

# Kidsgrove Town Council

Kidsgrove Town Council  
Victoria Hall  
Liverpool Road  
Kidsgrove  
Staffordshire  
ST7 4EL

Tel: 01782 782254

[www.kidsgrovetowncouncil.gov.uk](http://www.kidsgrovetowncouncil.gov.uk)



## Kidsgrove Town Council LARGER GRANT APPLICATION FORM

Larger grants are defined as being those where money requested is @500 or more

The information contained on this form will help us process your application. Guidelines on the Kidsgrove Town Council Small Grants Scheme are available on the Town Council Website or on request from the Clerk to the Council.

We highly recommend that you read the available guidance documentation.

### Contact Details

|                          |           |          |  |
|--------------------------|-----------|----------|--|
| Name of Organisation:    |           |          |  |
| Address of Organisation: |           |          |  |
|                          | Postcode: |          |  |
| Name of Applicant:       |           |          |  |
| Position:                |           |          |  |
| Telephone Number:        |           |          |  |
| Email address:           |           |          |  |
| Facebook:                |           | Twitter: |  |

### About your organisation

|                       |   |
|-----------------------|---|
| Type of organisation: | Charitable Organisation / Unregistered Community Group / Club / Society *delete as appropriate<br>Other (please state): _____<br>Registered Number: _____<br>Do you have a constitution or governing document? Yes / No |
|-----------------------|---|

|  |  |
|--|--|
| When did your organisation start?  |  |
| Approximately how many members does your organisation have within the Kidsgrove Town Council Boundary? |  |

What does your organisation do?

|   |  |   |
|---|--|---|
| Who do you work with?                                     |  |   |
| Children under 16 <input type="checkbox"/>                | Young people under 25 <input type="checkbox"/> | Older people over 55 <input type="checkbox"/> |
| People of minority ethnic origin <input type="checkbox"/> | Disabled people <input type="checkbox"/>       | Women <input type="checkbox"/>                |
| Other (please state)                                      |  |   |

### Details of Grant Requested

Title or Brief Description of your Request for Funding?

Details of the Project, Work or Equipment for which Funding is requested?

How will your project benefit the local community within the Kidsgrove town boundary?

Why is this project needed?

Approximately how many people within the Kidsgrove town boundary will benefit from the project?

## Project Costs and Finances

How much will your overall project cost?

How much are you requesting as a grant from Kidsgrove Town Council?

Who else have you approached for funding for this project?

Please indicate if any of these contributions have been secured with a \*

| Contribution requested from | Total |
|-----------------------------|-------|
|                             |       |
|                             |       |
|                             |       |
|                             |       |
|                             |       |

What will funds from Kidsgrove Town Council be used to pay for?

| Item **             | Total Costs | Requested from Kidsgrove Town Council |
|---------------------|-------------|---------------------------------------|
|                     | £           | £                                     |
|                     | £           | £                                     |
|                     | £           | £                                     |
|                     | £           | £                                     |
|                     | £           | £                                     |
|                     | £           | £                                     |
|                     | £           | £                                     |
| <b>Grand Totals</b> | <b>£</b>    | <b>£</b>                              |

\*\* Where possible, please provide any quotes and estimates

|  |     |    |
|--|-----|----|
| Have you previously applied grant funding from Kidsgrove Town Council? | Yes | No |
|--|-----|----|

|                             |  |
|-----------------------------|--|
| If Yes, when did you apply? |  |
|-----------------------------|--|

If you were successful, please briefly tell us about the project which was funded

### Declaration

I am authorised to make this application on behalf of the above organisation.

I certify that the information contained in this application is correct.

If the information in the application changes, I will inform Kidsgrove Town Council as soon as possible.

I give permission for Kidsgrove Town Council to record the details of my organisation electronically and contact my organisation by phone, mail or email with information from time to time.

I have read and agree to the Conditions contained within the Council's Community Grants Policy.

|                |              |
|----------------|--------------|
| <b>Signed:</b> | <b>Date:</b> |
|----------------|--------------|

## Checklist

Please enclose the following with your application. Applications will only be processed once all this information has been received.

|  |  |  |
|--|--|--|
| Previous two years accounts <input type="checkbox"/>         | Constitution or<br>Governing document <input type="checkbox"/>         | Copy of a bank statement<br>less than three months old<br><input type="checkbox"/> |
| Policy documents <input type="checkbox"/><br>(if applicable) | All copies of written quotes and<br>estimates <input type="checkbox"/> |  |

Please send your completed application to:-

The Town Clerk  
Kidsgrove Town Council  
Town Hall  
Liverpool Road  
Kidsgrove  
Stoke-on-Trent  
ST7 4EL

Email: [townclerk@kidsgrovetowncouncil.gov.uk](mailto:townclerk@kidsgrovetowncouncil.gov.uk)

Tel: 01782 782254

**Please ensure you keep a copy of this application form for your records**