

Environment and Allotment Committee

Kidsgrove Town Council
Victoria Hall
Liverpool Road
Kidsgrove
Staffordshire
ST7 4EL



Tel: 01782 782254

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11th April 2019

To: **Members of the Environment and Allotments Committee**

Dear Councillor,

You are summoned to attend the first meeting of Kidsgrove Town Council Environment and Allotments Committee to be held at 7.00pm on Tuesday, 16th April 2019 (Chairman's Room).

Yours sincerely,

A handwritten signature in black ink that reads 'Sue Davies'.

Sue Davies
Town Clerk

Business to be transacted

1. To receive apologies for absence
2. To receive nominations for and to appoint a chairman for the committee.
3. To receive nominations for and to appoint a vice chairman for the committee.
4. To note declarations of Members' Interests
5. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit comments. (No individual to speak for more than 2 minutes without the permission of the chairman).

6. To note the Committee membership and to confirm the allotment representative members.
7. Matters arising from Full Council which relate to the Committee's area of responsibility:
 - a. Chester Road – Tree felling.
 - b. Waste bins on King Street which are currently not emptied by NULBC.
8. Allotments update:
 - a. To receive an update on and agree any actions on matters relating to the Crown Bank allotments including:
 - i. Membership and waiting list.
 - ii. To receive an update on matters arising from the AGM and other Allotment Committee Meetings from the allotment representative.
 - iii. To receive an update on proposals for expansion and negotiations with NULBC and to agree any actions.
 - b. To receive an update from the Lamb Street Allotments including
 - i. A verbal report from the allotment representative.
 - ii. To receive an update on the transfer of land from NULBC and to agree any actions.
9. Ranger Report:
 - a. To receive an update from the Clerk and Kidsgrove Ranger on activities and projects.
 - b. To note the renewed contract and the requirement for Kidsgrove Town Council to ensure that activities are risk assessed and paperwork in place to ensure GDPR compliance.
10. Planters within the Kidsgrove Town Council boundary:
 - a. To receive a verbal report from the Clerk and Ranger regarding planters and to ascertain responsibilities.
 - b. To consider and agree the approach to the utilisation of the budget line allocated to planting.
11. Play Areas and Greenspace: To consider and agree an approach to map and assess the play areas and greenspaces within Kidsgrove Town Council boundary including the identification of funding available (to include receiving updates from Committee members on known issues in play areas in their Ward).
12. Five Year Plan: To consider the five-year plan with respect to projects and the budget lines that relate to the Committee's responsibilities.
13. Future Key Agenda Items
14. To agree the date and time of the next meeting.