To receive a budget update for the Environment and Allotments projects.
11. Five Year Plan: To review the five-year plan with respect to projects that relate to the Committee's responsibilities.
12. Future Key Agenda Items
13. To agree the date and time of the next meeting.

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**Minutes of the Environment and Allotments Committee Meeting held 3<sup>rd</sup> June 2019, 7:00pm,  
Chairman's Room, Victoria Hall**

**FPG/18-19/3/1 Present**

Cllr K Robinson, Cllr S Dymond, Cllr A Cooper, Cllr J Waring, Cllr H Maxfield, Mr Blaze, Mr Plimbley  
In attendance: Sue Davies, Town Clerk

**FPG/18-19/3/2 To receive and consider apologies for absence**

Mr Mark Jones (Ranger)

**FPG/18-19/3/3 To note declarations of Member's Interests**

None declared.

**FPG/18-19/3/4 To note the Committee membership subsequent to the Annual Meeting and to confirm the allotment representative members.**

At the Town Council Annual Meeting, the Environment of Allotment Committee members were agreed as follows:

Cllr Kyle Robinson – Chair  
Cllr Cressida Dickens – Vice-Chair  
Cllr Sylvia Dymond  
Cllr Sylvia Burgess  
Cllr Gill Burnett  
Cllr Angela Cooper  
Cllr Kevin Johnson  
Cllr Helena Maxfield  
Cllr Brian Owen  
Cllr Jason Owen  
Cllr Jill Waring  
Cllr Paul Waring

## Appendix 1

Cllr Cartwright – ex officio

The committee resolved that the allotment representatives remain as:  
Mr Plimbley and Mr Blaze

**FPG/18-19/3/5**      **To receive and confirm the minutes of the meeting held on the 16<sup>th</sup> April 2019.**

It was noted that Cllr Dymond was not present. Subject to that one change, the minutes were approved.

**FPG/18-19/3/6**      **Public Participation – A period not exceeding 15 minutes for members of the public to ask questions or submit comments.**

No public present

**FPG/18-19/3/7**      **Matters arising not covered elsewhere**

**a) Chester Road – Tree felling – an update.**

It was noted that the trees have now been ground down to ground level. The residents are now planning to start planting the area.

**b) Waste bins on King Street which are currently not emptied by NULBC**

Deferred.

**FPG/18-19/3/8**      **Allotments update:**

**a) To receive an update on and agree any actions on matters relating to the Crown Bank allotments**

i) Mr Blaze informed that it would be beneficial to have running water on the Crown Bank site to allow people to wash hands, especially with Father Hudson using the site. It was noted that there could be quite a high cost implication, especially if the water was made available for allotment use too. Mr Blaze agreed to discuss with tenants.

ii) The Father Hudson session wasn't as well attended as had been hoped. Two raised beds have been built.

iii) The next Committee meeting will be held on the 9<sup>th</sup> June, 2:00pm. The AGM is planned for the 5<sup>th</sup> August.

**b) To receive an update on and agree any actions on matters relating to the Lamb Street Allotments**

i) The Lamb Street Allotments are also looking at installing water

ii) Asbestos is a problem from the old sheds. The Clerk agreed to contact the firm who cleared the asbestos two years ago. It was queried whose responsibility the issue is.

iii) The land slippage problem may not be as urgent as originally thought.

## Appendix 1

- iv) The grass cutting and hedge cutting have made access to the site difficult for those with any mobility problem. Cllr Maxfield agreed to pursue this with Newcastle Borough Council.
- v) There has been no progress with the land transfer. The Clerk will chase up the meeting with Jackie Phillips of Newcastle-under-Lyme Borough Council.

### **FPG/18-19/3/9 Ranger Update**

The Clerk updated on the Ranger activities. The planters have now been planted up. The vegetable boxes at the Galley Centre are progressing and involvement from Community Groups needs initiating.

The Clerk informed that the trailer training for the ranger is being organised which will increase efficiency by allowing him to more easily bring equipment from Newcastle-under-Lyme Borough Council. The cost is £280.00 + VAT with a £115 test fee. If further practice is needed the cost would be £140.00 + VAT. The Committee approved the expenditure.

### **FPG/18-19/3/10 Five Year Plan:**

The 5-year plan and budget were considered in respect of projects relating to the Committee's responsibilities. Various suggestions were made:

- Baskets on Congleton Road (quotes required)
- Baskets at the barriers at the Rookery (quotes required)
- Footpaths to be a priority – including asking if a Staffordshire County Council representative will visit the Council.
- The Clerk agreed to investigate the planting by the Memorial Garden (in the road).

### **FPG/18-19/3/11 Play Areas and Greenspaces**

It was agreed that Councillors survey the parks in their wards and bring back details to the next meeting. The Clerk agreed to commence a proforma report to which the details could be added.  
Cllr Cooper agreed to produce a parks and greenspaces specific plan for comment.

### **FPG/18-19/3/12 Future Agenda Items**

Footpaths

### **FPG/18-19/3/13 Date of Next Meeting: Tuesday 9<sup>th</sup> July 2019**